

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

June 16, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday June 16, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill
Director	Charles Robinson

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: Castle & Cooke Dave Haley

Castle & Cooke Paul Stein

Castle & Cooke Bob Higgins

APPROVAL OF MINUTES:

M/ by Director Merrill and S/ by Director Kenyon to approve the minutes of the May 19, 2009. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Site Manager Hebard' invited the new General Manger for Saddle Creek Golf Resort, Mr. Bob Higgins to come to the meeting to meet the Board Member.
Mr.

Haley wanted the Board Member to know that they have had a meeting and Mr. Higgins does understand the Golf Course relationship to the Wet Lands. The Board Members were very pleased to hear this.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of May. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. Action/Simple Motion: Staff recommends Board amend vacation accrual policy for Maintenance Manager as set forth in General Manager's memo dated May 19, 2009.

M/ by Director Robinson and S/ by Director Kenyon to move for a discussion on the motion before the Board.

President Russ requested GM Martin to explain what has happened to cause this situation.

GM Martin stated that the District has operated short staffed for several years. Additionally, we have not had a second in command for our maintenance operation for some time and as a result of these factors Maintenance Manager Hebard has been able to take his vacations vacation days without disrupting CSD operations.

Board Members expressed reservations over permanently increasing allowable vacation accrual from 120 to 240 hours. Additionally some Board Members voiced concerns over the payments for unused vacation leave.

After a great deal of discussion on the issue the Board directed GM Martin to amend the Vacation Policy for the Maintenance Manager as set forth below:

1. Vacation Accrual of 240 hours maximum is authorized through December 31, 2010.
2. Reasonable efforts to be made to reduce accrued vacation time in excess of 240 hours prior to December 31, 2009,
3. Any vacation time in excess of 240 hours that is on the books on December 31, 2009 will be paid at the Maintenance Manager's then current rate of pay.
4. Effective January 1, 2011 the maximum vacation accrual will be 120 hours maximum.
5. Reasonable efforts will be made to reduce accrued vacation time in excess of 120 hours prior to December 31, 2010.
6. Any vacation time in excess of 240 hours that is on the books on December 31, 2009 to be paid at the Maintenance Manager's then existing rate of pay.
7. Effective January 1, 2011 the maximum accrued vacation time shall be 120 and any vacation time on the books in excess of 120 hours on December 1, 2011 will be paid at the Maintenance Manager's then current rate of pay. This same practice shall be followed for each subsequent calendar year.

M/ by Director Robinson and S/ by Director Kenyon to move approval of the Vacation Policy as amended. M/ passed unanimously.

NEW BUSINESS

None

STAFF REPORTS

Site Manager: President Russ wanted to know if the mowing is all finished. Greg said no, but all of the homes within Saddle Creek are protected.

She also wanted status on the court decision prohibiting spraying of certain mosquito abatement chemicals. GM Martin advised that a higher court had overruled the decision and had given the EPA 2 years to develop their new permit process.

Director Merrill wanted to know who owns the curb side tree. Greg advised that once the landscaping is done, the homeowner is responsible. On vacant lots, the owners of the lot own the trees, but CSD waters them because there is no water. Director Merrill indicated that there are trees in the undeveloped area where the support for the trees are broken. We have not taken over that area, so it is not our responsibility; however, Greg directed his staff yesterday

to restake the trees because he doesn't want them to die. This is also the last area to be mowed.

General Manager:

Advised that this will be the first contested election for the 3 Board seats available. There are 5 people running for the 3 seats. They are Sue Russ, Steve Marsden, Phyllis Richards, Eva Gress, and Darlene DeBaldo. Once they file they are subject to all rules that the Board Members are subject too. As Director Merrill will be leaving office he was reminded to file a Leaving Office State Form 700..

GM also advised that the 2008 Audit has been completed and will be scheduled for Board review/approval on the July or August, 2009 agenda.

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – He was reviewing CSD website and there is a question that states, “Who is responsible for maintaining the ponds in Saddle Creek.” He said that the question was not answered on the web page, and we have answered it in the Board Meeting. Director Robinson said that he will have it updated with the correct information.

Director Merrill – None

Director Robinson - None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:40PM. CSD's next board meeting date is July 21, 2009.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board President

Steve Marsden, Board Secretary

SEAL