

Saddle Creek Community Services District

Regular Meeting of January 17, 2017

AGENDA SUPPORTING DATA

7. DISCUSSION AND ACTION ITEMS

- a. Adoption of a resolution approving a 2016 year end budget adjustment for the purchase of a replacement maintenance cart

Recommended Motion

I move adopt a resolution approving a 2016 year end budget adjustment for the purchase of a replacement maintenance cart.

Background

Site Manager Greg Hebard has worked diligently with a short crew to complete as much work as possible and save money, with the hopes of having enough money at the end of 2016 to replace an additional cart, and to avoid increasing cart maintenance expense, staff time and field work downtime. Due to a number of expense reductions in administrative, mosquito abatement, personnel costs, and debt service; as well as less than anticipated expense in the budgeted studies; expenses are projected to be \$47K under budget for 2016. Mr. Hebard was authorized by management to purchase the replacement Mosquito Abatement cart in 2016.

In accordance with generally accepted accounting practices, to authorize the funding for this expense approved by management in 2016, we ask that the Board approve a budget adjustment to increase appropriations for Capital Outlay by \$19,500, which includes \$16,924 for the mosquito abatement cart, \$2,146 for a trade-in upgrade of our mower attachment purchased in 2015, and \$431 for the final cost over run for the tractor purchase.

The attached resolution details the accounts into which these approvals are necessary.

Fiscal Impact

With this purchase and these budget adjustments, we expect the final expenses for the year to remain under budget.