

SPECIAL BOARD MEETING MINUTES
May 30, 2017 2:00 PM
Saddle Creek Lodge
1001 Saddle Creek Drive, Copperopolis, CA

1. **CALL TO ORDER** – President Larry Hoffman called the meeting to order at 2:02 PM.
2. **ROLL CALL** – Kampa confirmed all directors in attendance
3. **PLEDGE OF ALLEGIANCE**
4. **DISCUSSION AND ACTION ITEMS**

- a. Adoption of a Resolution directing the transition in financial statements and budget from a calendar year cycle to a July 1 through June 30 fiscal year cycle.

General Manager Kampa presented the resolution and supporting documentation related to proposed transition in fiscal years. Following questions from the Board and comment from the public, the following action was taken:

Motion: Director Golden made a motion to adopt a Resolution directing the transition in financial statements and budget from a calendar year cycle to a July 1 through June 30 fiscal year cycle

Second: Vice President Albertson

Approved by unanimous vote.

- b. Discussion and action related to the development of the 2017/18 fiscal year budget and establishment of a public hearing to be held during the Regular Board meeting of June 20, 2017, for adoption of the budget

General Manager Kampa provided a presentation on the draft 2017/18 fiscal year budget to be effective July 1, 2017. The presentation covered the amount of revenue to be generated with the new levy of the Measure A Special Tax at \$1300 per equivalent residential unit, assumptions and criteria for budget preparation and the schedule. Following questions from the Board and comment from the public, the following action was taken:

Motion: Director Russ made a motion to move forward with budget preparation and call a public hearing for budget adoption.

Second: Secretary DeBaldo

Approved by unanimous vote

- c. Approve a Request for Proposals for road improvement engineering consulting services

General Manager Kampa presented a draft request for proposals (RFP) for engineering consulting services for road improvements. Kampa explained that he had received constructive input from community member Jon Lynch regarding the RFP content, and that he recommends the draft RFP be modified to separate the consultant's work proposal from the cost proposal as well as adding a lineal footage of storm drain to be evaluated. The consensus of the Board was that the RFP should be distributed broadly.

Motion: Director Albertson made a motion to approve the Request for Proposals for road improvement engineering consulting services, with amendments as discussed.

Second: Director Golden

Approved by unanimous vote

5. **ADJOURNMENT** – President Hoffman adjourned the special meeting at 3:45 PM.

Agenda Materials: May be viewed on the bulletin boards outside the Saddle Creek Pro Shop, on the Sports Club Bulletin Board and at the CSD Website on the Saturday proceeding each meeting date, or by requesting an emailed or mailed agenda and supporting materials. Materials will also be available at the meeting.

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