

**SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

July 10, 2005

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, July 10, 2005. President Merrill called the meeting to order at 8:30 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: The roll call indicated the following directors were present:

President:	Dennis Merrill
Vice-President:	Charles Robinson
Secretary:	Bob Kenyon
Treasurer:	Lou Cherniss
Member at Large:	Chris Jette

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Sue Russ

Public:	Castle & Cooke	Dave Haley
	Residents	Erik and Donna Stevenson
	Buider:	Vic Manuelli

APPROVAL OF MINUTES:

M/ by Director Robinson and S/ by Director Jette to approve the minutes of the May 8, 2005, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

A request was made by Director Robinson to discuss a memo received from the Elections Department. M/ by Director Robinson and S/ by Director Kenyon was made to add "Nomination for vacant SCCSD board position" to the agenda. M/ passed unanimously.

The memo was a request for the SCCSD board to make a recommendation for someone to fill the board position which will become vacant on December 2. Dennis Merrill abstained from the discussion and vote as he was being considered for the position. M/ by Director Kenyon and S/Chris Jette to nominate Dennis Merrill for the appointment. M/passed by Directors Cherniss, Jette, Kenyon and Robinson.

PUBLIC COMMENT:

No public comment this month.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of June. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

No correspondence this month.

OLD BUSINESS

- a. Action Item/Resolution: Update on abandonment of a portion of the wildlife habitat located in the rear of the Stevenson property (formally owned by Martha Fagoni), M/ by Director Robinson and S/ by Director Cherniss to approve the request for Abandonment of Wildlife Habitat Lot #39. The applicant is responsible for recording with Calaveras County and for all costs associated with such action. M/ passed unanimously.
- b. CSD Property: At the request of Board President Merrill a CSD Property Inventory has been prepared by CSD staff and a copy provided to each Board Member. Greg Hebard will update the list as new equipment is added.

10. NEW BUSINESS

- a. Information Item: Director Kenyon requested Board discussion on Saddle Creek security concerns. He suggested that passes be issued as cars come through the gate. Speeding is a problem and a recent theft is of concern as well. A committee of Charlie Robinson, Charlie Martin **and Mr. Manis** will study this matter and make recommendations to the board at a future meeting
- b. Information Item: General Manager Charlie Martin attended a meeting on proposed changes to the laws governing Special Districts (SB 135/Kehoe). These changes will go into effect on January 1, 2006. Impact to SCCSD is as follows: changes in who is designated as Treasurer for the board, specific timelines for budget adoption, what constitutes a majority when board action is taken, and which powers are being exercised by the district prior to the January 1 deadline. Those not being used are lost. After discussion the board asked GM to prepare a list of powers we are currently using and to make recommendations to the board at their August meeting as to which ones we do NOT want to lose.
- c. Action Item/Simple Motion: Staff recommended that the Board establish the 2004-2005 Lot Assessment Fee at \$833.61. This would reflect a 2% increase from the current Lot Assessment Fee of \$817.26. After discussion and a recommendation by Director Cherniss that the district needs to build reserves, there was a M/ by Director Robinson and S/ by Director Kenyon to NOT accept the recommendation of a 2% increase. M/ passed unanimously. A M/ by Director Cherniss and S/ by Director Kenyon was made to increase the assessment by 5%. The new Lost Assessment Fee for Saddle Creek for the 2005-2006 tax year will be \$858.12. M/passed unanimously.

11. STAFF REPORTS

GENERAL MANAGER

1. GM is writing a grant requesting additional money from the California Department of Health Services for mosquito abatement. The grant application is due July 15.

SITE MANAGER:

1. Reported on the mosquito spraying which occurred last Thursday, July 7. Directors reported a decrease in the number of mosquitoes they are encountering both on the golf course and during evening hours.

2. Greg is asking gate attendants to give a letter about speeding to all construction workers who pass through the gates.

DIRECTORS REPORTS:

Director Kenyon – Expressed concerns about the lack of water in the pond on #16. Dave Haley reported that the pond will be filled next week, then it will be drained again and finally repaired.

Director Jette – Not present.

Director Cherniss – None.

Director Robinson – Not present.

President Merrill – None.

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 9:55 AM. CSD's next board meeting date is August 14, 2005.

Sue Russ, CSD Clerk

Charles Martin, General Manager

Approved by:

Dennis Merrill, Board President

Robert Kenyon, Board Secretary

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