

Draft  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

October 18, 2011

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday October 18, 2011. President Robinson called the meeting to order at 2:00 PM in the Sports Center Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Charles Robinson
Vice President:	Steve Marsden
Secretary:	Darlene DeBaldo

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

**Public:** Castle & Cooke Dave Haley

CPA	Larry Bain
Resident	Beth Portfolio
Resident	Paul Kersey

**APPROVAL OF MINUTES:**

M/ by Director Marsden and S/ by Director DeBaldo to approve the minutes of the September 20, 2011. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

Mr. Paul Kersey:

1. Wanted to acknowledge the good work that Greg's employees are doing.
2. He has some complaints about the T-box at #17. He was advised that this is not CSD controlled. We control the streets and Wild Life Habitat.

3. He wanted to know why the side of the hills on vacant lots is watered near the golf course. Greg advised him that this area is controlled by Castle and Cooke.

Mrs. Beth Portfolio:

1. She wanted to know if CSD owns any of the land. GM Martin advised her that we do not own any land, we have easements only.
2. She wanted to know if CSD cleans the street. She was advised that we do clean the streets when needed.
3. She stated that she had read the minutes of a previous meeting where a Board Member spoke about the possibility of Directors forfeiting their \$100 payment for attending each meeting due to the bad economic times; she wanted to know if the Board Members have again considered this. She was advised that she can pose this question during the November 15, 2011 Budget Meeting.
4. She can still hear the high pitched sound outside her home; she wanted to know if Greg figured out what it is. Greg advised that it is not coming from CSD irrigation, and that he doesn't know what the noise is.
5. She wanted to know about the quality of the water in the ponds since it was changed from clean water to reclaimed water. CCWD (Calaveras County Water District) monitors the water and it is tested to make sure that it is within the minimum quality standards.
6. She asked if the District knew when the new road will be constructed and was informed that it was not known at this time.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Marsden and S/ by Director DeBaldo to move approval of expenditures incurred by the district during the month of September. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

We received a letter from SDRMA (Special District Risk Management Authority) advising that we will receive a % off of our bill.

OLD BUSINESS

- a. ACTION/SIMPLE MOTION: Board reviewed and accepted the District's FY 2010 Independent Audit: CPA Larry Bain was present at the meeting and advised that CSD is going a good job at managing our budget and that he found no problems with the audit. M/ by Director Marsden and S/ by Director DeBaldo to move to accept the FY 2010 Independent Audit. M/ passed unanimously.
  
- b. ACTION/SIMPLE MOTION: Formal Board approval to open a District checking account with Umpqua Bank. Current checking account with Mother Lode Bank to be close after Umpqua checking account is fully activated. M/ by Director Marsden and S/ by Director DeBaldo to move approval to open a District checking account with Umpqua Bank. M/ passed unanimously.
  
- c. INFORMATION/DISCUSSION: Board Members are reminded that the FY 2012 Budget sessions are scheduled for the meetings of November 15 & December 20, 2011. A Public Hearing will be held in conjunction with each session and advanced notices will be posted along with the meeting agenda as well as published in the Calaveras Enterprise News Paper.

#### NEW BUSINESS

None

#### STAFF REPORTS

Site Manager: Nothing

General Manager: We are looking into changing the basic accounting duties from our current bookkeeper, to having our clerk do them in house to minimize cost.

GM also requested and received Board approval to purchase Turkey's for Thanksgiving and candy for Christmas for the staff.

#### DIRECTORS REPORTS:

President Robinson – If any Board Member will not be able to attend next months meeting, please let him know. If there is not a quorum at next month meeting the meeting will be postponed until the following Tuesday until there is a quorum.

V/President Marsden – None

Secretary DeBaldo – None

Director Kenyon – Absent

Director Russ - Absent

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at 2:40 PM. CSD’s next board meeting date is November 15, 2011.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Charlie Robinson, Board President

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Darlene DeBaldo, Board Secretary

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