



*Saddle Creek Community Services District, 1000 Saddle Creek Drive, Copperopolis, CA 95228  
"Committed to Serving our Community"*

*Board of Directors: President Charlie Robinson, V/P Steve Marsden,  
Director/Secretary Darlene DeBaldo Director Bob Kenyon, Director Sue Russ*

## FY 2012 Draft Budget Overview

### FY 2011 Budget Projections:

While actual expenditures for the FY 2011 Budget Year cannot be determined until after December 31, 2011 staff assessment indicates that overall costs of Operation and Salaries will not exceed the approved budget. No Capital Outlay purchases were authorized in the FY 2011 Budget.

### FY 2012 Budget Recommendations:

- 1) Operational Expenses: Recommended funding for this area is essentially at the same level as was approved for the FY 2011 Budget.
- 2) Personnel Expenses: While general cost of living increases are not being recommended, minimal increases have been programmed in order to accommodate a step increases and anticipated payroll/insurance cost increases for all employees. Additionally, staff recommends and has included costs associated with the following:
  - a. Maintenance Supervisor: Staff recommends that the Maintenance Supervisor position be re-classified from Hourly Pay to Salaried, that the pay scale (which is equal to that of the Maintenance Supervisor's current Hourly Rate) be established as reflected on the FY 2012 Budget Exhibit "B" and that he/she receive an annual \$2,500 IRA funding benefit in accordance with the same guidelines currently approved for the Maintenance Manager. As the current Maintenance Supervisor has effectively served in this capacity for over a year it is recommended that his first IRA benefit payment be funded in January 2012.
  - b. Clerk/Treasurer: As the Board was informed during an earlier meeting, we are in process of changing our bookkeeping approach whereby the CSD Clerk/Treasurer will be handling more of this operation with less involvement from our contract Bookkeeper. During this transitional period we propose to continue budgeting for our contract Bookkeeper expenses (in the Operational Expense budget) in order that she can provide training and support. Additionally, we have included funding for additional hours we expect will be required for the CSD Clerk/Treasurer to perform Bookkeeping duties.

- 3) Capital Outlay: In order to effectively address annual weed abatement activities the Maintenance Manager is requesting that the District purchase a 6" Vrisimo Flail Mower, cost \$6,900. While purchase of this equipment would result in our exceeding our FY 2012 Projected Assessment Revenue by \$6,600 it would be a onetime expenditure that can be absorbed from currently available funds.

#### Castle & Cooke Support:

As the Board is aware Castle & Cooke continues to support the District by funding various areas such as gate operations, water, etc. Dave Haley, Castle & Cooke V/President-Division Manager, informs me that the cost for this support (which the District has no obligation to repay) is \$200,000. This support will obviously be discontinued at some future date when Castle & Cooke begins to wind down their onsite sales operation and the District will be required to directly fund those activities that are deemed necessary or desired. The District's capability to absorb these future costs will increase as more lots become subject to assessment.

Charlie Martin, GM  
Saddle Creek CSD

November 9, 2012