

**SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

February 13, 2005

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, February 13, 2005. President Merrill called the meeting to order at 8:35 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL

Directors: The roll call indicated the following Directors were present:

President:	Dennis Merrill
Vice-President:	Charles Robinson
Secretary:	Robert Kenyon
Treasurer:	Lou Cherniss
Member-at-Large:	Chris Jette

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk:	Sue Russ

Public: Dave Haley, Castle & Cooke
Linda Bond, Resident

APPROVAL OF MINUTES:

M/ by Director Robinson and S/ by Director Cherniss to approve the minutes of the January 9, 2005, meeting as submitted. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA: None

PUBLIC COMMENT: Linda Bond addressed the board on an issue regarding dogs, who are not leashed, barking dogs and dog litter, which some residents are not taking responsibility for removing. GM, Charlie Martin, said the county first must enact ordinances regarding these issues before Saddle Creek can enforce a leash/noise/pick-up law. A suggestion was made that we contact other master plan communities in the area to see if there is an interest in approaching the county to pass an ordinance regarding these matters.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Cherniss to approve expenditures incurred by the district during the month of January. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

No Correspondence this month.
OLD BUSINESS

- a. Action Item/Resolution: Update on abandonment of a portion of the wildlife habitat located in the rear of Saddle Creek property, Lot #39.

General Manager reported that Victor Manuelli has not submitted the engineering report required before this matter can be concluded. M/ Director Kenyon and S/ by Director Cherniss to table this item until the March meeting. M/passed unanimously.

- b. Action Item/Simple Motion: General Manager updated Board on NPDES Permit with Castle & Cooke/CCWD. M/ by Director Robinson and S/ by Director Kenyon to authorize President Merrill to sign this agreement per CSD Contract Water Attorney's, Dan Dooley, recommendation. M/ passed unanimously.

NEW BUSINESS

- a. Action/Simple Motion: In recognition of an off-site golf activity scheduled for March 13, 2005, the March 13th Board Meeting will be held on March 20, rather than the normal meeting date of March 13. M/ by Director Cherniss and S/ by Director Robinson to change the meeting date. M/passed unanimously.

- b. Action/Simple Motion: In recognition of an on-site golf activity scheduled for April 10, 2005, the April 10 Board Meeting will begin at 8:00 AM, rather than the normal starting time of 8:30AM. M/ by Director Robinson and S/ by Director Kenyon to change the meeting time. M/passed unanimously.

- c. Action/Simple Motion: A recent court decision makes business related communications over personal computers subject to requirements of the Public Records Act. It was recommended that our current policy, which was enacted August 8, 2004, be amended to recognize this change. The proposed policy requires that Directors and Staff retain business related emails received/sent over personal computers for 30 days. M/ by Director Cherniss and S/ by Director Jette to adopt this policy. M/passed unanimously.

- d. Action/Resolution: Castle & Cooke is requesting CSD Abandonment of a portion of the easement for storm drainage and open space-wildlife habitat within Lot 250 of Saddle Creek Unit 3A-1 (more particularly described as delineated in the Draft Resolution and Exhibit's "A" and "B") which was dedicated to the District by Castle and Cooke on November 13, 2001. Staff has reviewed this request and found no adverse affect for the District. Board approval of the requested abandonment is recommended. Dave Haley advised that some of the documentation required from Castle & Cooke was not et ready and requested that Board action on the item be postponed. Item was continued to the March 2005 Meeting.

- e. Action/Simple Motion: SCCSD Policy on Wildlife Habitat Abandonment Requests. The Board voted to adopt a policy for processing requests for Wildlife Habitat Abandonment along with a fee schedule to cover staff costs associated with this procedure. M/ by Director Robinson and S/ by Director Cherniss to create a Wildlife Habitat Abandonment Policy. M/passed unanimously.

STAFF REPORTS

General Manager:

1. Reported that the CSD office is not, as yet, operational. Restrooms and power are needed before it can be used by staff.

Site Manager.

1. Attended two conferences on mosquito abatement. Greg expressed that he would be available to meet with the surrounding community on this matter, because information he is receiving indicates this is going to be an epidemic year for the West Nile Virus in Northern California. The board encouraged Greg to set up

informational meetings by contacting Homeowner's Associations within Copperopolis.

2. Requested new uniforms for his staff including shirts and hats.
3. Is going to ask that contractors remove dumpsters from the roads since concrete is being damaged. They must put them on the home site or with permission on an adjacent property.

DIRECTORS REPORTS:

Director Kenyon – Expressed concerns about contractors working on weekends. Asked for verification of hours.

Director Jette – None

Director Cherniss – Mentioned we have 3 more years on our leasing agreement with GE for CSD equipment and also that we need a better report regarding financials; he will speak with our accountant about this matter.

Director Robinson – Thanked Greg for his work on mosquito abatement. Mentioned that an electric gate has been ordered for the construction entrance. This will control the hours construction crews are inside the gates since it will be operational from 7:00 AM - 6:30 PM during week days and 8:00 AM – 5:30 PM on Saturday. No construction is to occur on Sunday. Dave Haley will notify contractors about the acceptable hours for construction and their responsibility for getting dumpsters off the sidewalks and roads. Director Robinson also made a request that staff time for the privacy officer at the gate house be increased from 6:00 – 10:00 AM on Sunday morning so gates are no longer open, thus, giving construction traffic the opportunity to enter Saddle Creek on a Sunday. Dave Haley advised that Castle & Cooke will pay for the additional staff hours.

President Merrill – None

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 9:40 AM. CSD's next meeting date is March 20, 2005.

Sue Russ, CSD Clerk

Charles Martin, General Manager

Approved by:

(Seal)

Dennis Merrill, Board President

Robert Kenyon, Board Secretary