

REGULAR MEETING AGENDA
SADDLE CREEK COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

May 17, 2011

(OPEN TO THE PUBLIC)

Location: Saddle Creek Lodge, Member's Lounge, or Gold Room, Copperopolis, CA

Starting Time: 2:00 PM

Agenda Materials: May be viewed at Saddle Creek Pro Shop, on the Sports Club Bulletin Boards and on the CSD Website on the Thursday proceeding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CSD Clerk at (209) 785-0100. Advance notification will enable the District to make reasonable arrangements to insure accessibility.

Board Members: President Charlie Robinson, V/President Steve Marsden, Director/Secretary Darlene DeBaldo, Director Robert Kenyon, and Director Sue Russ.

MEETING AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
5. CHANGES TO ORDER OF AGENDA

6. PUBLIC COMMENT (Each speaker is limited to two (2) minutes)

Members of the public are invited to address the Board on agenda or non-agenda items they deem of importance to the District. While Board Members/Staff may answer questions or briefly comment on non-agenda items, the general policy is to refer such matters for Staff review or place them on a future agenda in order to allow for more comprehensive response or action.

7. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member

of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

a. Approval of Bills and Claims

8. CORRESPONDENCE (Board will briefly address/respond/refer)

None

9. OLD BUSINESS

- a. INFORMATION/DISCUSSION: At the April 19, 2011 Meeting the Board approved a Resolution authorizing the Calaveras County Elections Office to handle the District's 2011 Election process. Two Director positions (currently held by Director Robinson and Director Kenyon) are up for Election August 30, 2011. Voting will be by all mail ballot. All persons registered to vote within the boundaries of Saddle Creek Community Services District are eligible to run for these positions. Persons who are interested should contact the Calaveras County Elections Office to obtain filling papers. The filling period is May 9-June 3, 2011 (will be extended 5 days if incumbents fail to file for re-election).
- b. ACTION/SIMPLE MOTION: At the regular meeting of January 18, 2011 the Board authorized opening an account with Umpqua Bank for purchase of CD's. Umpqua Bank officials request that the District designate the authorized signors for this account. In keeping with current Board policy staff recommends that the designated signers be Directors Charles Robinson, Steve Marsden, Darlene DeBaldo, Robert Kenyon and Sue Russ during the time these individuals are serving as duly elected officials of the Saddle Creek Community Services District Board.

10. NEW BUSINES

- a. ACTION/SIMPLE MOTION: At the April 19, 2011 meeting the Board approved a temporary stipend of \$100 per pay period (\$200 per month) for Maintenance Supervisor Ralph McGeorge until Maintenance Manager Hebard returns to full duty. This stipend was to be retroactive from the date Maintenance Manager Hebard was off work, which was March 16, 2011 but the date of April 16, 2011 was listed in the April 19 Agenda Item. Staff request that the Board correct this oversight by approving the stipend authorization to the date of March 16, 2011.
- b. ACTION/SIMPLE MOTION: As authorized by SCCSD Resolution No. 00-04 the Board of Directors must set the 2011-2012 Lot Assessment Fee for collection by the Calaveras County Auditor/Controller. Staff recommends a 1.64% increase (\$15.54) from the current \$947.44 to \$962.98. The number of accessible lots will remain at 560.

11. STAFF REPORTS

Site Manager:
General Manager:

12. DIRECTORS REPORTS:

President Robinson:
V/President Marsden:
Director Russ:
Director Kenyon:
Director DeBaldo:

13. ADJOURNMENT

Prepared by: _____
Phyllis Richards, CSD Clerk/Treasurer

Reviewed By: _____
Charles Martin, General Manager