

Saddle Creek Community Services District
1000 Saddle Creek Drive - Copperopolis, CA 95228
(209) 785-0100 – www.saddlecreekcsd.org

DIRECTORS
Larry Hoffman, President
Ken Albertson, Vice President
Darlene DeBaldo, Secretary
Sue Russ
Roger Golden

SPECIAL BOARD MEETING AGENDA

September 14th, 2017 2:00 PM

PLEASE NOTE DIFFERENT MEETING LOCATION - Saddle Creek Property Sales Office

999 Saddle Creek Drive, Copperopolis, CA

1. CALL TO ORDER
2. ROLL CALL **President Hoffman, Vice President Albertson, Director Russ, Director Golden, and Director Debaldo.**
3. PLEDGE OF ALLEGIANCE
4. CHANGES TO ORDER OF AGENDA - **None**
5. **PUBLIC COMMENT**
A member of the community wanted to know what was going on with the grass seeding issue? Hoffman stated this is a cleanup effort from the drought. The plan going forward is to not spend any money, only to maintain water and mow while landscape plans are being developed. There will be no irrigation changes or planting at this time, only the install of rocks and bark to make it look better.
6. **CONSENT CALENDAR**
 - a. Review of monthly financial report and approval of bills and claims for the month of August 2017. **Motion by Director Russ to approve bill and claims for the month of August 2017. Second by Vice President Albertson, motion passed unanimously.**
 - b. Approval of the minutes of the Regular Board Meeting of August 15th, 2017. **Motion by Director Russ to approve the consent calendar. Second by Vice President Albertson, motion passed unanimously.**
7. **DISCUSSION AND ACTION ITEMS**
 - a. Discussion and action to establish general Board direction on the **short-term** landscape project expectations and action, for work to be completed during fall 2017 **Short term plan is to make things look nice with limited spending and no waste. Motion approving the short-term project as it is defined from the gate to the roundabout made by Director Debaldo. Second by Director Russ, motion passed unanimously.**
 - b. Discussion and action to establish general Board direction on the **long-term** landscape project expectations including:
 - Approving the process for identification of the project, its cost, benefit, timing, phasing, financial feasibility and public support.
 - Establishing the roles, responsibilities and authority of the landscape ad-hoc planning committee **Director Russ will be added to the committee, Vice President Albertson will still be on the committee.**
 - c. Adoption of a Resolution approving a Hiring and Merit Salary Increase Policy – **Motion to adopt resolution approving a Hiring and Merit Salary Increase Policy made by Director Russ. Second made by Director Debaldo, motion passed unanimously.**
 - d. Discussion and action regarding amendment to agreement with Kampa Community Solutions, LLC to increase the management services billing rate by 5% - **General Manager Kampa left the room following introduction of this item and prior to any Board discussion taking place. Board approves this action based on performance review. Motion made by Director Debaldo to increase the GM's contract salary by 5% for the fiscal year 2017-2018. Second by Vice President Albertson, motion passed unanimously.**

- e. Approval of updated 2017/18 management objectives to include directives from the annual management performance evaluation process – **General Manager Kampa presented the compiled management objectives which were included in the agenda packet. Motion to approve management goals and objectives with no edits made by Director Russ. Second made by Vice President Albertson. No public comment was made.**

8. **STAFF AND DIRECTOR REPORTS:**

a. General Manager's report on the 2017 Municipal Service Review being prepared by LAFCO. - **there is a seven-member commission for LAFCO, they make decisions about the municipal service. CSD is doing an excellent job. Nicole McCutchen has been appointed as Board Clerk. There is a process taking place when it comes to the weed abatement taking place in Saddle Creek. We need to evaluate if \$50.00 covers the CSD's time/materials to clear residents lots who don't do them on their own as it is a fire safety concern. Also, there is a liability factor being discussed, a waiver is being developed to be included with their yearly bill. This issue will be on next month's agenda. SB1 Tax is still in the process, and CSDA is not going to take up the issue for only a few small districts, so Bear Valley is going forward to get it in their face and we will walk with them. Road Improvement project has a revised SOW, investigation done on behalf of engineers by Greg, preliminary design is looking good to proceed forward. Director Golden is actively involved in the road project. CSD will talk to staff about slowing down in Saddle Creek. CSD will notify the Saddle Creek Golf Course Supervisor of the same issue with his employees.**

9. **ADJOURNMENT** Meeting adjournment 4:18pm.

Agenda Materials: May be viewed on the bulletin boards outside the Saddle Creek Pro Shop, on the Sports Club Bulletin Board and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

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