

DRAFT  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

August 18, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday August 18, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill
Director	Charles Robinson

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebart
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein
	District Auditor	Larry Bain, CPA

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the July 21 ,2009 meeting with the changes as directed by the Board. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director Merrill to move approval of expenditures incurred by the district during the month of July. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

### OLD BUSINESS

- a. President Russ wanted to verify that a letter was going to be sent out clarifying the holidays. Director Robinson advised that it has been posted on the CSD website. Linda Beck also sent an e-mail out to Saddle Creek residents advising them of the holiday schedule.

### NEW BUSINESS

- a. Action/Simple Motion: Board review and acceptance of the District's 2008 Independent Audit. The District's Independent Auditor, Larry Bain, CPA was present to answer questions. Mr. Bain said that the CSD operations side came in very close to budget. With regards to the Internal Controls there are a couple of issues, one is the Travel Policy on page 18, which he feels needs to be looked at by the Board. Overall he felt that the budget and finances are well managed. M/ by Director Kenyon and S/ by Director Marsden to move approval of the District's 2008 Independent Audit. M/ passed unanimously.

Director Robinson wanted to know if the Capital Assets are based on "Appraised Value" or "Cash Value". Mr. Bain advised Capital Assets are based on Historical Cost or when they are donated, either the donors cost or "Fair Market Value" at the time of the donation.

GM Martin mentioned that Mr. Bain was concerned with Expenditures and Vacation Time, both of which have been addressed.

## STAFF REPORTS

Site Manager Greg Hebard advised the Board that the County Mosquito Program is not going on at this time. They gave us some of the West Niles product that they had left over. Greg signed a letter stating that if the County ever wanted to start the program up again, we would give them some of our product. Greg doesn't feel that we will ever have to re-pay the product. Greg sprays a mile or two outside the gates to provide a buffer zone for Saddle Creek.

Director Kenyon wanted to know who is responsible for the ponds; they have green stuff on them. Mr. Haley stated that the golf course is responsible. He e-mailed Scott Dickson (Superintendent) about 2 weeks ago, and Scott indicated that they have been spraying the ponds. He also said that he was going to get the Lake Doctor to come out and help with the ponds because he is having a hard time with them.

President Russ wanted to know how the transition was going with Greg's new assistant. He said that he will have a recommendation for the Board next month. Greg indicated that he has a full staff, 5 employees plus himself.

Director Marsden wanted to know if Greg is planning on changing the landscaping so that they will not have to hand pull out the weeds. Greg said that they are hand pulling the weeds so that they will not kill the baby grass that is growing. Greg said that they are doing what they can as fast as they can.

President Russ complemented Greg on the up keep of the grounds and his employees.

General Manager: He advised the Board that we will know the new Board members by the next meeting. He again reminded the Board to file the 700 forms with the County.

## DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – None

Director Merrill – He has seen Frog Hollow trucks down behind Director Robinson’s house, what are they doing down there? Greg advised that they take care of the trees and irrigation as CSD has not accepted that area as yet. Sometimes they eat lunch down there.

Director Robinson – He feels that if the County should ask Greg to spray in other areas in the future, Greg should not be doing this on his own time. He feels that he should do it as a representative of Saddle Creek CSD. GM Martin and the Board agreed.

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:30 PM. CSD’s next board meeting date is September 15, 2009.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Sue Russ, Board President

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Steve Marsden, Board Secretary

SEAL