

DRAFT

**SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

October 21, 2008

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday October 21, 2008. Vice-President Kenyon called the meeting to order at 2:00 PM in the Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public: Castle & Cooke Dave Haley

APPROVAL OF MINUTES:

M/ by Director Merrill and S/ by Director Marsden to approve the minutes of the September 16, 2008 with changes. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Marsden to move approval of expenditures incurred by the district during the month of September. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None.

OLD BUSINESS

- a. V/President Kenyon wanted an update on the Gate Entrance and staff. He wanted to know if there was any additional information that the Board needed to be aware of.

Mr. Haley (Castle & Cooke) indicated that Mr. Troyanoski (Castle & Cooke) and Greg Hebard' (CSD) met with the management at Mannes. Mr. Troyanoski indicated to Mr. Haley that they agreed to cooperate, but he didn't get the sense that they would be making any changes that would be appropriate for the way Castle & Cooke wants the gate run.

GM Martin indicated that there have been some nominal changes that have to do with checking in and so forth, and that there is more attention being paid to those items. Nothing has been finalized to the point that anything needs to come back to the Board for approval.

There were several comments that the gate personnel are now smiling and waving at the residence. Greg Hebard' stated that absolutely every car that comes through the gate gets a pass unless they are residence or employees, and they are taking down the license plates as well. He said that they are running out of passes, so the dates might be wrong, but they are always given a pass. They are also wearing the blue shirts that they previously had, while waiting for their new uniforms. Greg felt that the only areas of concern were that Mr. Troyanoski wanted direct control over the employees at the gate and they are not his employees, they are John Mannes employees. Mr. Troyanoski can work with John to give him direction and John can advise the employees.

GM Martin stated that CSD has the responsibility for the gate and Greg Hebard' has to be present at all of the meetings with regards to the gate. Currently they are waiting for Mr. Troyanoski to follow up with items that he is supposed to be working on, and as soon as that is done the Board can move forward. Overall he feels that there have been some good changes and that it will continue to get better.

NEW BUSINESS

None

STAFF REPORTS

Site Manager: Director Marsden wanted an update on the ponds. Greg advised that he again met with Dave Haley, Paul Stein, Bill Troyanoski, and Scott Dixon (all Castle and Cooke employees) to discuss what the CSD and the law requires as far as recording the chemicals that will be put in the ponds. Per Paul Stein's recommendation, Greg left it up to Scott Dixon to design a generic form for this use. Currently there are 3-6 chemicals used in the ponds. The form will need to show the date, the mixing ratio, and the amount of chemicals used. They need to advise Greg either a few hours before, or the day before and he will meet them at the ponds to make sure that they are on the same page with regards to chemical application, which plants are targeted, or if they are aquatic plants, so that there is no miss communication. CSD is certified and license by the State and Federal Government to apply chemicals.

GM Martin said that the form is being created under CSD supervision; we have final approval of the form. He doesn't think that there will be any future problem after they get this procedure completed.

Director Kenyon wanted an update on the list of "on going problems and repairs" that Greg was working on with Doug. Greg indicated that there have not been any further discussions with regards to the list because Castel & Cooke has had some employee changes. Dave Haley and Paul Stein are both aware of the list, and they will be scheduling a meeting to review the list sometime in the near future. Greg said that there are only a half dozen things that still need to be fixed and that it could take up to a few years to get them complete due to the economy. Overall he felt that they have made some good progress on the list.

Director Kenyon also wanted to know what Calaveras Telephone was doing by the Tennis Courts; they had several trucks and a large piece of equipment. Greg stated that he didn't know what they were doing, and as long as they don't cause any damage to our irrigation, he is not concerned. He also wanted to know if they have an obligation to advise CSD when they are doing anything on our property. GM Martin advised that they have an Easement

and they do not have to advise us when they are working on their equipment in Saddle Creek. Greg stated that they did advise him, although they were not required to do so.

Mr. Haley also advised the Board that they repaired about 22 sewer lines in Copper Glen due to the collapse of the flan at a cost of \$30,000 over the last month. Greg said that the repairs didn't cause any hardship and it looks as good as it did when they were done.

General Manager: GM Martin advised the Board that they will probably have a Draft Budget at the next meeting.

DIRECTORS REPORTS:

President Russ – Absent

V/President Kenyon – None

Secretary Marsden – None

Director Robinson – Absent

Director Merrill – (3) Items to discuss.

1. He received his certificate for Ethics Training.
2. There is a concern about the amount of debris that is building up by #4, #6 and #16 T-box. Who is responsible for cleaning this up and will the residence be billed for it? Mr. Haley said that it is Castle and Cooke's responsibility and he will have it cleaned up and a chained fence will be put up. He said that they are also going to be putting up signs stating that it is not a dumping site and that there will be fines associated with dumping. Greg said that CSD does have a few piles, but they are burned during the winter months. It was recommended that an e-mail be sent to the residence advising them they are not allowed to dump waste at these sites.
3. Blue Tooth for Cell phones, are we going to get them for our employees? GM Martin and Greg both have them and they are the only ones with a need for them.

ADJOURNMENT – Having no further business, V/President Kenyon adjourned the meeting at -2:27PM. CSD's next board meeting date is December 16, 2008.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board President

Steve Marsden, Board Secretary

SEAL