

DRAFT
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

May 19, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday May 19, 2009. V/President Kenyon called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

Public:	Castle & Cooke	Dave Haley
	Castle & Cooke	Paul Stein

APPROVAL OF MINUTES:

M/ by Director Merrill and S/ by Director Marsden to approve the minutes of the April 21, 2009. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Merrill and S/ by Director Marsden to move approval of expenditures incurred by the district during the month of April. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

- a. GM Martin stated that we received a letter from LAFCO advising that there was a meeting yesterday with regards to the Budget, which has been published by law.

OLD BUSINESS

- a. Director Kenyon wanted a status on obtaining new CD's. In our last meeting GM Martin was going to have a discussion with our bookkeeper and get back to the Board. GM Martin stated that he called State Farm and was advised that they have six month CD's at 1.66%.

Our bank, Mother Load Bank offered to do a CD at 1.5% for six months. As there is no significant difference in the interest rate GM Martin recommends putting \$25,000 into a CD at this bank. The Board agreed and instructed him to do so.

NEW BUSINESS

- a. Action/Simple Motion: As authorized by SCCSD Resolution No. 00-04, the District must set the 2009-2010 Lot Assessment Fee for collection by the Calaveras County Auditor/Controller. Staff recommends a 2% increase (\$18.21) from \$910.65 to \$928.86. The number of accessible lots will remain at the current 560 lots.

Director Kenyon stated that he felt that labor is our biggest expense, and wanted to know how many people we need to be at full staff. Greg stated that full staff is (5) employees plus himself. Up to this point we have not been at full staff. GM Martin feels that we will be OK, as there will be more homes and lots sold in the future, which will bring in more revenue.

Mr. Haley also stated that he felt that 2% increase was reasonable. M/by Director Marsden and S/ by Director Merrill to move approval to

authorized the 2009-2010 Lot Assessment Fee increase by 2% from \$910.65 to \$928.86 per 560 lots. M/ passed unanimously.

- b. Action/Simple Motion: Staff recommends Board amend vacation accrual policy for Maintenance Manager as set forth in General Manager's memo dated May 19, 2009. After a brief discussion it was decided that this matter should be carried over until next months meeting when all of the Directors are present. M/ by Director Marsden and S/ by Director Merrill to move approval to carry over this discussion until next months meeting. M/ passed unanimously.
- c. Information/Discussion: With the 2009 Fire Season beginning soon Weed Abatement Letters are being mailed to lot owners. Fee for this service will remain at last year's rate of \$50 per private lot.

Director Marsden wanted to know how many people paid the fees. Site Manager Hebard advised that we received approximately half of what was invoice, which included \$1,850 from Castle & Cooke, who paid 100% of their invoice.

STAFF REPORTS

Site Manager:

1. Greg reported that resident, Mr. Hanson saw some head lights on the Quail Trail. Greg checked the trail and found that the fence was intact and thought that the lights might have been coming from the Golf Course.
2. As reported last month, the EPA is still appealing the ruling that over turned the allowing for spraying of Adultaside. We still have not received a letter, requesting that we stop spraying, however, if we do receive a letter we will stop spraying immediate!
3. Greg advised that Director Robinson sent out the Wet Lands e-mail letter to the residence. Greg met with the Golf Course staff and reviewed the Wet Lands and advised that the new signs will be up in 2-3 week.

General Manager: Nothing to report.

DIRECTORS REPORTS:

President Russ – Absent

V/President Kenyon – Thanked Mr. Haley and Mr. Stein for attending our meetings.

Secretary Marsden – None

Director Merrill – He wanted to know who is responsible for cutting down the grass near holes 12 and 13. He said that there is about a 30 foot strip of grass that has not been cut. Greg advised that the tractors can't be used near the golf course because they can damage the golf course property. Mr. Haley said that he will get together with Greg Hebard and Scott Dixon (Castle & Cooke) to review the problem area and see what they can do to resolve the situation.

Director Robinson - Absent

ADJOURNMENT – Having no further business, V/President Kenyon adjourned the meeting at 2:25PM. CSD's next board meeting date is June 16, 2009.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Robert Kenyon, Board V/President

Steve Marsden, Board Secretary

SEAL