



Saddle Creek Community Services District

Treasurer's Report

November 30, 2016

Saddle Creek Comm Srvs District

BALANCE SHEET

As of November 30, 2016

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	265,386
1020 Cash - Fund 2188	(48)
1080 Umpqua Bank CD Accounts	126,677
Total Bank Accounts	\$392,015
Total Current Assets	\$392,015
Fixed Assets	
1500 Capital Assets	13,050,601
1600 Accumulated Depreciation	(818,135)
Total Fixed Assets	\$12,232,466
TOTAL ASSETS	\$12,624,481
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	9,275
Total Accounts Payable	\$9,275
Credit Cards	
2040 CSDA Bank of the West MC	352
Total Credit Cards	\$352
Other Current Liabilities	
2100 Payroll Taxes Payable	221
2150 Accrued Payroll	9,384
Board of Equalization Payable	16
Total Other Current Liabilities	\$9,621
Total Current Liabilities	\$19,247
Total Liabilities	\$19,247
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Retained Earnings	676,646
Net Income	(270,207)
Total Equity	\$12,605,234
TOTAL LIABILITIES AND EQUITY	\$12,624,481

SADDLE CREEK COMMUNITY SERVICES DISTRICT
FY 2016 MONTHLY BUDGET REPORT
November 2016

Code	Current Year - 2016			Prior Year - 2015		
	(Approved) FY 2016	(Expenditures) Month of October	(Expenditures) Year to Date	(Adjusted) FY 2015	(Expenditures) Month of October	(Expenditures) Year to Date - Prior Year
EXPENDITURES						
SERVICES AND SUPPLIES						
<u>ADMINISTRATION</u>						
OE01	Audit Expense	\$ 7,500	\$ -	\$ 7,500	\$ 7,500	\$ 7,500
OE02	Finance Expense	\$ 500	\$ 31	\$ 341	\$ 500	\$ 31
OE03	On-line Back-up/Notary Fees/Bonds	\$ 361	\$ -	\$ 327	\$ 351	\$ -
OE04	Legal Expenses	\$ 1,500	\$ -	\$ 200	\$ 1,500	\$ -
OE05	Management Fees	\$ 62,700	\$ 5,591	\$ 57,841	\$ 57,000	\$ 5,225
OE06	Insurance (Property Loss/Liability)	\$ 8,000	\$ -	\$ 8,274	\$ 8,000	\$ -
OE07	Miscellaneous/Contingency	\$ 2,000	\$ 549	\$ 906	\$ 2,000	\$ 352
OE08	Professional Development (Travel/Training)	\$ 6,000	\$ 76	\$ 6,932	\$ 6,000	\$ 770
OE09	Dues, Certifications & Subscriptions	\$ 4,000	\$ 99	\$ 4,027	\$ 4,000	\$ 323
OE10	Uniform Expenses	\$ 2,200	\$ 261	\$ 2,009	\$ 2,200	\$ 200
OE11	Electric Power/Water/Sewer	\$ 5,200	\$ 260	\$ 4,417	\$ 6,000	\$ 252
OE12	Telephone/Pager Service	\$ 4,000	\$ 360	\$ 3,719	\$ 5,000	\$ 331
OE13	Internet Service	\$ 1,200	\$ 90	\$ 809	\$ 1,200	\$ 90
OE14	Office Supplies/Postage	\$ 5,000	\$ 184	\$ 4,883	\$ 5,000	\$ 32
OE15	Office Equipment Repair/Replacement	\$ 3,000	\$ -	\$ 2,647	\$ 3,000	\$ -
OE31	Records Management Services	\$ 2,400	\$ -	\$ -	\$ 2,400	\$ -
OE26	County Fees/LAFCO	\$ 6,500	\$ -	\$ 3,009	\$ 6,000	\$ -
OE30	Reimbursable Maint/Repair Expense	\$ 19,500	\$ -	\$ 8,299	\$ 10,000	\$ -
PE03-1	Payroll Taxes - Administration	\$ -	\$ 320	\$ 5,392	\$ -	\$ -
PE06-1	Employee Wages - Administration	\$ -	\$ 4,104	\$ 62,855	\$ -	\$ -
	Total Administration	\$ 141,561	\$ 11,924	\$ 184,385	\$ 127,651	\$ 7,607
<u>COMMON AREAS</u>						
OE16	Gate Maintenance & Opener Purchase	\$ 4,000	\$ 175	\$ 3,610	\$ 4,000	\$ -
OE18	Landscape Supplies & Repairs	\$ 21,000	\$ -	\$ 22,112	\$ 21,000	\$ 67
OE19	Landscape Equipment Repair/Replacement	\$ 16,500	\$ -	\$ 16,418	\$ 10,000	\$ -
OE21	Landscape Equipment Gas & Oil	\$ 5,000	\$ -	\$ 5,609	\$ 7,000	\$ -
PE03 -2	Payroll Taxes - Common Areas	\$ -	\$ 1,119	\$ 9,541	\$ -	\$ -
PE06 -2	Employee Wages - Common Areas	\$ -	\$ 14,627	\$ 117,286	\$ -	\$ -
	Total Common Areas	\$ 46,500	\$ 15,921	\$ 174,576	\$ 42,000	\$ 67
<u>FIRE PROTECTION</u>						
	Fire Protection Services & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
PE03-3	Payroll Taxes - Fire Protection	\$ -	\$ -	\$ 1,908	\$ -	\$ -
PE06-3	Employee Wages - Fire Protection	\$ -	\$ -	\$ 24,495	\$ -	\$ -
	Total Fire Protection	\$ -	\$ -	\$ 26,403	\$ -	\$ -

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MOSQUITO ABATEMENT							
OE22-1	Mosquito Control Products	\$ 14,500	\$ 858	\$ 12,096	\$ 14,513	\$ 3,619	\$ 14,808
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 3,000	\$ 93	\$ 3,617	\$ 3,000	\$ 478	\$ 2,449
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 11,000	\$ 1,045	\$ 6,834	\$ 13,000	\$ 2,487	\$ 10,189
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 5,000	\$ -	\$ 5,658	\$ 5,890	\$ -	\$ 4,440
PE03-4	Payroll Taxes - Mosquito Abatement	\$ -	\$ -	\$ 1,120			
PE06-4	Employee Wages - Mosquito Abatement	\$ -	\$ -	\$ 14,616			
	Total Mosquito Abatement	\$ 33,500	\$ 1,997	\$ 43,941	\$ 36,403	\$ 6,584	\$ 31,886
STREETS							
OE17	Streets & Main Gate Lighting Maint/Repair	\$ 13,500	\$ -	\$ 12,944	\$ 13,500	\$ 6,412	\$ 13,443
PE03-5	Payroll Taxes - Streets	\$ -	\$ -	\$ 64			
PE06 -5	Employee Wages - Streets	\$ -	\$ -	\$ 823			
	Total Streets	\$ 13,500	\$ -	\$ 13,831	\$ 13,500	\$ 6,412	\$ 13,443
WETLANDS							
	Wetlands Services and Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PE03-6	Employee Wages - Wetlands	\$ -	\$ -	\$ 121			
PE06-6	Payroll Taxes - Wetlands	\$ -	\$ -	\$ 1,591			
	Total Wetlands	\$ -	\$ -	\$ 1,712	\$ -	\$ -	\$ -
	TOTAL SERVICES & SUPPLIES	\$ 235,061	\$ 29,842	\$ 444,849	\$ 219,554	\$ 20,671	\$ 207,954
PERSONNEL EXPENDITURES							
PE01	Worker Compensation Insurance	\$ 16,035	\$ -	\$ 20,871	\$ 16,000	\$ -	\$ 17,882
PE02	Health Insurance	\$ 60,145	\$ 4,508	\$ 52,297	\$ 58,780	\$ 4,927	\$ 50,908
PE03	Payroll Taxes	\$ 22,311	\$ 1,438	\$ 18,122	\$ 28,000	\$ 1,604	\$ 18,736
PE04	Processing Fees	\$ 1,400	\$ 113	\$ 1,251	\$ 1,400	\$ 115	\$ 1,323
PE05	Directors Stipend	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -
PE06	Employee Wages	\$ 255,712	\$ 18,731	\$ 221,932	\$ 253,000	\$ 20,889	\$ 223,225
			\$ 24,791	\$ 314,472			
	<i>Distributed to Service Areas</i>		\$ (20,170)	\$ (239,804)			
	TOTAL PERSONNEL	\$ 361,603	\$ 4,621	\$ 74,669	\$ 363,180	\$ 27,534	\$ 312,074
CAPITAL OUTLAY							
CO04	Vrisimo Flail Mower (2015) **		\$ -	\$ 2,146	\$ 8,000		
CO04	John Deere Tractor w/loader & Bucket (2016)	\$ 72,157					
	TOTAL CAPITAL OUTLAY	\$ 72,157	\$ -	\$ 2,146	\$ 8,000	\$ -	\$ -

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STUDIES AND ASSESSMENTS						
Landscape Design	\$ 12,000	\$ -	\$ 8,085			
Pavement Assessment	\$ 15,000	\$ -	\$ 4,500			
Financial Assessment	\$ 4,300	\$ -	\$ 4,000			
TOTAL STUDIES & ASSESSMENTS	\$ 31,300	\$ -	\$ 16,585	\$ -	\$ -	\$ -
DEBT SERVICE						
John Deere Financing	\$ 14,440	\$ 1,336	\$ 9,350			
TOTAL DEBT SERVICE	\$ 14,440	\$ 1,336	\$ 9,350			
TOTAL EXPENSES	\$ 714,561	\$ 35,799	\$ 547,599	\$ 590,734	\$ 48,205	\$ 520,027

***Mower purchased in 2015 traded in against a different mower in 2016. \$2146. is the difference in cost.*

PAYMENTS AND ASSESSMENTS RECEIVED

Assessment Income			Date Rec'd:	Amount:
Payment No. 1:			FY 2013-14	\$ 311,982
Payment No. 2:	up 2% from PY	\$ 262,765	Note Only	\$ 257,524
Payment No. 3: (Chg on Acct for 2017 LAFCO fee)	\$ (90)	\$ (90)		
Total Assessment Income	\$ 590,142	\$ (90)	\$ 572,275	\$ -
Reimbursement Income				
From:	For:			
G. Hebard	Personal Portion of Travel	\$ 96		\$ 248
SDRMA	Scholarship for Clerk Leadership		\$ 525	\$ 10,192
Castle & Cooke	Tractor/Equipment Repairs	\$ 7,857		\$ 6,841
Castle & Cooke	Gold Electric 9588	\$ 346		\$ 2,561
Total Reimbursement Income		\$ 8,299	\$ 10,000	\$ -
Other Income				
From:	For:			
Castle & Cooke	Weed Abatement	\$ 2,500		
Lot Owners	Weed Abatement	\$ 2,300	\$ 200	\$ 1,150
Lot Owners	Gate Openers/Cards	\$ 1,014		\$ 195
Umpqua Bank	CD Interest	\$ 39	\$ 39	\$ 224
Calaveras County	Interest Received	\$ 42		\$ 400
Various	Other Miscellaneous - Credit Due	\$ (415)		\$ 205
SDRMA	Purch Card Program Rebate	\$ 342		
Total Other Income		\$ 81	\$ 239	\$ 2,174
TOTAL PAYMENTS & ASSESSMENTS	\$ 611,276	\$ (9)	\$ 277,392	\$ 279,540
Net Income	\$ (103,285)	\$ (35,808)	\$ (270,207)	\$ (240,487)
Other Financing Sources/Uses				
John Deere Financing		\$ 72,157		
REVENUE (OVER) EXPENDITURES	\$ (31,128)	\$ (35,808)	\$ (270,207)	\$ (240,487)

Saddle Creek Comm Srvs District

CHECK DETAIL

November 2016

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
11/01/2016	October 2016	Kampa Community Solutions, LLC	Management Services	-5,225.00
11/01/2016	1759945	John Deere Financial	Tractor Payment	-1,335.71
11/01/2016	November	Intuit Full Service Payroll	Payroll Service Fees	-113.00
11/04/2016	DD	BRADLEY D NICKELL	Pay Period: 10/16/2016-10/31/2016	-797.78
11/04/2016	DD	DOLORES C BAKER	Pay Period: 10/16/2016-10/31/2016	-460.12
11/04/2016	DD	MICHELE L MENZIES	Pay Period: 10/16/2016-10/31/2016	-96.08
11/04/2016	DD	CODY L PONDER	Pay Period: 10/16/2016-10/31/2016	-863.94
11/04/2016	DD	HERNAN M HERNANDEZ	Pay Period: 10/16/2016-10/31/2016	-1,136.48
11/04/2016	DD	Gregory Hebard	Pay Period: 10/16/2016-10/31/2016	-2,194.59
11/04/2016	DD	Ralph M. McGeorge	Pay Period: 10/16/2016-10/31/2016	-1,495.60
11/05/2016	2019	California State Disbursement Unit	Garnishments Payable	-118.50
11/09/2016		CA EDD	Tax Payment for Period: 11/02/2016-11/04/2016	-380.66
11/09/2016		IRS	Tax Payment for Period: 11/02/2016-11/04/2016	-2,548.57
11/15/2016	2028	VALLEY ENTRY SYSTEMS, INC.	Gate Maintenance	-175.00
11/15/2016	2026	Turf Star, Inc.	Mosquito Abatement Vehicle Main/Repair	-361.59
11/15/2016	2032	SDRMA-Health Ins.	Health Insurance Monthly Premium	-4,508.40
11/15/2016	2027	Bank of the West	Credit Card Payment	-7,153.85
11/15/2016	2033	Merced County Mosquito Abatement District	Continuing Education	-148.00
11/18/2016	2039	MICHELE L MENZIES	Pay Period: 11/01/2016-11/15/2016	-101.73
11/18/2016	2035	DOLORES C BAKER	Pay Period: 11/01/2016-11/15/2016	-637.98
11/18/2016	2040	BRADLEY D NICKELL	Pay Period: 11/01/2016-11/15/2016	-797.80
11/18/2016	2037	HERNAN M HERNANDEZ	Pay Period: 11/01/2016-11/15/2016	-870.54
11/18/2016	2036	Gregory Hebard	Pay Period: 11/01/2016-11/15/2016	-2,194.60
11/18/2016	2038	Ralph M. McGeorge	Pay Period: 11/01/2016-11/15/2016	-1,495.60
11/18/2016	2041	CODY L PONDER	Pay Period: 11/01/2016-11/15/2016	-944.58
11/20/2016	2029	California State Disbursement Unit		-118.50
11/23/2016		IRS	Tax Payment for Period: 11/16/2016-11/18/2016	-2,523.68
11/23/2016		CA EDD	Tax Payment for Period: 11/16/2016-11/18/2016	-377.93
11/28/2016	10/7-11/6/2016	PG&E - 7193		-260.18