

REGULAR MEETING AGENDA
SADDLE CREEK COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
December 11, 2005

(OPEN TO THE PUBLIC)

Location: Saddle Creek Lodge, Member's Lounge, Copperopolis, CA

Starting Time: 8:30 AM

Agenda Materials: May be viewed on the Saddle Creek Pro Shop and the Sports Club Bulletin Boards and on the CSD Website on the Thursday proceeding each meeting date. It is also available at each monthly CSD meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CSD Clerk at (209) 785-0100. Advance notification will enable the District to make reasonable arrangements to ensure accessibility.

Board Members: Vice President Charles Robinson; Director/Secretary Robert Kenyon, Director Steve Marsden; Director Dennis Merrill; Director Sue Russ.

MEETING AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF NEW DIRECTORS
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE
5. APPROVAL OF MINUTES
6. CHANGES TO THE ORDER OF AGENDA
7. PUBLIC COMMENT (Each speaker is limited to two [2] minutes.)

Members of the public are invited to address the Board on agenda or non-agenda items they deem of importance to the District. While Board Members/Staff may answer questions or briefly comment on non-agenda items, the general policy is to refer such matters for Staff review or place them on a future agenda in order to allow for more comprehensive response or action.

8. CONSENT CALENDAR

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff, or a member of the public requests specific items to be set aside for separate action.

- a. Action Item/Motion: To approve expenditures incurred by District.

9. CORRESPONDENCE (Board will briefly address/respond/refer)

10. OLD BUSINESS

- a. Information Item/Discussion only: GM will update the Board on review of possibility of District paying all or partial cost for Employee Family Health Care.

11. NEW BUSINESS

- a. Action Item/Simple Motion: Staff recommends Board adopt a Resolution of Appreciation for former Director/Treasurer, Lou Cherniss.
- b. Action Item/Simple Motion: Staff recommends Board adopt a Resolution of Appreciation for former Director/Treasurer, Chris Jette.
- c. Action Item/Simple Motion: Designation of persons on the account at Mother Lode Bank of Sonora. A Simple Motion is required to name those signers on the account and those who will have access to the account balances.
- d. Action Item/Simple Motion: Board appointment of CSD Clerk and District Treasurer. Staff recommends appointment of Assistant Clerk, Phyllis Richards, to the combined position of CSD Clerk/District Treasurer.
- e. Action Item/Simple Motion: Staff recommends Board authorize new credit cards to the following staff members: Charles Martin, Greg Hebard and Phyllis Richards for use in conducting SCCSD business. Suggested credit limit for all cards: \$5,000.
- f. Action Item/Resolution: New legislation, SB 135 (Kehoe), which becomes effective January 1, 2006, requires Special Districts, which handle their own financial operation, adopt a Resolution identifying certain policies and practices that will be followed by the District in its financial operations. Staff recommends that the policies and practices set forth in the Draft Resolution (Establishing Finance Review and Accounting Practices and Procedures), being presented for Board review, be adopted.
- g. Action Item/Simple Motion: Staff recommends that the Board designate the regular meeting of January 8, 2006 for review and action on the District's FY 2006 Budget. Such should also designate the January 8, 2006, Board Meeting as the time and date for a Public Hearing on the proposed Budget and authorize staff to post the required public notices in a newspaper of local circulation, the Saddle Creek Lodge bulletin board and the SCCSD web site.
- h. Action Item/Simple Motion: Staff recommends that Board Members elect a Board President, Board Vice President, and Board Secretary to serve for the period of January, 2006-December, 2006. Any Board Member may nominate himself/herself or another Board Member to serve in any of the named positions. Only Board Members are permitted to vote on these positions. One nominee for each position who receives, at least, three Director votes, shall be deemed as elected to a named position.

11. STAFF REPORTS

GENERAL MANAGER:

SITE MANAGER:

12. DIRECTORS' REPORTS:

Director Merrill:

Director Kenyon:

Director Marsden:

Director Russ:

VP Robinson:

13. ADJOURNMENT:

Prepared by: _____
Phyllis Richards, CSD Clerk

Reviewed by: _____
Charles Martin, GM