

REGULAR MEETING AGENDA  
OF  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
February 13, 2005

(OPEN TO THE PUBLIC)

Meeting Location: Saddle Creek Lodge, Member's Lounge, Copperopolis, CA  
Starting Time: 8:30 AM

Agenda Materials: May be viewed in the Saddle Creek Pro Shop and the Sports Center Bulletin Boards on the Thursday proceeding the meeting date or it will be made available upon request at the beginning of the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CSD Clerk at (209) 785-0100. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Board Members: Board President: Dennis Merrill, Vice President: Charles Robinson, Director/Treasurer: Lou Cherniss, Director/Secretary: Bob Kenyon, Director Chris Jette.

MEETING AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MINUTES
5. CHANGES TO THE ORDER OF AGENDA
6. PUBLIC COMMENT (Each speaker is limited to two (2) minutes.)

Members of the public are invited to address the Board on agenda or non-agenda items they deem of importance to the District. While Board Members/Staff may answer questions or briefly comment on non-agenda items the general policy is to refer such matters for staff review or place them on a future agenda in order to allow for more comprehensive response or action.

7. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, staff or a member of the public requests specific items to be set aside for separate action.

- a. Action Item/Motion: To approve expenditures incurred by District.

8. CORRESPONDENCE: (Board will briefly address/respond/refer)

## 9. OLD BUSINESS

- a. Action Item/Resolution: Update on abandonment of a portion of the wildlife habitat located in the rear of Martha Fagoni's property, Saddle Creek Lot #39.
- b. Action Item/Simple Motion: General Manager will update Board on NPDES Permit with Castle & Cooke/CCWD. Board action may be recommended if determined appropriate by CSD Contract Water Attorney Dan Dooley.

## 10. NEW BUSINESS

- a. Action/Simple Motion: In recognition of an off-site golf activity scheduled for March 13, 2005, V/P Robinson has suggested that the March 13th Board Meeting be held on March 20, rather than the normal meeting date of March 13. If approved by the Board a Notice of Change in Meeting Date (provided for your review) will be posted along with the March Agenda. Board approval for this action would be by Simple Motion.
- b. Action/Simple Motion: In recognition of an on-site golf activity scheduled for April 10, 2005, V/P Robinson has suggested that the April 10 Board Meeting begin at 8:00 AM, rather than the normal starting time of 8:30AM. If approved by the Board a Notice of Change in Starting Time (provided for your review) will be posted along with the April Agenda. Board approval for this action would be by Simple Motion.
- c. Action/Simple Motion: A recent court decision that makes business related communications over personal computers subject to requirements of the Public Records Act. Staff recommends that our current policy, which was enacted August 8, 2004, be amended (by Simple Motion) to recognize this change. A Draft of the proposed (Amended) Public Records Policy is provided for your review. Please note that this proposed policy requires that Directors and Staff retain business related emails received/sent over personal computers for 30 days. Board approval of the Proposed Policy would be by Simple Motion.
- d. Action/Resolution: Castle & Cooke is requesting CSD Abandonment of a portion of the easement for storm drainage and open space-wildlife habitat within Lot 250 of Saddle Creek Unit 3A-1 (more particularly described as delineated in the Draft Resolution and Exhibit's "A" and "B") which was dedicated to the District by Castle and Cooke on November 13, 2001. Staff has reviewed this request and found no adverse affect for the District. Board approval of the requested abandonment is recommended. Action would be by Resolution and would include authorization for the Board President to execute all necessary documents.
- e. Action/Simple Motion: SCCSD Policy on Wildlife Habitat Abandonment Requests. Staff recommends Board adopt policy for processing requests for

Wildlife Habitat Abandonment requests. The recommended policy and fee schedule is provided for your review.

#### 11. STAFF REPORTS

Maintenance Manager:

General Manager:

#### 12. DIRECTORS REPORTS

Director Cherniss  
Director Jette  
Director Kenyon  
Director Robinson  
President Merrill

#### 13. ADJOURNMENT

Prepared by: \_\_\_\_\_  
Sue N. Russ, CSD Clerk

Reviewed by: \_\_\_\_\_  
Charles Martin, GM