

SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

December 19, 2006

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday, December 19, 2006. President Merrill called the meeting to order at 2:05 PM in the Saddle Creek Member's Lounge and then led Directors and Staff in the Pledge of Allegiance.

ROLL CALL: The roll call indicated the following were present:

Directors:	President:	Dennis Merrill
	Vice-President:	Charles Robinson
	Secretary:	Robert Kenyon
	Member:	Steve Marsden
	Member:	Sue Russ
Staff:	General Manager:	Charles Martin
	Site Manager:	Greg Hebard
Public:	Castle & Cooke	Dave Haley

APPROVAL OF MINUTES

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the November 21, 2006, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA

None suggested.

PUBLIC COMMENT

None received.

CONSENT CALENDAR

Consent Calendar items are considered routine and were acted upon by one motion. There was no separate discussion of these items as no member of the Board, Staff or a member of the public requested specific items to be set aside for separate action.

a. M/ by Director Robinson and S/ by Director Marsden to approve expenditures incurred by the district during the month of November. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None received.

OLD BUSINESS

a. *Review of letter being sent to Castle and Cooke employees regarding CSD responsibility for ponds.*

General Discussion: The letter regarding CSD responsibility for ponds has been reviewed by Dave Haley and sent to Castle & Cooke employees. After the board reviews and discusses the letter in January, a copy will be sent to all residents.

NEW BUSINESS

a. INFORMATION ITEM/DISCUSSION: Second Review of FY 2007 Draft Budget - Staff introduced the FY 2007 DRAFT Budget, which did not include any FY 2007 wage increases for GM or Maintenance Manager, to Board Members and the Public. The GM answered questions regarding the Draft Operational & Capitol Outlay budget and there was general discussion as well as questions by Board Members.

b. CLOSED SESSION/LABOR NEGOTIATIONS: As permitted by Government Code Section 54957 the Board adjourned to Closed Session at 2:20 PM to discuss Labor Negotiations with the District's designated Labor Negotiators for the following Unrepresented Employee Classifications:

- 1) Maintenance Manager: Designated Labor Negotiator - General Manager.
- 2) General Manager: Designated Labor Negotiator - CSD Board President.

Operational & Capitol Outlay Expenditures are not discussed in Closed Session.

c. PUBLIC MEETING RE-CONVENED: Upon completion of Closed Session Labor Negotiations, the Public Meeting was re-convened at 2:55 PM by Board President Merrill. M/by Director Robinson and S/by Director Marsden to approve the wage and benefits increase for the Maintenance Manager and the General Manager classifications. M/ passed unanimously.

d. INFORMATION ITEM/DISCUSSION: Introduction of FY 2007 Proposed Budget: President Merrill introduced the Proposed FY 2007 District Budget, which included proposed wage/benefit increases agreed to by the Board in Closed Session, General Manager's annual salary increased from \$50,000 in FY 2006 to \$52,000 in FY 2007 and Maintenance Manager's annual salary increased from \$65,000 in FY 2006 to \$70,000 in FY 2007.

e. PUBLIC HEARING ON FY 2007 PROPOSED BUDGET: The Board President opened a Public Hearing on the Proposed FY 2007 Budget (which included all proposed wage/benefit increases) at 3:00 PM. The GM presented the proposed budget based on salary increases, which become effective 1/1/07. No public comment was received. M/ by Director Kenyon and S/ by Director Robinson to close the public hearing on the District Budget. M/ passed unanimously.

f. ACTION ITEM/RESOLUTION: M/ by Director Robinson and S/ by Director Kenyon to adopt the FY 2007 SCCSD Budget (Operational Expenses, Capitol Outlay Expenditures and Employee Wages & Benefits). M/ passed unanimously.

g. ACTION ITEM/SIMPLE MOTION: M/ by Director Robinson and S/by Director Merrill to elect the following 2007 officers for the CSD Board of Directors: Sue Russ as President, Steven Marsden as V/President and Bob Kenyon as Secretary. These officers will serve for the period of January 1 through December 31, 2007. M/ passed unanimously.

11. STAFF REPORTS:

GENERAL MANAGER: GM Martin presented information throughout the meeting.

SITE MANAGER: Greg Hebard – Followed up on concerns expressed by residents at the Castle & Cooke General Meeting held on Saturday, November 4. Dying plants have been replaced in the cul-de- sac areas and residents have been called who had complaints about sidewalk cracks; Greg is still waiting for one of them to return his call. Greg also provided the board with two documents: "Procedures for Handling Ruptured Gas Lines" and an itemized list of

work that has been accomplished by Castle & Cooke for readying properties to turn over to CSD. The list also includes projects, which need to be completed as soon as possible in 2007.

12. DIRECTORS REPORTS:

Director Kenyon – No further comments.

Director Marsden – Asked for status in assessing parcels which have not been assigned APN#'s. GM Martin's recommendation is to wait until next year to assess Castle & Cooke, who are the current owners of the new parcels.

Director Russ – Asked Greg for update on situation with unleashed dogs. Owners have been contacted and residents are advised to call animal control when dogs are off leash.

Director Robinson – No further comments.

President Merrill – Expressed concerns about smoke caused from the burning of debris last week. He asked Greg to check into the cost of disposal at a recycle/waste station rather than burning. That report is expected at the January Board Meeting.

13. AJOURNMENT:

Having no further business, President Merrill adjourned the meeting at 3:40 PM. CSD's next board meeting date is January 16, 2007.

Sue N. Russ, Acting CSD Clerk

Charles Martin, General Manager

Approved by:

SEAL

Dennis Merrill, Board President

Robert Kenyon, Board Secretary