

**SADDLE CREEK COMMUNITY SERVICES DISTRICT**

**MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

**August 10, 2003**

**CALL TO ORDER**

The Saddle Creek Community Services District Board (CSD) of Directors held its monthly meeting on Sunday, August 10, 2003. At 8:32am President Robinson called the meeting to order in the Saddle Creek Lodge's Gold Room, and lead the Directors, staff and public member in the Pledge of Allegiance.

**ROLL CALL**

The roll call indicated that the following Directors were present:

Charles Robinson - President  
Bill Van Peeren - Vice-President  
Lou Cherniss - Treasurer  
Dennis Merrill - Member-at-Large

Director Jette was absent

The following staff members were present:

Charles Martin - General Manager  
Greg Hebard – Site Manager  
Ruth Foy – Clerk

Robert Lanzone – District Counsel

There was not anyone from the public present.

**APPROVAL OF MINUTES**

President Robinson asked if there were any changes or additions to the minutes of July 13, 2003. It was M/S/C (Van Peeren/Cherniss) to accept the minutes as written.

**CHANGES TO THE ORDER OF AGENDA**

There were no changes to the Agenda

**PUBLIC COMMENT**

There were no public comments.

**CONSENT CALENDAR**

**1000 SADDLE CREEK DRIVE, COPPEROPOLIS, CA 95228  
(209) 785-0100**

- *Motion: To approve expenditures incurred by the CSD.*

It was M/S/C (Merrill/Van Peeren) to accept the Consent Calendar.

## **CORRESPONDENCE**

President Robinson directed Mr Martin to set up a meeting with Dave Haley and his Castle & Cooke superiors to open up communications in order to begin interfacing with C&C and become part of their planning mode as to how on the Saddle Creek area is being developed.

## **OLD BUSINESS**

### *a. Gate operations update*

Mr Martin reported that he had a very productive meeting with Dave Haley and Billie Kane. Mr Martin requested that Mr Haley have the following items ready for the September 14<sup>th</sup> meeting:

- written intent that C&C will fund the gate operations unitl 2004; and
- C&C's input for the gate rules.

### *b. Surveillance camera update*

Mr Martin stated that he has spoken with a vendor and this vendor will contact Mr Martin when he is in the area to check out the area and then give his suggestions.

Mr Hebard reported that he was also in contact with Jody from Bay Area Electric. Jody suggested that perhaps the CSD could move the existing front gate camera to the maintenance area and place a digital camera at the gate that has the capacity to record vehicle license numbers.

## **NEW BUSINESS**

There were no items under New Business

## **CLOSED SESSION - PERSONNEL**

President Robinson closed the Open Meeting and began the Closed Session at 8:42am.

## **RE-CONVENE PUBLIC MEETING**

President Robinson re-convened the open session at 9:42am.

President Robinson moved to adopt the proposed job descriptions, wages and benefits for Landscape Maintenance I, Landscape Maintenance II, General Manager and District Clerk as

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submitted and the Maintenance Manager job description be adopted as submitted with the addition of maintaining and running a safety program effective September 1, 2003.

It was M/S/C (Robinson/Van Peeren) to adopt the Resolution regarding the job descriptions.

**STAFF REPORT**

**SITE MANAGER**

Mr Hebard's reported that everything was doing fine.

**GENERAL MANAGER**

Mr Martin requested any information regarding individuals on some of the county committees.

**DISTRICT MEMBER REPORTS**

**PRESIDENT ROBINSON**

President Robinson stated that if an Ordinance authorizing the entry gates is ready for the next meeting there will be special meeting on September 28<sup>th</sup> to vote on it.

**ADJOURN**

President Robinson adjourned the meeting at 9:42am.

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Charles Robinson, President

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Christine Jette, Secretary