

**BOARD OF DIRECTORS MEETING MINUTES**

December 18, 2018 2:00 PM

Saddle Creek Lodge

1001 Saddle Creek Drive, Copperopolis, CA

1. CALL TO ORDER 2:06pm
2. ROLL CALL **President Albertson, Director Hoffman, Director Golden, Director Kuntz, General Manager Kampa, Board Clerk McCutchen, Site Manager Hebard. Vice President DeBaldo was absent.**
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA **None**
5. **PUBLIC COMMENT Review of a few emails Director Kurtz has received from Residents.**
6. **CONSENT CALENDAR**
  - a. Review of monthly financial report, approval of bills and claims for the month of October and November 2018.
  - b. Approval of the minutes from the Regular Board Meeting held November 20, 2018.
  - c. Receive and File the Measure A Special Tax Report for the 2017/18 Fiscal Year in Accordance with SB 165.

**Director Hoffman makes a motion to accept consent calendar, Director Albertson seconds. Motion passes unanimously.**
7. **DISCUSSION AND ACTION ITEMS**
  - a. Administer Oath of Office to Newly Appointed as if Elected Board Members. **Hoffman, Albertson and Kurtz have been appointed as if they were elected.**
  - b. Appointment of the Board President and Vice President for 2019. **Director Hoffman makes a motion to nominate DeBaldo as President and Golden as Vice President, Albertson seconds. Motion passes unanimously.**
  - c. Adoption of a Resolution Approving a Policy for Records Retention and Destruction. **Director Hoffman makes a motion adopting the resolution approving the Records Retention and Destruction, Director Golden seconds. Motion passes unanimously.**
  - d. Consideration of Expansion of the CSD Services to Include Administration of Responsibilities Currently Delegated to the Various Saddle Creek Homeowners' Associations (Director Kurtz) **Discussions took place and no specific action was given at this time.**
8. **STAFF AND DIRECTOR REPORTS:**
  - a. General Manager's Report
  - b. Site Manager's verbal report.

**Thank you to the ad-hoc committee for the wonderful Christmas decorations in the community.**
9. **ADJOURNMENT 4:01pm**