

Saddle Creek Community Services District

Special Meeting of December 19, 2017

AGENDA SUPPORTING DATA

8. STAFF AND DIRECTOR REPORTS:

a. General Manager's report

Measure A Special Tax, Fiscal Year 2017/18 Annual Report

Provided herein for your information is the narrative portion of a new report required to be prepared by the District on an annual basis. The law simply requires that the report be filed with the District, but staff recommends that the report be included in the December Board meeting agenda packet for public disclosure. The attached report does not include the 17 pages of assessors parcel numbers, however those are available upon request.

Road maintenance and improvement status report

Following staff approval of the Preliminary Design Report reviewed by the Board in November 2017, we have issued Notice to Proceed with the design of the road improvement project as detailed in the PDR. Peter Rei has met with Greg Hebard to review the locations for potential conduit crossings of the road as directed, and we expect to have 30% design documents for staff review in January.

Review of the status of Managements Objectives

A copy of the Management Objectives Update Report was distributed during our November 2017 Board meeting and is also included in this packet. A brief presentation on the Report will be provided at this meeting to ensure clarity on management's progress, convey opportunities and constraints related to the accomplishment of the Board's goals.

No Paid Workers Compensation Claims

Included with this report is a letter from our insurance provider, Special District Risk Management Authority (SDRMA) recognizing the District for no paid Workers Compensation claims in the 2016-2017 fiscal year. As you know, safety is the responsibility of all employees, and we should recognize and appreciate the hard work of our staff, supervisor and Site Manager. This translates to a direct savings of over \$500 per year in Credit Incentive Points (2% discount) on the cost of the insurance, as well as a reduction in our Experience Modification rate, which greatly affects our workers compensation costs. **Great work!**

SADDLE CREEK COMMUNITY SERVICES DISTRICT

Measure A Special Tax

Fiscal Year 2017/18 Annual Report

December 2017

OFFICE LOCATIONS:

Temecula – Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592

San Francisco – Regional Office
870 Market Street, Suite 1223
San Francisco, CA 94102

California Satellite Offices
Atascadero, Davis,
Huntington Beach,
Joshua Tree, Riverside,
Sacramento, San Jose

www.nbsgov.com

Prepared by:



TABLE OF CONTENTS

| | |
|--|------------|
| 1. DISTRICT ANALYSIS | 1-1 |
| 1.1 District Background | 1-1 |
| 1.2 Levy..... | 1-1 |
| 1.3 Special Issues..... | 1-1 |
| 2. APPENDIX A – FINAL BILLING DETAIL REPORT FOR FISCAL YEAR 2017/18 | 2-1 |

1. DISTRICT ANALYSIS

1.1 District Background

The Saddle Creek Community Services District (the “District”) imposed the Measure A Special Tax (the “Special Tax”) following the special all-mail election held by the County of Calaveras on May 2, 2017. The Special Tax has been imposed to maintain District-owned facilities including but not limited to roadways, storm drains, landscaping, lighting, wildlife easements, entrance gate facilities, weed and mosquito abatement, reserves, and administration. The Special Tax replaces the special tax levied for the same purposes previously approved by voters on May 23, 2000.

The Special Tax will be levied in perpetuity, unless and until such time the District determines that special tax revenues are no longer needed.

1.2 Levy

The following table shows the actual and maximum Fiscal Year 2017/18 Special Tax rates for each category of parcel levied within the District. Special Taxes will not be levied at the maximum rates in Fiscal Year 2017/18, as the District has adopted a plan for a phased-in approach for the implementation of the Special Tax. As such, Special Tax rates are expected to increase in the future until the maximum is reached.

| Land Use Category | Actual Fiscal Year 2017-18 Special Tax Rate | Maximum Fiscal Year 2017-18 Special Tax Rate | Levied Per |
|--------------------------------|---|--|-------------------------|
| Residential Lot | \$1,300.00 | \$1,703.00 | Residential Lot |
| Large Lot Undeveloped Property | 549.62 | 720.00 | Acre or Portion Thereof |
| Sports Club Property | 488.55 | 640.00 | Acre or Portion Thereof |
| Golf Course Property | 48,748.09 | 63,860.00 | Parcel |

The District levied 573 parcels for a total levy amount of \$924,446.90 in Fiscal Year 2017/18. A summary of the Special Tax levied for each parcel category in Fiscal Year 2017/18 is shown below:

| Land Use Category | Acreage | Number of Parcels Levied | Fiscal Year 2017-18 Levy Amount |
|--------------------------------|---------------|--------------------------|---------------------------------|
| Residential Lot | 233.49 | 560 | \$728,000.00 |
| Large Lot Undeveloped Property | 265.93 | 11 | 146,159.90 |
| Sports Club Property | 3.15 | 1 | 1,538.92 |
| Golf Course Property | 203.96 | 1 | 48,748.08 |
| Total | 706.53 | 573 | \$924,446.90 |

1.3 Special Issues

To comply with the requirements of Assembly Bill 2476, notices were mailed in late August to all property owners affected by the Special Tax that do not reside within the jurisdictional boundaries of the District.

NBS

Andrew Kraus, Financial Analyst
Greg Davidson, Client Services Director

2. APPENDIX A – FINAL BILLING DETAIL REPORT FOR FISCAL YEAR 2017/18

The following pages contain a summary of the Fiscal Year 2017/18 billing for the District.

September 18, 2017

Mr. Larry Hoffman
Board President
Saddle Creek Community Services District
1000 Saddle Creek Drive
Copperopolis, California 95228

Re: No Paid Workers' Compensation Claims in 2016-17

Dear Mr. Hoffman:

This letter is to formally acknowledge the dedicated efforts of the Saddle Creek Community Services District's Governing Body, management and staff towards proactive loss prevention and workplace safety. Your agency's efforts have resulted in no "paid" workers' compensation claims for program year 2016-17. A "paid" claim for the purposes of this recognition represents the first payment on an open claim during the prior program year. This is a great accomplishment!

It is through the efforts of members such as Saddle Creek Community Services District that SDRMA has been able to continue providing affordable workers' compensation coverage to over 439 public agencies throughout California. In fact, 270 members or 61% in the workers' compensation program had no "paid" claims in program year 2016-17.

In addition to this annual recognition, members with no "paid" claims during 2016-17 earned 2 credit incentive points (CIPs) thereby reducing their annual contribution amount. Also, members without claims receive a lower "experience modification factor" (EMOD) which also reduces their annual contribution amount.

As SDRMA is dedicated to serving its members and preventing claims, we would appreciate your agency taking a moment and sharing with us what made your District successful in preventing work related injuries. Our goal is to incorporate your successful ideas and suggestions into our loss prevention programs to benefit all members of SDRMA. Please forward any ideas or suggestions to Dennis Timoney, SDRMA Chief Risk Officer at dtimoney@sdrma.org.

On behalf of the SDRMA Board of Directors and staff, it is my privilege to congratulate the Governing Body, management and staff of 2017-18 for their commitment to proactive loss prevention and safety in the workplace.

Sincerely,
Special District Risk Management Authority



Jean Bracy, President
Board of Directors