

Draft  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

July 26, 2011

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday July 26, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Charles Robinson
Vice President:	Steve Marsden
Director	Sue Russ

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

**APPROVAL OF MINUTES:**

M/ by Director Russ and S/ by Director Marsden to approve the minutes of the June 21, 2011 with the changes as amended. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

None

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Marsden and S/ by Director Russ to move approval of expenditures incurred by the district during the month of June.

M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

### OLD BUSINESS

None

### NEW BUSINESS

- a. INFORMATION/DISCUSSION: Staff updated the Board on the odor issues currently being experienced with the ponds. Maintenance Manager Hebard advised that he has been informed by a CCWD (Calaveras County Water District) employee that the ponds are being regularly tested and that they meet state water quality requirements. Additionally, the Board was given copies of Castle & Cooke's Pond Management and Dry Weather/Fire Season Procedures as they could not appear at the meeting as had been requested by the Board. After lengthy discussion of the matter Board Members determined that further review of the issue was warranted and directed staff to place the matter on the August Agenda and request that representatives of CCWD and Castle & Cooke attend this meeting.

### STAFF REPORTS

Site Manager:

1. Director Marsden wanted to know what a Workman Spray Cart is used for. Maintenance Manager Hebard explained that it can hold several hundred gallons of water, and prior to mowing Castle & Cooke will have it on site in case of a fire. CSD is not the Fire Department and the Golf Course should call the Fire Department. CSD does have a good record of getting fires out before the Fire Department arrive, however, the Fire Department should always be called first.
2. CSD responded to Mrs. Portfolio's list, and has taken appropriate action on all CSD issues. Maintenance Manager Hebard stated that the trees

that Mrs. Portfolio thought were vandalized were actually killed by construction activities.

3. Maintenance Manager Hebard requested the Boards approval to hold the MVCAC (Mosquito and Vector Control Association of California) Regional Meeting at Saddle Creek. The Board approved up to \$300.00 to pay for the meeting costs.
4. SCCSD repaired the water heads on Saddle Creek Dr. The damage was caused by vandalism. As the repair cost was minimal reimbursement efforts were not undertaken.
5. SCCSD have collected approximately \$2,300.00 for weed abatement this year.
6. Maintenance Manager Hebard presented the Board with a copy of a letter that he is sending to Governor Brown requesting that he support H.R. 872 (The Reducing Regulatory Burdens Act of 2011) bill.
7. SCCSD will be replacing the small "Exit" sign on the traffic circle with a slightly larger one and will also place the same size "Exit" signs on Oak Creek Dr. and Saddle Creek Drive.

General Manager: GM Martin stated that we should receive the Election Certification by next month. The new Director will probably be seated in September.

#### DIRECTORS REPORTS:

President Robinson – None

V/President Marsden – None

Secretary DeBaldo – Absent

Director Kenyon – Absent

Director Russ – New flags have been put up at the entrance of Saddle Creek Gate and they look very nice.

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at 2:26 PM. CSD's next board meeting date is August 16, 2011.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Charlie Robinson, Board President

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Director Sue Russ

SEAL