

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
SPECIAL MEETING DUE TO CANCELLATION OF NOVEMBERS MEETING

December 1, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday December 1, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Darlene DeBaldo
Director	Charles Robinson

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein
	Resident	Jon Lynch
	Resident	Wil Acosta

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the October 20, 2009 and November 17, 2009 meetings with the change as mentioned by President Russ. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Robinson to move approval of expenditures incurred by the district during the month of October.
M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

GM Martin advised the Board that we have received an invoice from the County for General Election, which was not budgeted for so it was paid for out of the General Fund. President Russ wanted to know what it would have cost if CSD did it themselves. GM Martin said it would have been pretty close to cost other than staff time, however it is better to have the County handle the election.

OLD BUSINESS

None

NEW BUSINESS

- a. Action/Resolution: Mr. Acosta requested the District abandon a portion of the wildlife habitat located at the rear of his property located at 1380 Knolls Drive. M/ by Director Robinson and S/ by Director Marson to move approval to abandon the portion of the wildlife habitat at the rear of the property. President Russ indicated that CSD is in receipt of the \$250 fee and 3 of the 4 letters from the neighbors. Mr. Acosta indicated that they have not been able to obtain the other letter from the Go's after several attempts. The Board acknowledges that there was an attempt to contact the property owner, and there has been no response. The Boards review found that it does not adversely affect the Go's view corridor. The Board also found that the requested abandonment did not adversely affect habitat operation and that the requested abandonment was appropriate. Additionally, it was determined that the current drainage easement located on the applicants property needed to be realigned in order to reflect earlier changes made to the system. After much discussion and review of the matter the Board approved abandonment of the 1) wildlife

habitat area as shown on the map presented by the applicants engineer and 2) the existing CSD drainage easement, said abandonment to be concurrent with the applicants dedication of a new drainage easement (which more accurately reflects the current drainage plan) to the CSD. This approval to be contingent upon the applicant preparing and executing the documents and maps required by the County for CSD abandonment of the Wildlife Habitat and current Drainage easement and dedication of the new Drainage easement to the CSD with all costs and fees to be paid by the applicant. M/ passed unanimously.

STAFF REPORTS

Site Manager:

1. Greg received a letter from Castle & Cooke and they would like CSD to take over Phase 6. The letter also indicates that the repair list will be completed when Castle & Cooke completes Phase 7. It was a consensus of the Board to accept Phase 6.
2. The Mosquito and Vector Control District of California would like Greg to be a Representative of our Region. Greg would have to attend more meetings and do some reports, which he is willing to do to help out our region, but he needs approval of the Board, which he received.
3. Director Kenyon mentioned that some of the residence of Saddle Creek have been blowing their leaves onto the street, which creates more work for Greg and his employees. He wanted to know if we should post this on our web site. Greg said that he spoke to the residence in question, and most of them understood and will not do it again.

General Manager:

1. He indicated that with Christmas coming, we will be doing the annual candy for the employees.
2. The Board will have a draft budget at the next meeting, and will be voting for new officers.

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – None

Director DeBaldo – Is happy to be here.

Director Robinson - He feels that some of the roadway cracks are getting worse and that we should look into getting them repaired when we discuss the budget to determine if it is something that we can afford. GM Martin stated that Mr. Haley previously stated that if there is a problem they would be addressed now. Mr. Haley again stated that Castle and Cooke will slurry seal Saddle Creek Drive and Oak Creek Drive as soon as the economy gets better. Mr. Haley further advised that if areas requiring immediate attention are identified C&C would hire a road paving contractor for half a day to come in and repair the areas of concern. Greg was to work with C&C to identify areas that require immediate attention so that they may be addressed.

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 2:40 PM. CSD's next board meeting date is December 15, 2009.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board President

Steve Marsden, Board Secretary

SEAL