

# Saddle Creek Community Services District

## Regular Meeting of October 17, 2017

### AGENDA SUPPORTING DATA

#### 7. DISCUSSION AND ACTION ITEMS

- a. Discussion and action to approve the Request for Proposals (RFP) for landscape architect services for the Saddle Creek Community Landscape Restoration and Improvement Project.

#### **Recommended Motion**

I move to approve the Request for Proposals (RFP) for landscape architect services for the Saddle Creek Community Landscape Restoration and Improvement Project.

#### **Background**

The Board on October 14, 2017 authorized staff to proceed with the first phase of landscape improvements which includes removal of dead turf and installation of bark and rock hardscape in areas from the entrance to the roundabout. The Board also declared that the longer term landscape drought tolerance conversion project involved the development of a plan and cost estimate for re landscaping all medians, and areas adjacent to the roads where live or dead ornamental turf currently exists.

At the October 4, 2017 meeting of the Landscape Adhoc committee, extensive discussion was held on the process for moving forward with these efforts, and it was agreed that rather than randomly interviewing multiple landscape architects, that we would first prepare a scope of work in a Request for Proposals (RFP) process. A draft scope of work and schedule was prepared and circulated to the committee for review and comment. Comments were received back from member Dave Ehlers, and final changes to the draft RFP scope made; included in this agenda for your consideration.

For simplicity in the Board's approval, all sections of the RFP were not included in this agenda item, as those not included contain boilerplate language, description of what sections/items are to be included in the written consultant proposals (such as list of similar projects completed, resumes of staff assigned to this project, etc). Upon approval of the RFP scope, staff will combine the approved sections with the boilerplate for distribution to a broad list of landscape architects throughout the state.