

SADDLE CREEK COMMUNITY SERVICES DISTRICT MINUTES FOR
THE REGULAR MEETING OF THE BOARD OF DIRECTORS
December 20, 2016

CALL TO ORDER:

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday December 20, 2016. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were:

President	Sue Russ
Director	Darlene DeBaldo
Director	Ken Albertson
Director	Larry Hoffman

Staff: The following staff members were present:

General Manager/ Treasurer	Peter Kampa
Site Manager:	Greg Hebard
Clerk	Michele Menzies
Bookkeeper	Dolores Baker

Newly appointed Board member Roger Golden was administered the Oath of Office and took his seat with the Board.

Members of the public and District consultants were in attendance

CHANGES TO THE ORDER OF AGENDA: None

PUBLIC COMMENT: Homeowners and group of neighbors expressed concerns about an unbearable stench coming from the storm drain system in Rockridge and whether or not something can be done to control or get rid of it. They would like the board to use additional resources or emergency funds, beyond what has been used in the past, because it has not been effective. Greg believes the smell is from pond C because of 5 years of drought the decay and rotten plant material has nowhere to go, so it's just getting worse. We will look into the budget and getting an engineer to look into it.

Scott Thayer, Castle & Cooke manager stated that they would contact their road engineering firm to evaluate the situation.

CONSENT CALENDAR: The following items were considered:

- a. Review of monthly financial report and approval of bills and claims for the month of November 2016.
- b. Approval of the minutes of the Regular Board Meeting of November 15th, 2016.
- c. Adoption of a resolution approving agreement with Saddle Creek II

Maintenance Association for the sharing of costs related to irrigation water for certain common areas

- d. Adoption of a Resolution removing signatories from district bank accounts and adding others

Motion by Director Hoffman and Second by Director Albertson for approval of the Consent Calendar. Motion passed unanimously.

Discussion and Action Items

- a. Appointment of Board officers including the positions of President, Vice president and Secretary for the 2017 calendar year.

Motion by Director Russ and Second by Director DeBaldo for approval of Appointment of Board officers including:
Larry Hoffman – President
Ken Albertson – Vice President
Darlene DeBaldo – Secretary
Motion passed unanimously.

- b. Discussion regarding the development of an agreement with Castle and Cooke regarding the staffing and operation of the community entrance gate during 2017.

The Board gave direction to the GM with regard to development of the final agreement, stating they had no concerns with the term of the agreement, were fine with a 10 day advance notification of schedules change, and did not need the agreement to address other improvements such as moving the gate, or building the second gate at this time. GM Kampa will develop the final agreement which will be on the January 2017 agenda and make sure that the information on the gate schedule will be posted on the website.

PUBLIC HEARING-2017 BUDGET 2:43PM

The Board opened the public hearing to receive public input and comment regarding the adoption of the 2017 fiscal year budget effective January 1, 2017. Staff provided a presentation on the budget and addressed Board questions. General public comment on the budget was received. President Russ closed the public hearing and returned the budget to the Board for consideration.

- a. Approval of a resolution establishing the District's appropriations limit (Gann Limit) for 2017.

Motion by Director Hoffman and Second by Director DeBaldo for approval of a resolution establishing the District's appropriations limit (Gann Limit) for 2017. Motion passed unanimously.

- b. Approval of a Resolution adopting the 2017 fiscal year budget effective January 1, 2017 – December 31, 2017.

Motion by Director Albertson and Second by Director DeBaldo for approval of a Resolution adopting the 2017 fiscal year budget effective January 1, 2017 –

December 31, 2017 with changes adding \$5,000 for the anticipated cost of the May 2, 2017 election. Motion passed unanimously.

PUBLIC HEARING – ADOPTION OF SPECIAL TAX BALLOT LANGUAGE

Open 3:07PM

The Board conducted a public hearing to receive public input and comment regarding the adoption of a resolution adopting intended ballot language and calling and providing for a special mailed ballot election for the adoption of a special tax to fund District operations and road improvements. The public hearing was opened, and staff provided a presentation on the revised final budget for the special tax, and the proposed tax methodology.

Tim Seufert of NBS (District tax consultant) explained some background and answered any questions from the public. He explained that a tax like this needs to be reasonable and something fair. Seufert summarized the tax application evaluation, basis and methodology used. Following questions from the Board, President Russ opened the hearing to the public. Mr. Seufert recommends that due to the timeline to act at this meeting, we move forward two modifications to the draft Resolution:

- a. The last whereas clause should say be modified to read (year) 2000 not 2001 and
- b. The (75 word) actual measure language should be amended as needed by staff, in accordance with law and the intent of the resolution to state the total amount of funding to be generated, detail the tax application to parcels other than single family residential and other non-substantive changes.

Scott Thayer of Castle & Cooke asked for a possible time extension so that his consultants could look over the special tax details.

The Board directed staff and our consultant to look into the maximum possible time delay for submission of the measure to still qualify for the May 2, 2017 ballot.

- a. Approval of a resolution adopting intended ballot language and calling and providing for a special mailed ballot election to be held in said district on May 2, 2017 for the purpose of submitting to the qualified voters the question of the adoption of a special tax for maintaining facilities and providing services, and requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Calaveras County Elections Department.

GM Kampa-Will look to see if any flexibility, in time line from the county without jeopardizing the time line for special tax.

Motion by Director Hoffman and Second by Director Albertson for Approval of a resolution adopting intended ballot language and calling and providing for a special mailed ballot election to be held in said district on May 2, 2017 for the purpose of submitting to the qualified voters the question of the adoption of a special tax for maintaining facilities and providing services, and requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Calaveras County Elections Department and adding to amend, the language the last “whereas clause” should say 2000 not 2001 and the 75 word measure should be amended to “replace.” Motion passed unanimously.

STAFF REPORTS:

Greg-No cases of West Niles in our county. We want to change the staff color shirts to a lighter color for summer the maroon is too hot.

GM Kampa-NPDS permit there are 2 permits left both are CCWD's they were in violation with each other. The CCWD is no longer moving forward to rescind their NPDES permit so that is good news for us. If they want to rescind it then we will have to challenge it. The new operating conditions will be discussed on a future agenda.

DIRECTORS REPORTS:

Welcome Roger to the Board. We are glad have you!

President Russ-We are going to be hosting Town Hall meetings. She recommends the Board members not be paid for these meeting but would like to have at least 2 directors at all 3 meetings to show support.

Director Hoffman-None

Director Albertson- None

Director DeBaldo-None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 4:10PM. CSD's next board meeting date is a Regular Meeting to be held January 17, 2017.

Michele Menzies, CSD Clerk

Peter Kampa, General Manager

APPROVED BY:

Sue Russ, BoardPresident

SEAL

V/President