

## **REGULAR BOARD MEETING AGENDA**

November 21, 2017 2:00 PM

Saddle Creek Lodge

1001 Saddle Creek Drive, Copperopolis, CA

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **CHANGES TO ORDER OF AGENDA**

5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes)

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda.

6. **CONSENT CALENDAR**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a. Review of monthly financial report, approval of bills and claims for the month of October, 2017.
- b. Approval of the minutes from the Board Meeting held October 17, 2017.

7. **DISCUSSION AND ACTION ITEMS**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a. Presentation of the Saddle Creek Roads Rehabilitation Project, Preliminary Design Report.
- b. Discussion and action regarding seasonal community beautification projects on District property; and District staff, equipment and financial participation therewith.
- c. Adoption of a resolution approving an amended Salary Schedule to reflect a change in the Maintenance Supervisor salary range, reflecting the current responsibilities of the position.
- d. Adoption of a resolution approving a policy on new employee introductory periods.
- e. Approval of a letter to Calaveras County declaring a concern for public safety related to the lack of a second community entrance, requesting meetings and diligent county action toward resolution.
- f. Development of Norms for Board member conduct to facilitate effective deliberations; and Protocol to create the structure and process for effective Board meetings.

8. **STAFF AND DIRECTOR REPORTS:**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

- a. **General Manager's Report:**
  - Landscape project status report.
  - Report on the status of accomplishments of Managements Objectives.
  - Summary report of new state laws affecting special districts effective in 2018.
- b. Site Manager's verbal report

9. **ADJOURNMENT**

Agenda Materials: May be viewed on the bulletin boards outside the Saddle Creek Pro Shop, on the Sports Club Bulletin Board and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CSD Clerk at (209) 785-0100. Advance notification will enable the District to make reasonable arrangements to insure accessibility.