

DRAFT
SADDLE CREEK COMMUNITY SERVICES DISTRICT
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

October 20, 2009

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday October 20, 2009. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL: Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Bob Kenyon
Secretary:	Steve Marsden
Director	Dennis Merrill

Staff: The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Maintenance Supervisor:	Ralph McGeorge
Clerk/Treasurer:	Phyllis Richards

Public:Castle & Cooke	Dave Haley
Castle & Cooke	Paul Stein

APPROVAL OF MINUTES:

M/ by Director Kenyon and S/ by Director Merrill to approve the minutes of the September 15, 2009. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

Mr. Haley had several commits as follows:

1. Greg's staff is doing an outstanding job keeping the ground groomed.
2. He wanted to know if we were going to discuss the budget at next months meeting, and possibly increasing the dues to help cover short falls and things. GM Martin advised Mr. Haley that we already increased the assessment fees by 2% in May 2009 meeting. GM Martin explained that the maximum taxes can be raised is 2% annually, however, since this is an assessment fee we can

increase it more than 2%, but he doesn't advise that the Board do this, and Mr. Haley agreed. Mr. Haley wants the Board to know that Castle and Cooke currently provide approximately \$169,000 in assistance to Saddle Creek Community, and CSD will have to pick this up in the future. In the near future, he will provide CSD with a summary of Castle and Cooke's assistance. He said that he has a couple different scenarios for the completion of the "build out", and when that money is available they would like to change the main gate to Manual Entrance, and have a roving patrol within Saddle Creek. This is currently just a suggestion for future thought.

3. Director Merrill requested an update on the new gate. Mr. Haley advised that they are still working on this, however, they are having problems with the County, and that Mr. Stein is working with them to get the issues resolved.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Marsden and S/ by Director Kenyon to move approval of expenditures incurred by the district during the month of September. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

OLD BUSINESS

None

NEW BUSINESS

- a. Action/Simple Motion: Staff recommends SCCSD enter into contract with CPA Larry Bain for Independent Audit of District's 2009 Fiscal Year for a fee of \$7,350. Approval to include authorization for the Board President to sign the Letter of Engagement dated September 15, 2009. M/ by Director Marsden and S/ by Director Merrill to approve Board President Russ to sign the Letter of Engagement to contract with CPA Larry Bain for the 2009 Fiscal Year Audit. Under discussion The Board wanted to know why the fee was increased from \$7,150 last year to \$7,350 this year.

GM Martin feels that his is a reasonable fee for the audit. Also Mr. Bain now has to appear before the Board annually. This is also a chance for members of the community to come to the meeting and ask questions as well. M/ passed unanimously.

STAFF REPORTS

Site Manager: Greg introduced Ralph McGeorge as the New Maintenance Supervisor, and indicated that he is doing an excellent job. The Board wanted to know if he has business cards with his phone number on them. Greg advised that they will be ordered.

He received a complaint from Mrs. Portfolio that she had received some solicitation from mail that was placed on her front door step. It was on a Saturday, and they got through the gate by not telling the attendant the truth. Greg called them and advised them not to do this again.

General Manager:

GM Martin thanked Director Merrill for 9 years of service, he believes that this might be his last meeting, but he will verify and advise him.

DIRECTORS REPORTS:

President Russ – None

V/President Kenyon – Director Kenyon mentioned that we have in excess of over \$224,000 in our checking account and wanted to know if we can set up some more CD's and get some interest. GM Martin advised that we just renewed some of the CD's and they have also increased a few of them. Currently we have 4 CD's. He reviews them periodically with the accountant and they pull out money for new CD's as it becomes available.

Director Kenyon also wanted to suggest that the Board get the employees a Turkey for Thanksgiving. Since it was a consensus of the Board, they

directed Clerk Richards to order fresh turkeys form the store for the employees.

Secretary Marsden – None

Director Merrill – None

Director Robinson - Absent

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at -3:22PM. CSD's next board meeting date is November 17, 2009.

Phyllis Richards, CSD Clerk/Treasurer

Charles Martin, General Manager

APPROVED BY:

Sue Russ, Board President

Steve Marsden, Board Secretary

SEAL