

## DRAFT

### SADDLE CREEK COMMUNITY SERVICES DISTRICT MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

January 20, 2009

#### CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday January 20, 2009. President Russ called the meeting to order at 2:00 PM in the Gold Room and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Director	Charles Robinson
Director	Dennis Merrill

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein

#### APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Merrill to approve the minutes of the December 16, 2008. M/ passed unanimously.

#### CHANGES TO THE ORDER OF AGENDA:

None suggested.

#### PUBLIC COMMENT:

Paul Stein, VP Castle and Cooke – Welcomed the New Year!

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items

unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of December 2008. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

### OLD BUSINESS

None

### NEW BUSINESS

- a. ACTION ITEM/RESOLUTION: Staff recommends the FY 2009 Budget be amended as follows: Capital Outlay/Operational Costs be amended to reflect approval for purchase of a John Deere 4320 Tractor & Equipment from San Joaquin Equipment Co., 2413 Crows Landing Rd, Modesto, CA 95358 for the total cost of \$43,949 (\$6,450 Down Payment & \$781 Monthly Payment for 48 months). This recommended budget revision was prompted by unacceptable changes being proposed by the company originally selected for purchase of the Kubota Tractor & Equipment. Purchase of the John Deere Tractor & Equipment will result in the following changes to the FY 2009 Budget; Capital Outlay increases by \$1,817 and the Operational Expense-Lease Purchase/Tractor category changes to Tractor Purchase Payment and increases by \$2,333.

Mr. Haley expressed his concern with regards to the purchase; he felt that the money could be better used to provide more staffing for the gate entrance, which would improve the quality of the community and increase property values.

Site Manager Hebard' feels that the tractors that we are currently using for the mowing is not sufficient for the job. The new tractor will make the process much faster, so that they can get it done in a timely fashion. However, his biggest concern is with Fire Abatement, but the tractor can be used at any time.

Director Robinson said that the Fire Season is about 2.5 month, and he recommends approval of the tractor.

GM Martin also recommends the purchase of the tractor as we should own our own equipment. He said it is a good time to buy the equipment as prices are lower at this time and it is a no interest purchase.

M/ by Director Robinson and S/ by Director Kenyon to move approval of the purchase of the John Deer 4320 Tractor & Equipment from San Joaquin Equipment Company. M/ passed unanimously.

- b. Action/Simple Motion: Staff recommends the current main gate entry/exit cameras be upgraded to Color/High Resolution. Bid cost for purchase and installation is \$1,847. With approval of the Board cost for this proposed upgrade would be paid from Miscellaneous/Contingency and would not require a Budget Amendment.

Greg advised that a resident had his vehicle broke into within Saddle Creek and they where not able to find the vehicle on our cameras entering or leaving Saddle Creek. This was due to the fact that they could not tell the color of the vehicle because our cameras are not Color/High Resolution. Also at certain times during the day the cameras do not pick up the license plate or the driver. Greg also advised that every time our gate has been damaged CSD has been reimbursed 100%.

M/ by Director Robinson and S/ by Director Kenyon to move approval to upgrade the cameras at the main gate entry/exit to Color/High Resolution. M/ passed unanimously.

## STAFF REPORTS

Site Manager: Greg advised that he has received no negative comments with regards to the gate personnel and feels that they are doing a good job.

General Manager: Charlie Martin added that with respect to the damage of the front gate, CSD also receives payment for CSD Labor.

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – Absent

Director Robinson – With regards to tree trimming and clean up CSD needs a new policy to let Homeowners know why CSD is trimming the Homeowners trees. It was felt that this should be a joint policy between CSD and Castle & Cooke. Greg will meet with Dave Haley to come up with new guidelines for the tree pruning and will bring it back to the board at a later date.

Director Merrill – None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:35PM. CSD's next board meeting date is February 17, 2009.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Sue Russ, Board President

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Steve Marsden, Board Secretary

SEAL