

**DRAFT**

**SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

March 17, 2009

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday March 17, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill

**Staff:** The following staff members were present:  
General Manager: Charles Martin  
Clerk/Treasurer: Phyllis Richards

**Public:** Castle & Cooke Dave Haley  
Castle & Cooke Paul Stein

**APPROVAL OF MINUTES:**

M/ by Director Marsden and S/ by Director Merrill to approve the minutes of the February 17, 2009. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

One of our resident, Beryl Simkins had an issue at her home, and since she was unable to attend the meeting President Russ advised the Board of the situation. She notice some people taking pictures of her home, and when she confronted them they told her that they were from the bank. They said they were looking for 50 Vista Knolls Court, which is a vacant lot. As a result,

they thought that they had the wrong address and went to 50 Vista Court, which is the Simkins residence.

This incident happened around 6:30 PM on a Saturday night. Mrs. Simkins was very upset and wanted to know how they got through the gate!

Mr. Haley said that the Gate House staff needs to tighten up. No one should be let through the gates unless they are going to a specific address or have a specific reason for entering. The license number and the reason for entering should be logged.

GM Martin advised that anyone with legitimate business can come through the gate. The guard personnel did get the License Plate number; however they did not get the Drivers License number, which they should have done. He also advised that you can legally take a picture of anything that you can see as long as you are on public property, and there is nothing that can be done about it. We will address this particular issue, but we can't eliminate some of these things because we have non-residence entering.

When the gate is closed, Mr. Haley and the Board felt that they should not be let into Saddle Creek without proper identification and documents as to who they are and why they are here.

The Board was upset because they felt that this might have been a con and they would like to know who was in the vehicle. Mr. Stein advised the Board that he feels that if the Board formally requested GM Martin to get the information from the Sheriff's Dept., they would have to give it to him. The Board made a formal request, and the GM will try to obtain the information. Site Manager Hebard will follow up with Ms. Simkins.

Director Kenyon requested to see a copy of the Gate Policy so that the Board can review the procedures.

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of February. M/ passed unanimously.

Director Kenyon advised that he had some questions, which he already spoke with GM Martin about, and GM Martin will get the answers and get back with him.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

### OLD BUSINESS

- a. Information/Discussion: Reminder to Board that completed 700 Forms are due the County by April 1, 2009. Clerk/Treasurer Richards received completed forms from all Board Members so she could take them to San Andreas.

### NEW BUSINESS

None

### STAFF REPORTS

Site Manager:

As Site Manager Hebard was not at the meeting, he asked Clerk Richards to mention a few items.

1. Greg had received a few calls from Director Merrill and Director Robinson with regards to street lights that were staying on. He already called and they have been put on the schedule to be fixed.
2. There are broken sprinkler heads in Saddle Creek which will be fixed by the end of the month.
3. New California and American flags have been purchased for the front entrance, but they have not been put up as yet. Mr. Haley advised that the new Copper flags have been put up, and the other new banners will be put up tomorrow.

General Manager:

Nothing to report.

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – He wanted to know if the Fire Hydrant water was reclaimed water, or domestic water. Mr. Haley advised that it was domestic water. V/President Kenyon advised that one of the hoses coming out of the Fire Hydrant near Mr. Pigue house has a leak. GM Martin will advise Greg of the leak.

Secretary Marsden – None

Director Robinson - Absent

Director Merrill – Wanted Greg and his staff to know that they did an exceptionally good job cleaning up to the right of the Ladies T-box at number 9.

He also wanted to know the status of the new road coming into Saddle Creek. Paul Stein advised that steps are being taken and they are moving in a positive direction. Mr. Haley thinks that it will be done this year.

Paul Stein advised that Board that he and Greg drove through Saddle Creek and they made a list of items that need to be addressed when the fund become available. The file has been given to Mr. Haley. Greg didn't feel that there were any emergency items that needed attention at this time.

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -2:25PM. CSD's next board meeting date is April 21, 2009.

---

Phyllis Richards, CSD Clerk/Treasurer

---

Charles Martin, General Manager

APPROVED BY:

---

Sue Russ, Board President

---

Steve Marsden, Board Secretary

SEAL