

Draft
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS
November 20, 2012

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday November 20, 2012. President DeBaldo called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Darlene DeBaldo
Vice President:	Sue Russ
Director:	Scott Baker

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
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APPROVAL OF MINUTES:

M/ by Director Baker and S/ by Director Russ to approve the minutes of the October 16, 2012 with the change as mentioned by Director Baker. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Mr. Dave Haley had a couple of comments.

He advised the Board that starting in January, Castle and Cooke is planning to start building 12 County Homes in Saddle Creek as follows:

3 in Copper Glen
2 in Copper Ridge

4 in Quail Creek Area
3 more in Copper Glen

The homes will be between 1900 and 2400 sq. ft. With regards to the Saw Mill Lake Project and Copperopolis Community Plan they request that residence of Saddle Creek attend the Planning Commission Board Meeting on December 3rd at 6:00PM and December 13th at 9:00AM. He indicated that the county does not have a General Plan and they will not allow anything to move forward until they do have one. Castle and Cooke has been trying to get the approval since 2005. Dave advised that if they cant get the approval for the Saw Mill Lake Project or completion of the Town Square, Castle and Cooke will leave Copperopolis.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Baker and S/ by Director Russ to move approval of expenditures incurred by the district during the month of October. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

- a. ACTION/RESOLUTION: Resolution revoking adoption of all-mailed ballot election. GM Martin advised that Board that he had received an e-mail from Director Robinson who wanted GM Martin to advise the Board that he would vote to approve this Resolution if he were in attendance at the meeting. As he is not in attendance he cannot actually vote on the matter. M/ by Director Baker and S/ by Director Russ to move approval of Resolution Revoking Adoption of All-mailed Ballot Election. M/ passed unanimously.
- b. ACTION/RESOLUTION: Resolution requiring elections of governing body members be held on the same day as the statewide general election. As with the previous resolution Director Robinson asked GM Martin to

approve this resolution. As he was not in attendance at the meeting he could not actually vote on the matter. M/ by Director Baker and S/ by Director Russ to move approval of the Resolution requiring elections of governing body members be held on the same day as the statewide general election. M/ passed unanimously.

NEW BUSINESS

- a. INFORMATION ITEM/DISCUSSION: Staff introduced their Proposed FY 2013 Budget for Saddle Creek CSD. GM Martin gave an overview of the Proposed Budget. He advised the Board that it was a Maintenance Budget with a few areas that will take care of immediate needs.

One of the categories has been increase for maintenance of the sprinklers to purchase material to correct an ongoing project.

In the event the Board elects to include a cost of living increase GM Martin recommended that it be restricted to the lower salary grades and not management level employees. Martin further suggested that any cost of living increases not exceed 50 cent per hour.

Copies of the Lynch Report was provided for the Boards review. Staff also identified specific streets they felt would most benefit from maintenance at this time. At the direction of the Board the costs for this street maintenance could be included in the 2012 Budget. A brief on this matter discussion followed.

- b. PUBLIC HEARING ON PROPOSED FY 2013 BUDGET: The Board President opened the Public Hearing at 2:45 for the members of the public to ask questions or make recommendations on the Proposed FY 2013 Budget.

Mr. Dave Haley advised the Board that Castle and Cooke augments Saddle Creek Community Service District by about \$220,000 annually. Effective 1/1/2013 until further notice they will no longer pay for manning the gates. Castle and Cooke would recommend to the Board that after the 1st of the year they close the gates between 9:00PM and 6:00AM. After a great deal of discussion it was decided that this topic would be place on the Agenda next month so that the Board can make a determination of what steps that they would like to take at that time.

A second Public Hearing is scheduled to be held during the regular

meeting of December 18, 2012.

- c. INFORMATION ITEM/DISCUSSION: At the conclusion of the Boards discussion of the Draft FY 2013 Budget staff was directed to include the following changes to the Draft Budget, which will be presented for action at the regular meeting of December 18, 2012:
- 1) A 50 cent per hour cost of living increase for Maintenance I, Maintenance II and the Maintenance Supervisor to be included in Personnel Salary Costs, and
 - 2) Street maintenance cost of \$4,800 to be included in Operational Costs for street maintenance.

STAFF REPORTS

Site Manager: Greg advised the Board that he will be on gone on December 6th and 7th for an MVBAC Meeting.

General Manager: GM Martin advised the Board that Turkeys were purchased for the employees for Thanksgiving.

The Board acknowledged that Director Steve Marsden will be taken off of the Umpqua Bank account and Director Scott Baker will be added to the Umpqua Bank account.

DIRECTORS REPORTS:

President DeBaldo - None

V/President Russ - None

Secretary Lazarus - Absent

Director Baker - None

Director Robinson - Absent

ADJOURNMENT – Having no further business, President DeBaldo adjourned the meeting at 3:50 PM. CSD’s next board meeting date is December 18, 2012.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Darlene DeBaldo, Board President

Sue Russ, Vice President

SEAL