



COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Roger Golden, President
Bob Vezina, Vice President
Kenneth Albertson
Rebecca Coleman
Darlene DeBaldo

BOARD OF DIRECTORS REGULAR MEETING AGENDA

OCTOBER 15, 2024, 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA**

5. **PUBLIC COMMENT (Each speaker is limited to two (2) minutes)** Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda

6. **CONSENT CALENDAR**
Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.
 - a) Review of monthly financial report, approval of bills and claims for the month of September
 - b) Approval of the minutes from the Regular Board Meeting held September 17, 2024.

7. **DISCUSSION AND ACTION ITEMS**
The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.
 - a) Update on the Sidewalk Rehabilitation Project 2023-003
 - b) Consideration of a request to Calaveras County LAFCO for completion of an updated Sphere of Influence
 - c) Consideration of the need for amendments to the District's Code of Ethics; bi-annual review

8. **STAFF AND DIRECTOR REPORTS**
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.
 - a) General Managers Report
 - b) Site Managers Report

9. **ADJOURNMENT**
Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District
Treasurer's Report

September 30, 2024

**Copper Valley Community Services District
Treasurer's Report
September 2024**

Statement of Cash Flows

For the 3 Months Ending September 30, 2024

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	CA Class Savings	YTD Total
Net Income	(103,182)	(75,268)	1,260	(81,610)	(258,800)
OPERATING ACTIVITIES					
Adjustments to reconcile Net Income to Net Cash used in Operations:					
1200 Accounts Receivable	-				-
2000 Accounts Payable	(31,239)				(31,239)
2050 Umpqua CSDA Visa	13,965				13,965
2100 Payroll Taxes Payable	(357)				(357)
2150 Accrued Payroll	(3,577)				(3,577)
2200 Sales Tax Payable	-				-
Net cash used in operating activities	(124,390)	(75,268)	1,260	(81,610)	(280,008)
Bank Transfers In/Out	150,000			(150,000)	
Net cash decrease for period	25,610	(75,268)	1,260	(231,610)	(280,008)
Cash at beginning of period (7/1/2024)	132,155	74,929	111,668	1,497,100	1,815,852
Cash at end of period	157,765	(339)	112,928	1,265,490	1,535,844

**Copper Valley Community Services District
Treasurer's Report
September 2024**

Cash Flow Projection

FY 24-25						
Sep-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025

REGULAR CHECKING

	Sep-2024	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025
Beginning Checking Account Balance	\$ 128,309	\$ 157,765	\$ 133,817	\$ 208,797	\$ 233,777	\$ 158,757	\$ 923,881	\$ 848,861	\$ 674,913
Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 840,144	\$ -	\$ -	\$ 611,014
Assessments	\$ 1,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Voiced Checks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 100,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Disbursements	\$ 33,241	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Paychecks	\$ 12,082	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Checks Written	\$ 17,671	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Other Operating & Admin Costs	\$ 4,091	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920	\$ 4,920
Health and Dental Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Liability Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Workers Comp Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lease payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Projects Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Series A (2018 project refinance)	\$ -	\$ 41,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,071	\$ -
Series B (Phase 2 Road Improv.)	\$ -	\$ 57,857	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,857	\$ -
Credit Card Payments	\$ 3,491	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts, P/R processing)	\$ 1,307	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Total Disbursements	\$ 71,884	\$ 173,948	\$ 75,020	\$ 75,020	\$ 75,020	\$ 75,020	\$ 75,020	\$ 173,948	\$ 75,020
Ending Checking Account Balance	\$ 157,765	\$ 133,817	\$ 208,797	\$ 233,777	\$ 158,757	\$ 923,881	\$ 848,861	\$ 674,913	\$ 1,210,907

check \$ -
Check \$ -

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS
 September 2024

	ACTUALS			BUDGET		
	Last Year	This Year	Variance	This year's	\$ Budget	% Budget
	July - Sept	July - Sept	Inc/ (Decr)	BUDGET	Remaining	Remaining
EXPENDITURES						
SERVICES AND SUPPLIES						
ADMINISTRATION						
OE01	\$ -	\$ -	\$ -	\$ 11,100	\$ 11,100	100%
OE02	\$ 242	\$ 195	\$ (46)	\$ 900	\$ 705	78%
OE02-1	\$ -	\$ -	\$ -	\$ 6,300	\$ 6,300	100%
OE03	\$ 341	\$ 433	\$ 92	\$ 1,600	\$ 1,167	73%
OE04	\$ 3,145	\$ 11	\$ (3,134)	\$ 6,300	\$ 6,289	100%
OE06	\$ 15,340	\$ -	\$ (15,340)	\$ 21,000	\$ 21,000	100%
OE07	\$ 169	\$ 2,190	\$ 2,021	\$ 9,000	\$ 6,810	76%
OE08	\$ 3,866	\$ 611	\$ (3,255)	\$ 15,000	\$ 14,389	96%
OE09	\$ 700	\$ 1,599	\$ 899	\$ 9,700	\$ 8,101	84%
OE10	\$ 4,767	\$ 6,331	\$ 1,563	\$ 14,400	\$ 8,069	56%
OE11	\$ 51,089	\$ 23,631	\$ (27,458)	\$ 95,700	\$ 72,069	75%
OE12	\$ 3,216	\$ 3,091	\$ (125)	\$ 9,300	\$ 6,209	67%
OE14	\$ 5,553	\$ 6,589	\$ 1,035	\$ 15,600	\$ 9,011	58%
OE15	\$ -	\$ 141	\$ 141	\$ 7,000	\$ 6,859	98%
OE15-1	\$ 882	\$ 447	\$ (435)	\$ 2,900	\$ 2,453	85%
OE26	\$ 4,051	\$ 1,933	\$ (2,119)	\$ 7,800	\$ 5,867	75%
OE27	\$ 242	\$ 272	\$ 31	\$ 1,100	\$ 828	75%
OE29	\$ 10,550	\$ 5,700	\$ (4,850)	\$ 30,100	\$ 24,400	81%
OE31	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	100%
OE41	\$ -	\$ 1,950	\$ 1,950	\$ 2,600	\$ 650	25%
OE42	\$ 1,138	\$ -	\$ (1,138)	\$ 8,000	\$ 8,000	100%
PE03-1	\$ 4,504	\$ 5,266	\$ 761	\$ -	\$ -	-
PE06-1	\$ 58,879	\$ 69,130	\$ 10,252	\$ -	\$ -	-
PE03-7	\$ -	\$ -	\$ -	\$ -	\$ -	-
PE06-7	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Administration	\$ 168,674	\$ 129,520	\$ (39,153)	\$ 277,400	\$ 222,276	80%
COMMON AREAS						
OE16	\$ 37,361	\$ 8,165	\$ (29,196)	\$ 15,000	\$ 6,835	46%
OE17	\$ 6,872	\$ 4,373	\$ (2,500)	\$ 29,700	\$ 25,328	85%
PE03-5	\$ -	\$ -	\$ -	\$ -	\$ -	-
PE06 -5	\$ -	\$ -	\$ -	\$ -	\$ -	-
OE18-1	\$ 15,074	\$ 31,517	\$ 16,442	\$ 50,000	\$ 18,483	37%
OE18-3	\$ 1,982	\$ 739	\$ (1,243)	\$ 8,600	\$ 7,861	91%
OE18-4	\$ 36,151	\$ 2,757	\$ (33,394)	\$ 56,700	\$ 53,943	95%
PE03-2	\$ 5,386	\$ 5,476	\$ 89	\$ -	\$ -	-
PE06 -2	\$ 69,692	\$ 71,575	\$ 1,883	\$ -	\$ -	-
Total Common Areas	\$ 172,520	\$ 124,601	\$ (47,919)	\$ 160,000	\$ 112,449	70%
MOSQUITO ABATEMENT						
OE22-1	\$ 306	\$ -	\$ (306)	\$ 25,000	\$ 25,000	100%
OE22-2	\$ 1,844	\$ 1,100	\$ (744)	\$ 6,000	\$ 4,900	82%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS
 September 2024

	ACTUALS				BUDGET		
	Last Year	This Year	Variance	This year's	\$ Budget	% Budget	
	July - Sept	July - Sept	Inc/ (Decr)	BUDGET	Remaining	Remaining	
EXPENDITURES							
OE22-3 Mosquito Abatement Vehicles Gas & Oil	\$ 6,605	\$ 5,157	\$ (1,448)	\$ 18,800	\$ 13,643	73%	
OE22-4 Mosquito Abatement Equipment Maintenance	\$ 4,283	\$ 403	\$ (3,880)	\$ 25,500	\$ 25,097	98%	
PE03-4 Payroll Taxes - Mosquito Abatement	\$ 558	\$ 96	\$ (463)				
PE06-4 Employee Wages - Mosquito Abatement	\$ 7,297	\$ 1,249	\$ (6,048)				
PE03-6 Payroll Taxes - Wetlands	\$ -	\$ -	\$ -				
PE06-6 Employee Wages - Wetlands	\$ -	\$ -	\$ -				
Total Mosquito Abatement	\$ 20,893	\$ 8,006	\$ (12,887)	\$ 75,300	\$ 68,639	91%	
<i>Less: Distributed Payroll to Service Areas</i>	\$ (146,317)	\$ (152,792)	\$ (6,474)				
TOTAL SERVICES & SUPPLIES	\$ 215,770	\$ 109,336	\$ (106,434)	\$ 512,700	\$ 403,364	79%	
PERSONNEL COSTS							
PE01 Worker Compensation Insurance	\$ 864	\$ -	\$ (864)	\$ 14,000	\$ 14,000	100%	
PE02 Health Insurance	\$ 18,169	\$ 14,304	\$ (3,865)	\$ 69,200	\$ 54,896	79%	
PE03 Payroll Taxes	\$ 12,252	\$ 10,837	\$ (1,415)	\$ 47,700	\$ 36,863	77%	
PE04 Processing Fees	\$ 726	\$ 466	\$ (260)	\$ 2,300	\$ 1,834	80%	
PE05 Directors Stipend	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%	
PE06 Retirement	\$ -	\$ -	\$ -	\$ 6,000	\$ -	0%	
Employee Wages	\$ 157,875	\$ 141,955	\$ (15,921)	\$ 596,800	\$ 454,845	76%	
TOTAL PERSONNEL COSTS	\$ 189,886	\$ 167,562	\$ (22,324)	\$ 742,000	\$ 568,439	77%	
EQUIPMENT OUTLAY							
CO04 Water Truck Transmission	\$ 5,090	\$ -	\$ (5,090)	\$ -	\$ -	#DIV/0!	
CO04 New Turf Mower	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
CO10 Cart Replace - Honda Pioneer W/ Cab	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	100%	
TOTAL EQUIPMENT OUTLAY	\$ 5,090	\$ -	\$ (5,090)	\$ 30,000	\$ 30,000	100%	
CAPITAL OUTLAY/STUDIES/ASSESEMENTS							
OE53-2 Landscape Design	\$ 18,462	\$ -	\$ (18,462)	\$ -	\$ -	#DIV/0!	
OE53-1 Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
OE51-4 Road Improvement (1)	\$ -	\$ -	\$ -	\$ 121,576	\$ 121,576	100%	
OE51-1 Road Project Assessment & Design	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	100%	
OE54-3 Office Building Renovation	\$ 96	\$ -	\$ (96)	\$ 15,000	\$ 15,000	100%	
TBD Gatehouse Renovations	\$ -	\$ -	\$ -	\$ 9,500	\$ 9,500	100%	
TBD Flooring for Gatehouse	\$ -	\$ 4,637	\$ 4,637	\$ 15,000	\$ 15,000	100%	
OE54-6 Seeder and Spreader	\$ -	\$ -	\$ -	\$ 5,000	\$ 363	7%	
OE54-4 Security	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
TBD General Engineering	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	100%	
TBD Gate Controller Replace and Security Upgrade	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
OE54-5 Sidewalk Replacement	\$ -	\$ -	\$ -	\$ 375,999	\$ 375,999	100%	
TBD Mosquito Abatement Cargo Container	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	
TOTAL STUDIES & ASSESEMENTS	\$ 18,558	\$ 4,637	\$ (13,921)	\$ 557,075	\$ 171,439	31%	
DEBT SERVICE							
OE20 John Deere Financing	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

COPPER VALLEY COMMUNITY SERVICES DISTRICT
FY 2024-25 MONTHLY BUDGET REPORT ANALYSIS
 September 2024

	ACTUALS				BUDGET		
	Last Year	This Year	Variance	This year's	\$ Budget	% Budget	
	July - Sept	July - Sept	Incl/ (Decr)	BUDGET	Remaining	Remaining	
EXPENDITURES							
OE21 John Deere Financing	\$ 3,154	\$ -	\$ (3,154)	\$ -		#DIV/0!	
OE20-01 Interest Expense	\$ -	\$ -	\$ -	\$ -		#DIV/0!	
OE20-3 Series 2018 Installment Sale	\$ -	\$ -	\$ -	\$ 81,722	\$ 81,722	100%	
OE20-4 Phase 1 Road Improvements	\$ -	\$ -	\$ -	\$ 115,160	\$ 115,160	100%	
OE20-5 Phase 2 Road Improvements	\$ -	\$ -	\$ -	\$ 196,882	\$ 196,882	100%	
TOTAL DEBT SERVICE	\$ 3,154	\$ -	\$ (3,154)	\$ 196,882	\$ 196,882	100%	
TOTAL EXPENSES	\$ 432,457	\$ 281,535	\$ (150,923)	\$ 2,038,657	\$ 1,370,123	67%	

PAYMENTS AND ASSESSMENTS RECEIVED

Assessment Income						
	Pymt No. 3: (5%) Aug 2023 (FY22)	\$ -	\$ -	\$ 76,377	\$ 76,377	
	Pymt No. 1: (55%) Feb 2024 (FY23)	\$ -	\$ -	\$ 840,144	\$ 840,144	
	Pymt No. 2: (40%) May 2024 (FY23)	\$ -	\$ -	\$ 611,014	\$ 611,014	
	Total Assessment Income	\$ -	\$ -	\$ 1,527,535	\$ 1,527,535	
Reimbursement Income						
	Total Reimbursement Income	\$ -	\$ -	\$ -	\$ -	
Other Income						
IN03 Weed Abatement	\$ 2,100	\$ 850	\$ (1,250)	\$ 2,700	\$ 1,850	69%
IN05 Investment Interest	\$ 18,128	\$ 19,650	\$ 1,522	\$ 66,600	\$ 46,950	70%
IN06 Interest - County	\$ 131	\$ -	\$ (131)	\$ 400	\$ 400	100%
IN30 Exp Reimbursement Income	\$ -	\$ 390	\$ 390	\$ 11,000	\$ 10,610	96%
IN41 Gate Opener Income	\$ 570	\$ 1,845	\$ 1,275	\$ 2,900	\$ 1,055	36%
IN59 Rebates	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	100%
IN70 Quail Creek Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Total Other Income	\$ 20,928	\$ 22,735	\$ 1,806	\$ (22,735)	
TOTAL PAYMENTS & ASSESSMENTS	\$ 20,928	\$ 22,735	\$ 1,806	\$ 1,613,535	\$ 1,568,065	
Net Income	\$ (411,529)	\$ (258,800)	\$ 152,729	\$ (425,122)	\$ (166,322)	
Other Financing Sources & Uses	\$ -	\$ -	\$ -	\$ -	\$ -	
Budget Balance	\$ -	\$ (258,800)	\$ -	\$ -	\$ -	

Copper Valley Community Services District

Balance Sheet

As of September 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	157,765
1020 Cash - Fund 2188	-339
1040 Local Agency Investment Fund (LAIF)	112,928
1090 CA Class Savings	1,265,490
Total Bank Accounts	\$1,535,844
Total Current Assets	\$1,535,844
Fixed Assets	
1500 Capital Assets	
1501 Equipment	531,242
1503 Roads	4,377,023
1504 Easements	10,344,000
1505 Buildings	145,569
Total 1500 Capital Assets	15,397,834
1600 Accumulated Depreciation	
1601 Equipment	-402,791
1603 Roads	-1,254,845
1605 Buildings	-36,504
Total 1600 Accumulated Depreciation	-1,694,140
Total Fixed Assets	\$13,703,694
Other Assets	
1700 Receivable Other	139
1705 Amount Provided For LTD	982,761
Total Other Assets	\$982,900
TOTAL ASSETS	\$16,222,439
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	14,161
Total Accounts Payable	\$14,161
Credit Cards	
2050 Umpqua CSDA Visa	20,766
Total Credit Cards	\$20,766
Other Current Liabilities	
2100 Payroll Taxes Payable	1,626
2150 Accrued Payroll	21,307
2200 Sales Tax Payable	0

Copper Valley Community Services District

Balance Sheet

As of September 30, 2024

	TOTAL
Total Other Current Liabilities	\$22,933
Total Current Liabilities	\$57,860
Long-Term Liabilities	
2500 Lease Payable - John Deere	19,049
2600 Series 2018 Installment Sale A	454,562
2601 Series 2018 Installment Sale B	1,251,567
Total Long-Term Liabilities	\$1,725,178
Total Liabilities	\$1,783,038
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	946,866
3905 Net Investment in Capital Assets	1,552,539
Net Income	-258,800
Total Equity	\$14,439,401
TOTAL LIABILITIES AND EQUITY	\$16,222,439

Copper Valley Community Services District

1000 Umpqua Bank Checking, Period Ending 09/30/2024

RECONCILIATION REPORT

Reconciled on: 10/09/2024

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	149,791.44
Checks and payments cleared (41).....	-92,802.16
Deposits and other credits cleared (3).....	101,340.00
Statement ending balance.....	<u>158,329.28</u>

Uncleared transactions as of 09/30/2024.....	-563.96
Register balance as of 09/30/2024.....	157,765.32

Details

Checks and payments cleared (41)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/20/2024	Bill Payment	3292	Saddle Creek 2	-326.16
08/26/2024	Bill Payment	3295	The Golf Club at Copper Valley	-1,067.40
08/26/2024	Bill Payment	3296	The Golf Club at Copper Valley	-20,088.86
09/05/2024	Check	dm	NICHOLAS B PATRICK	-1,878.59
09/05/2024	Check	dm	Ralph M. McGeorge	-2,798.62
09/05/2024	Check	dm	Mitchell McDonald	-1,638.63
09/05/2024	Check	dm	NICOLE D MC CUTCHEN	-300.00
09/05/2024	Check	dm	NICOLE D MC CUTCHEN	-2,615.19
09/05/2024	Check	dm	PETER J KAMPA	-2,619.16
09/05/2024	Check	dm	CHRIS JACOBS	-1,777.35
09/05/2024	Check	dm	Gregory Hebard	-400.00
09/05/2024	Check	dm	Gregory Hebard	-2,755.19
09/05/2024	Check	dm	ExpertPay	-167.24
09/05/2024	Check	dm	BEAM	-329.85
09/11/2024	Check	dm	IRS	-5,056.84
09/11/2024	Check	dm	CA EDD	-1,066.20
09/13/2024	Check	dm	USBank Equipment Finance	-186.43
09/17/2024	Bill Payment	3302	Warmerdam CPA Group	-1,900.00
09/17/2024	Bill Payment	3297	Greg Hebard	-100.00
09/17/2024	Bill Payment	3298	VALLEY ENTRY SYSTEMS, I...	-5,407.00
09/17/2024	Bill Payment	3299	Mo-Cal Office Solutions, Inc	-105.64
09/17/2024	Bill Payment	3303	Ewing	-5,764.88
09/17/2024	Bill Payment	3301	Jim Wilson Excavation	-3,830.00
09/18/2024	Check	dm	Intuit Full Service Payroll	-148.00
09/20/2024	Check	dm	NICOLE D MC CUTCHEN	-300.00
09/20/2024	Check	dm	NICHOLAS B PATRICK	-1,722.99
09/20/2024	Check	dm	Ralph M. McGeorge	-2,798.61
09/20/2024	Check	dm	Mitchell McDonald	-1,504.26
09/20/2024	Check	dm	PETER J KAMPA	-2,619.16
09/20/2024	Check	dm	CHRIS JACOBS	-1,743.34
09/20/2024	Check	dm	Gregory Hebard	-2,755.18
09/20/2024	Check	dm	Gregory Hebard	-400.00
09/20/2024	Check	dm	ExpertPay	-139.37
09/20/2024	Check	dm	Maintenance Fee	-87.82
09/20/2024	Check	dm	NICOLE D MC CUTCHEN	-2,615.18
09/24/2024	Check	dm	PG&E - 7193	-577.99
09/25/2024	Check	dm	IRS	-4,925.99
09/25/2024	Check	dm	CA EDD	-1,032.83
09/26/2024	Check	dm	Umpqua Bank Commerical CC	-3,490.60
09/26/2024	Check	dm	Anthem Inc	-3,569.61
09/30/2024	Check	dm	Employer Driven Insurance S...	-192.00

Total -92,802.16

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/16/2024	Check	dm	Transfer	100,000.00
09/19/2024	Deposit			1,265.00
09/20/2024	Deposit		Calaveras Communications Co	75.00

Total 101,340.00

Additional Information

Uncleared checks and payments as of 09/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/17/2024	Bill Payment	3300	Bryco Supply	-563.96

Total -563.96

Copper Valley Community Services District

Transaction Report

September 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking					
Beginning Balance					
09/05/2024	Check	dm	Ralph M. McGeorge	Pay Period: 8/16/24 - 8/31/24	-2,799
09/05/2024	Check	dm	Gregory Hebard	Pay Period: 8/16/24 - 8/31/24	-2,755
09/05/2024	Check	dm	PETER J KAMPA	Pay Period: 8/16/24 - 8/31/24	-2,619
09/05/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 8/16/24 - 8/31/24	-2,615
09/05/2024	Check	dm	NICHOLAS B PATRICK	Pay Period: 8/16/24 - 8/31/24	-1,879
09/05/2024	Check	dm	CHRIS JACOBS	Pay Period: 8/16/24 - 8/31/24	-1,777
09/05/2024	Check	dm	Mitchell McDonald	Pay Period: 8/16/24 - 8/31/24	-1,639
09/05/2024	Check	dm	Gregory Hebard	Pay Period: 8/16/24 - 8/31/24	-400
09/05/2024	Check	dm	BEAM	Dental Insurance	-330
09/05/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 8/16/24 - 8/31/24	-300
09/05/2024	Check	dm	ExpertPay		-167
09/11/2024	Check	dm	IRS		-5,057
09/11/2024	Check	dm	CA EDD		-1,066
09/13/2024	Check	dm	USBank Equipment Finance	Copier Lease Payment	-186
09/16/2024	Check	dm	Transfer		100,000
09/17/2024	Bill Payment (Check)	3300	Bryco Supply	Invoice #'s 11205 & 11206	-564
09/17/2024	Bill Payment (Check)	3303	Ewing	Invoice #23294391	-5,765
09/17/2024	Bill Payment (Check)	3298	VALLEY ENTRY SYSTEMS, INC.	Invoice #45703	-5,407
09/17/2024	Bill Payment (Check)	3301	Jim Wilson Excavation	Statement #0019	-3,830
09/17/2024	Bill Payment (Check)	3302	Warmerdam CPA Group	Client #3665	-1,900
09/17/2024	Bill Payment (Check)	3299	Mo-Cal Office Solutions, Inc	Acct #MOC-SCREEKC	-106
09/17/2024	Bill Payment (Check)	3297	Greg Hebard	Boot Reimbursement	-100
09/18/2024	Check	dm	Intuit Full Service Payroll		-148
09/19/2024	Deposit				1,265
09/20/2024	Check	dm	Ralph M. McGeorge	Pay Period: 9/1/24 - 9/15/24	-2,799
09/20/2024	Check	dm	Gregory Hebard	Pay Period: 9/1/24 - 9/15/24	-2,755
09/20/2024	Check	dm	PETER J KAMPA	Pay Period: 9/1/24 - 9/15/24	-2,619
09/20/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 9/1/24 - 9/15/24	-2,615
09/20/2024	Check	dm	CHRIS JACOBS	Pay Period: 9/1/24 - 9/15/24	-1,743
09/20/2024	Check	dm	NICHOLAS B PATRICK	Pay Period: 9/1/24 - 9/15/24	-1,723
09/20/2024	Check	dm	Mitchell McDonald	Pay Period: 9/1/24 - 9/15/24	-1,504
09/20/2024	Check	dm	Gregory Hebard	Pay Period: 9/1/24 - 9/15/24	-400
09/20/2024	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 9/1/24 - 9/15/24	-300
09/20/2024	Check	dm	ExpertPay		-139
09/20/2024	Check	dm	Maintenance Fee		-88
09/20/2024	Deposit		Calaveras Communications Co		75
09/24/2024	Check	dm	PG&E - 7193		-578
09/25/2024	Check	dm	IRS		-4,926
09/25/2024	Check	dm	CA EDD		-1,033
09/26/2024	Check	dm	Anthem Inc		-3,570
09/26/2024	Check	dm	Umpqua Bank Commerical CC		-3,491
09/30/2024	Check	dm	Employer Driven Insurance Services		-192
Total for Umpqua Bank Checking					\$29,456
TOTAL					\$29,456

COPPER VALLEY COMMUNITY SERVICES DISTRICT		Quarterly Investment/Treasurer's Report						
1st Quarter Balances @ September 30, 2024		Government Funds						
Cash Accounts	Acct #	Statement Interest Rate	YTD Interest September	General Investment	Road Reserve	Infrastructure Reserve	Equipment Reserves	Total by Investment
Umquoia Bank Operating Account	5048		-					157,765.32
LAIF	5-001		1,259.95					112,928.37
Calaveras Fund 2188	2188		-					(339.05)
CA Class	0035	5.04%	18,389.90	957,010.86	83,930.22	141,123.10	83,425.46	1,265,489.64
			19,649.85	957,010.86	83,930.22	141,123.10	83,425.46	1,535,844.28
YE June 30, 2025 YTD Interest Earned		September	\$ 19,649.85					
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."								
Name		Title						



COPPER VALLEY COMMUNITY SERVICES DISTRICT
Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Roger Golden, President
Bob Vezina, Vice President
Kenneth Albertson
Rebecca Coleman
Darlene DeBaldo

BOARD OF DIRECTORS REGULAR MEETING MINUTES

SEPTEMBER 17, 2024, 2:00 PM

LOCATION: COPPER VALLEY SPORTS CENTER

1. **CALL TO ORDER @ 2:01pm**
2. **ROLL CALL** President Golden, Vice President Vezina, Director DeBaldo, Director Coleman, Director Albertson, General Manager Kampa, Office Manager McCutchen, Site Manager Hebard
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of August
 - b) Approval of the minutes from the Regular Board Meeting held August 20, 2024.

Motion made by Vice President Vezina to approve the consent calendar for the month of September, second made by Director DeBaldo, motion passes unanimously
7. **DISCUSSION AND ACTION ITEMS**
 - a) Update on the Sidewalk Rehabilitation Project 2023-003
 - b) Update on speed limit communication to the community
 - c) Adoption of a Resolution Approving District Sponsorship of a 457 Deferred Comp Retirement Plan

Director Albertson approved the Adoption of a Resolution Approving District Sponsorship of a 457 Deferred Comp Retirement Plan, Vice President Vezina seconds. Motion passes unanimously
8. **STAFF AND DIRECTOR REPORTS**
 - a) General Managers Report
 - b) Site Managers Report
9. **ADJOURNMENT @ 2:33pm**



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors
FROM: Peter Kampa, General Manager
DATE: October 15, 2024
SUBJECT: Item 7a) Update on the Sidewalk Rehabilitation project 2023-003

RECOMMENDED ACTION:

This is an update only, no action required.

BACKGROUND:

Please see the attached memo form our project engineer.



Copper Valley CSD <coppervalleycsd@gmail.com>

Current Status

2 messages

Matt Rodgers <mrodgers@bmeng.net>
To: NICOLE MCCUTCHIN <coppervalleycsd@gmail.com>
Cc: Syd Halterman <shalterman@bmeng.net>

Sat, Oct 12, 2024 at 4:28 PM

Nicole,

All concrete sidewalks have been replaced throughout the subdivision. We have had no word from the contractor regarding the ramp at Mitchell Lake Road. Even if we don't get the change order for the extra work there, they would still need to include the northwest ramp because it was a part of the plan set. Crack sealing is shown on the schedule to start this upcoming week, but we have not had any word on if that is on schedule. I will follow up with Aaron on Monday.

Thank you,

Matthew Rodgers

Benchmark Engineering, Inc.

[4265 Spyres Way, Suite A](#)

[Modesto, CA 95356](#)

(209) 548-9300

mrodgers@bmeng.net



Copper Valley CSD <coppervalleycsd@gmail.com>
To: Matt Rodgers <mrodgers@bmeng.net>

Sun, Oct 13, 2024 at 7:37 AM



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 15, 2024

SUBJECT: Item 7c) Consideration of the need for amendments to the District's Code of Ethic's; bi-annual review

RECOMMENDED ACTION:

This item is up for its bi-annual review for any considerations for changes.

BACKGROUND:

SADDLE CREEK COMMUNITY SERVICES DISTRICT

CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the Saddle Creek Community Services District.

Individuals holding designated positions shall file their statements of economic interests with the Saddle Creek Community Services District Board Secretary, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the District.

CONFLICT-OF-INTEREST CODE

APPENDIX A-DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1, 2
General Manager	1, 2
Consultants	*

*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

CONFLICT-OF-INTEREST CODE

APPENDIX B-DISCLOSURE CATEGORIES

Disclosure Category 1

Designated positions assigned to this category shall report:

Interests in real property located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Disclosure Category 2

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment to the District. Such sources include but are not limited to architects, engineering and construction firms.