

SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

July 21, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday July 21, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill
Director	Charles Robinson

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein
	Resident	Beth Portfolio
	Resident	Suzanne Wright
	Candidate CCWD	
	Water Board	Dennis Dooley

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Merrill to approve the minutes of the June 16, 2009. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

- a. Mr. Dennis Dooley, Candidate for CCWD wanted to introduce himself to the Board. He wanted to sit in on the meeting and get an idea of the issues that we are dealing with here at Saddle Creek.

- b. Resident Beth Portfolio wanted to bring to the Boards attention that there are safety issues in the Highlands Area.
  - 1. Fire Hydrants that do not have the blue reflectors affixed to the street on Oak Wood Court, Oak Wood Place and Oak Creek Dr.
  - 2. They do not have the gold gas line indicators affixed to the side walks to show where the gas lines go onto the various lots. Her neighbor was doing construction and he found an unmarked gas line.
  - 3. She indicated that we have a lot of different Boards and it is very confusing. She doesn't know who is responsible for what and that is why she came to the Board meeting.
  - 4. She also noticed in the previous meeting minutes that we are going to start asking people that come through the gates for the reason they are entering Saddle Creek property. She is curious as to why we are doing this? Also, why is the gate not closed at all times?

Site Manager Hebard' said he was aware of the blue reflector missing on Oak Wood place; it just fell off over the weekend. He will have that one put back on and he will have all of the others in the area checked.

He also indicated that lateral gas lines are not marked and that before anyone digs on property they are supposed to contact USA Dig, and they will come out and identify where public utilities are located. However, they do mark the emergency valves so that if a gas line is disturbed in an area, they can shut off the gas to that street or cul-de-sac. There should be a shut off valve on every cul-de-sac or road in her neighborhood, which he will have verified tomorrow.

With regards to the pass to enter Saddle Creek, Greg said that they put Lodge, Golf or Resident on the pass.

Because of the golf course and restaurant, the gate is not closed during the weekday. Director Robinson indicated that due to economics they do not have the gate house manned everyday. Mrs. Portfolio wanted to know if there was anyway that we could put another gate up after the club house so that the residents have their privacy. She gets a lot of solicitors at her home, and would like this to stop, or at least have someone call these people.

Suzanne Wright stated that she has also had quite a few solicitors come to her door, and they are very pushy and rude, and she doesn't like it!

It was felt, if the community comes forward during the Budget meeting for next year, usually held during the November and December meetings, and indicate that they want the gate staffing increased, the Board would consider it. This has been discussed at least once a year for the last 9 years.

Suzanne Wright introduced herself and indicates that this is the first time that she has been to a CSD meeting, because she was unaware of it. She doesn't understand how she could live here 3 years and not be aware of this meeting? President Russ and Director Robinson advised that she should have received CSD information in her purchasing packet with CSD web site information as well. We also post the Agenda monthly in the Club House and 2 locations in the Sports Center. She indicated that she has dealt with Greg in the past and he handles everything to perfection.

She wanted to know if residents have voting power. She was informed that Board Members are elected and that there is an election at the end of August for three (3) seats.

Another issue is the trees that are losing their leaves on Oak Creek Drive. Can't CSD send out a letter stating that we are going to spray the trees and bill the homeowners? GM Martin advised that the trees are on private property and there is nothing that CSD can do, it is a Home Owners Association issue. Since Oak Creek Drive is not in the HOA, the only solution is to organize the home owners and get together and spray.

Greg indicated that they are not spraying for a bacterium that makes the leaves white, they turn brown and fall off the trees. He said that the majority of the leaves that are falling now are for the trees natural survival. When the tree gets hot, and it has been over 100 degrees, it loses leaves so that it will survive. He said all native trees and plants, i.e., Manzanita, Oak Trees, die their leaves back so that they will survive until it rains in the winter months. The trees that she is referring to, on Oak Creek Drive are the Sycamore Trees, and they received that name because they are always sick.

Mrs. Wright wanted to know if anything can be done about the Wild Turkeys running around the neighborhood. She was advised no, there is nothing that we can do.

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Marsden and S/ by Director Merrill to move approval of expenditures incurred by the district during the month of June. M/ passed unanimously.

**CORRESPONDENCE:** (Board will briefly address/respond/refer)

None

## OLD BUSINESS

None

## NEW BUSINESS

- a. Action/Simple Motion: 2009 Election of Special District Risk Management Authority Board of Directors. Saddle Creek CSD to vote for four (4) of the eight (8) candidates:

- 1) Prideaux-Caumas Community Services District
- 2) Bracy-Mojave Desert Air Quality Management District
- 3) Gray-Chino Valley Independent Fire District
- 4) Aranda-Stallion Springs Community Services District
- 5) Ferrante-Moss Landing Harbor District
- 6) Clift-Cambria Community Services District
- 7) Hamaker-El Dorado Hills Community Services District
- 8) Yeakley-Bear Valley Community Services District

GM Martin recommended Robin Prideaux, Muril Clift, Allison Hamaker and John Yeakley. He said that we are looking for people that are more representative of our ideas and our concerns.

M/ by Director Marsden and S/ by Director Merrill to vote for the (4) candidates as stated. M/ passed unanimously. CSD Clerk Richards will complete the form and mail it to the CSDA.

- b. Action/Simple Motion: Board review/modification of Main Gate Entry Policies. M/ by Director Marsden and S/ by Director Kenyon to move for a discussion on the Gate Policy.

Director Marsden would like to review what the current policy is and how they are communicated and recorded to reflect past votes over the past 10 years. He feels that it is not reflected on the web site. There is nothing that mentions that the gate is closed on holidays.

President Russ indicated that after previous discussions they did not make changes on the web site. Greg made the changes on the flyers that they hand out at the gate, and also on the Construction Rules board, and holidays are included. Currently we observe 6 holidays. After a discussion it was decided that the gate would be closed on the holiday, not the day before, and not the day after.

Director Robinson suggested that for the 6 holidays we send out an e-mail to the resident reminding them that the gates will be closed. Director Robinson also pointed out that they do not need a motion for the change, GM Martin has authority, and he just needs to follow the Boards direction.

with  
goes  
them

Site Manager Hebard' stated that CSD doesn't send out a monthly calendar, however, the golf course does. Greg suggested he meet Linda Beck (Castle and Cooke) at the beginning of the year and over the holiday schedule for that year with her, so she can put on the calendar.

Director Marsden wanted to know what the difference is between Services and Construction personnel. GM Martin advised that Service is anything that has to do with the repair of a residence. It was determined; anyone that comes to the gate on holidays or Sundays for service will be let into the community. There should not be a problem if the residents follow the rules and advise the Gate House when they are expecting company. President Russ directed GM Martin to write a letter to the resident to clarify the rules and that our web site be updated with the rules as stated at the Main Gate.

- c. Information/Discussion: The term of office for current Board Members (Sue Russ, Steve Marsden & Dennis Merrill) will expire In December 2009. The Last Meeting for these officers during their current term will be November 17, 2009. Certificates of appointment for newly elected Board Members should be received from the Calaveras County Elections Office by November 21, 2009. The first meeting for newly elected Board Members will be December 15, 2009. Newly elected officers will be sworn in by the CSD Clerk prior to beginning the December 15, 2009 meeting.

Other

There are 3 seats available, and 5 people running for office, Sue Russ and Steve Marsden are incumbents who have filed to run for re-election. Director Dennis Merrill did not file for re-election. candidates who have filed are Eva Gress, Darlene DeBaldo and Phyllis Richards.

GM Martin reminded the Board Members that anyone leaving office, and taking office has to file a Form 700. It is the responsibility of the individual to do this; you will be fined if you do not do it.

d. Information/Discussion: The 2008 Independent Audit has been completed and will be distributed to Board Members for review. A copy will also be made available at the CSD Maintenance Office for review by members of the public. The Districts Independent Auditor, Larry Bain, CPA is scheduled to be present at the August 18, 2009 Board Meeting to review and answer questions regarding the Audit.

GM Martin advised that the auditor had a comment with regards to one dinner expense at the Mosquito Abatement Seminar and he recommended changes to vacation accrual handling. Both these concerns have been reviewed and addressed by staff. In general, GM Martin felt that this was a very good audit.

## STAFF REPORTS

Site Manager:

When you enter Saddle Creek, there are two signs; one says "Guest Please Use Left Lane" and the other with our address on it. Greg would like permission from the Board to purchase another sign that says "No Soliciting".

President Russ asked Mr. Dave Haley what he would recommend. Mr. Haley stated that he felt that it was going over board, that there would be too many signs. If someone wants to get in to solicit, they are going to come in.

It was agreed that they will put on CSD web site to call Greg to notify him if resident receive any solicitors. He will come and find them and get them out of Saddle Creek. If they are gone, he will call them if he is given the contact information.

General Manager: None

## DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – None

Secretary Marsden – None

Director Merrill – None

Director Robinson - None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 3:00PM. CSD's next board meeting date is August 18, 2009.

---

Phyllis Richards, CSD Clerk/Treasurer

---

Charles Martin, General Manager

APPROVED BY:

---

Sue Russ, Board President

---

Steve Marsden, Board Secretary

SEAL