

DRAFT
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

September 15, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday September 15, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebart
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Merrill to approve the minutes of the August 18, 2009 with changes as directed by Director Kenyon. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Mr. Haley wanted to report to the Board that he had received an e-mail from Susan Wright and Beth Portfolio (both residents) with regards to the trees on Wood Duck Court. He advised that they (Castle & Cooke) have looked at the trees, and have made the decision that the trees will remain as is. Because of small cul-de-sacs and

the different types of trees, they feel that the look is unique, and they want it to remain that way. This was a separate e-mail sent directly to Mr. Haley, CSD did not receive a copy of the e-mail.

It was also mentioned that the trees that are planted are the property of the owners of the property. Greg advised that we only prune the trees or do anything with regards to the trees if they become a public hazard.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Marsden to move approval of expenditures incurred by the district during the month of August.
M/passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

President Russ indicated that CSD received an email from Beth Portfolio (resident of Saddle Creek) who addressed several issues. President Russ requested GM Martin to give the Board an update on the items as well as action that has been taken.

GM Martin advised that Site Manager had met with Mrs. Portfolio. There were a couple of items that were under CSD control which have been addressed. Several of the items referenced were not under CSD control and she was referred to the appropriate places. The Board stated that they did appreciate her input, and as a result of resident input to the Board, we can keep track of things that are going on within Saddle Creek.

Director Marsden questioned GM Martin with regards to CSD being compliant with legal timeframe for CSD minutes to become available for public review. GM Martin advised that his review indicated we are in compliance. Minutes are made available to the public as soon as possible after approval by the Board. When final Board approval includes corrections, such as occurred last month, posting of the minutes is later than usual.

President Russ advised that she has requested Jorilyn Lohmann (Castle & Cooke) to include the scheduled meeting on the calendar of events that she sends to the residents.

OLD BUSINESS

None

NEW BUSINESS

- a. Action/Resolution: Calaveras County Clerk requests CSD Board accept, by Resolution, the canvass of the August 25, 2009 Special Consolidated District Election. Saddle Creek CSD vote counts are as follows, 1) Sue Russ-109, 2) Darlene DeBaldo-89, 3) Stephen Marsden-73, 4) Eva Gress-59 5) Phyllis Richards-42, 6) Write In-2. M/ by Director Kenyon and S/by Director Merrill to move approval of the canvass of August 25, 2009 Special Consolidated District Election. M/ passed unanimously.

- b. Action/Resolution: Staff recommends that the FY 2009 Budget be amended to allow General Manager to fill the currently vacant position of Maintenance Supervisor. Proposal is to fill the position by promotion of a current Maintenance II employee. The vacated Maintenance II position to become unfunded. Staff believes this action is necessary to provide an appropriate level of employee supervision. M/ by Director Marsden and S/ by Director Merrill to move approval of proposal filling the vacant Maintenance Supervisor position. M/ passed unanimously.

STAFF REPORTS

Site Manager: None

General Manager: None

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – None

Director Merrill – None

Director Robinson - Absent

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:20PM. CSD's next board meeting date is October 20, 2009.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board President

Steve Marsden, Board Secretary

SEAL