

**SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

August 21, 2005

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, August 21, 2005. President Merrill called the meeting to order at 8:35 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL:

Roll call indicated the following directors were present:

President:	Dennis Merrill
Vice-President:	Charles Robinson
Secretary:	Bob Kenyon
Member at Large:	Chris Jette

Roll call indicated the following directors was absent:

Treasurer:	Lou Cherniss
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Staff:

The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Sue Russ

Public:

Castle & Cooke	Dave Haley
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APPROVAL OF MINUTES:

M/ by Director Robinson and S/ by Director Jette to approve the minutes of the July 10, 2005, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

No public comment this month.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Jette to move approval of expenditures incurred by the district during the month of July. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

Correspondence: Letters to the following agencies were written and sent by GM Martin: a letter to the MVCAC regarding the SCCSD Fiscal Status Report and a letter to Brandy Seadorf regarding SCCSD's Worker Compensation Loss History.

OLD BUSINESS

- a. Information Item/No Action Requested: The Board President's Citizen Advisory Committee for Construction Concerns & Animal Control Issues met on August 7, 2005. Committee Members were briefed on current and proposed laws (SB 135) governing the District's

response to these matters. In September the Committee will meet to review their findings. Depending upon the extent of community concern, a publicly noticed meeting will be held to provide interested residents with the opportunity to formally present any concerns regarding these issues. The Committee should be completed with their review and ready to report their findings to the Board President at either the October or November, 2005, meeting.

- b. Information Item/No Action Requested: The following list is an overview of the District's Active and Latent Powers established by LAFCO, under authority of Government Code Section 61600 when Saddle Creek CSD was formed in 1995. Powers authorized by LAFCO prior to January 1, 2006, that are not being used (Latent Powers), are lost with passage of SB 135, which is expected to go into effect on January 1, 2006. Prior to January 1, 2006, the District must notify LAFCO of our current Active Powers. LAFCO approval and County concurrence would be required for re-instatement of lost powers.

14 Powers - "Active" or "Latent" Status Indicated

- 1) The collection of storm water- This power is Active.
- 2) The collection of garbage or refuse- This power is Latent.
- 3) Protection against fire, including weed abatement and wildfire fuel control- This power is Active.
- 4) Public recreation by means of parks, including, but not limited to parks, tennis courts, playgrounds, golf courses, swimming pools, or recreation buildings- This power is Active.
- 5) Street lighting- This power is Active.
- 6) Mosquito abatement- This power is Active.
- 7) The equipment and maintenance of a police department and other police protection to protect and safeguard life and property, including restricting access to streets where provided by law- This power is Active.
- 8) To acquire sites for, construct, and maintain library buildings, and to cooperate with other governmental agencies for library service- This power is Latent.
- 9) The opening, widening, extending, straightening, surfacing, and maintaining, in whole or in part of any street in said district, subject to consent of the governing body of the county or city in which the improvement is to be made. Active.
- 10) The construction and improvement of bridges, culverts, curbs, gutters, drains, storage ponds, wetland habitats and works incidental to the purposes specified in paragraph 9 above subject to consent of the governing body of the county or city in which the improvement is to be made- This power is Active.
- 11) The overhead conversion of existing overhead electric and communication facilities to underground locations- This power is Latent.
- 12) To contract for ambulance service to serve the residents of said district as convenience requires, if a majority of the voters in said district, voting in an election thereof, approve- This power is Latent.
- 13) To provide transportation services- This power is Latent.
- 14) To abate graffiti- This power is Active.

New Business

- a. Action/Resolution: As requested by Director/Treasurer Cherniss a Capital Assets Policy was presented and then adopted by the board. A Resolution is required for this action. M/ by Director Kenyon and S/ by Director Robinson to approve adoption of the Capital Assets Policy. M/ passed unanimously.
- b. Action Item/Simple Motion: The District has been approved for a California Department of Health grant of \$24,826 for mosquito abatement operations. The grant money must be used for purchase of an Arrogun Stand Alone Applicator, Arrogun/Mozzie Granulator Applicator

and Yamaha Rhino 660 All Terrain Vehicle. Also included in the grant are the following supplies: Altosid Ingot XR Brisquests, Vectobac G, Pyrocide and BVA Flush Solution. A copy of the Letter of Award/Mosquito Control Award #VBDS-MCF-007 was given to the board with a staff recommendation that the Board accept this grant. A Simple motion was made by Director Kenyon and seconded by Director Robinson. M/was unanimous to accept the grant money.

- c. Action Item/Resolution: The Board is being asked to vote for seven Special District Risk Management Authority (SDRMA) Board of Directors. There are eleven candidates for the seven positions. The Board agreed to support the following candidates: Lewis, Hall, Gano, Sonksen, Aranda, Wooley and Yeakley. M/ by Director Robinson and S/ by Director Kenyon to approve these seven candidates for the SDRMA Board of Directors. M/ passed unanimously.
- d. Action/Simple Motion: The CSD Clerk position will become vacant in December, 2005, when current Clerk, Sue Russ, becomes a member of the CSD Board of Directors. Staff requests Board approval to hire for this position on October 1, 2005. The person hired would serve as Assistant CSD Clerk until the current CSD Clerk formally leaves office in December. This overlap period will allow for training. M/ by Director Kenyon and S/ by Director Merrill to approve the request to fill the CSD Clerk position by October 1. M/ passed unanimously.

GENERAL MANAGER:

Various matters were reported by the GM throughout the meeting.

SITE MANAGER

Answered questions regarding the acceptance of the CA Dept. of Health Grant money. Reported that we are applying for additional funding and are in line to receive it should more become available.

DIRECTORS REPORTS:

Director Kenyon – None

Director Jette – None

Director Cherniss – Absent

Director Robinson – None

President Merrill – Asked Dave Haley for clarification on landscaping rules for residents.

Dave reported letters have been sent to homeowners who have not installed landscaping or who are not keeping their property properly care for.

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 9:30AM. CSD's next board meeting date is September 11, 2005.

Sue Russ, CSD Clerk

Charles Martin, General Manager

SEAL

APPROVED BY:

Dennis Merrill, Board President

Robert Kenyon, Board Secretary