

**SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

March 20, 2005

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Sunday, March 20, 2005. President Merrill called the meeting to order at 8:35 AM in the Saddle Creek Members' Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL**

Directors: The roll call indicated the following Directors were present:

|                  |                  |
|------------------|------------------|
| President:       | Dennis Merrill   |
| Vice-President:  | Charles Robinson |
| Secretary:       | Robert Kenyon    |
| Treasurer:       | Lou Cherniss     |
| Member-at-Large: | Chris Jette      |

Staff: The following staff members were present:

|                  |                |
|------------------|----------------|
| General Manager: | Charles Martin |
| Site Manager:    | Greg Hebard    |
| Clerk:           | Sue Russ       |

Public: Dave Haley, Castle & Cooke

**APPROVAL OF MINUTES:**

M/ by Director Kenyon and S/ by Director Robinson to approve the minutes of the February 13, 2005, meeting as submitted. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:** None

**PUBLIC COMMENT:**

No public comment this month.

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Kenyon to approve expenditures incurred by the district during the month of February. M/ passed unanimously.

**CORRESPONDENCE:** (Board will briefly address/respond/refer)

No correspondence this month.

**OLD BUSINESS**

a. Action Item/Simple Motion: Property Owner Request (Ms. Fagoni) for Wildlife Habitat Abandonment on Lot # 39. Mr. Manuelli informs me that he is awaiting completion of the Engineering Report and requested this matter be continued. As it appears that efforts are being made by the applicant to secure the material necessary for Board review of this request, Staff recommends the matter be continued to the April 10, 2005, meeting. M/ Director Kenyon and S/ by Director Robinson to delay action on this item until the April 10<sup>th</sup> board meeting. M/passed unanimously.

b. Action Item/Resolution: Castle & Cooke requested CSD Abandonment of a portion of the easement for storm drainage and open space-wildlife habitat within Lot 250 of Saddle Creek Unit 3A-1. As some of the required documents were not then completed, this item was continued from the February Meeting. M/Director Robinson and S/ by Director Cherniss to authorize President Merrill to execute all necessary documents for abandonment of this easement. M/passed unanimously.

## NEW BUSINESS

a. Action/Resolution: Maintenance Manager is requesting Board approval for purchase of mosquito spraying equipment (fogger & applicator). This equipment would increase the Districts effectiveness in controlling the mosquito population. Staff recommends Board approval of this equipment purchase (Quoted Cost \$9,445 + tax) be by Resolution, amending the FY 2005 Budget. Staff further recommends that amended budget amount be \$10,000 in order to insure sufficient funding for tax and unanticipated costs. M/Director Kenyon and S/ by Director Robinson to fund the amount needed for the equipment purchase. M/passed unanimously. During discussion of this matter. Dave Haley agreed that Castle & Cooke would pay half the cost of the equipment purchase.

b. Information Item/Discussion: Director Kenyon expressed concern that some confusion exists with regard to the responsibilities/relationships between the CSD, Castle & Cooke and the on-site Home Owner's Association. Discussion followed. GM stated that CSD has no authorization to enforce rules made by either HOA or C&C. CSD can enforce ordinances passed by our board but can't affix penalties unless there is a county ordinance in force.

c. Action/Simple Motion: Because we can enforce hours the gate operates, Staff recommended Board approval to prohibit access of construction vehicles on Sundays, National Holidays, Monday-Friday: before 6:30 AM and after 7:00 PM and Saturdays: before 8:00 AM and after 6:00 PM. Prohibited entry would apply to both the Main Gate and the Construction Gate. M/Director Robinson and S/ by Director Kenyon adding Section "I" to the Privacy Gate Rules, Administrative Regulations Section 2003-1. CSD will notify residents of operational changes. Dave Haley will inform contractors of the new policy. M/passed unanimously.

## STAFF REPORTS:

### GENERAL MANAGER:

1. A desktop computer purchase (\$537.82) was made for the Site Manager. The new computer is installed and operational.
2. A resident complaint regarding who has access into the community prompted discussion about color coded passes being issued for display on the mirror of each incoming non-resident car, visually showing why non-residents are driving inside the gates. Dave Haley will see that these are made up and distributed by the gate attendants.

### SITE MANAGER:

1. Expressed appreciation for the new PC now installed for his use in the CSD office.

2. Ross and John Martin passed their exams and each received a DHS Vector Control Technician Card.
3. Greg and his staff attended a Mosquito Control Equipment & Technology Field Day in Los Banos on 3/16/05. They were able to see firsthand aircraft, ATV's, Application and Surveillance equipment as well as boats used for mosquito control.
4. The new chicken coop is here, and the chickens for our Mosquito Abatement Program will arrive on April 5.
5. A new rock planter is installed on #17 cart path.

DIRECTORS REPORTS:

Director Kenyon – None

Director Jette – None

Director Cherniss – None

Director Robinson – Advised residents would be notified of changes in gate operations/ staffing hours and mosquito Early Warning System by email.

President Merrill – Gave board members a copy of his letter to Supervisor Erikson asking for a meeting regarding county ordinances specifically regarding animal control and construction noise issues. Dennis also announced that he will appoint a President's Advisory Committee made-up of 3-5 residents to give input on concerns of the community. He will ask the CSD staff and a C&C representative to also serve on the committee.

ADJOURNMENT – Having no further business, President Merrill adjourned the meeting at 9:25 AM. CSD's next board meeting date is April 10, 2005.

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Sue Russ, CSD Clerk

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Charles Martin, General Manager

Approved by:

(Seal)

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Dennis Merrill, Board President

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Robert Kenyon, Board Secretary