



SADDLE CREEK COMMUNITY SERVICES DISTRICT

1000 Saddle Creek Drive
Copperopolis, CA 95228
(209) 785-0100 – saddlecreekcsd.org

DIRECTORS

Darlene DeBaldo, President
Roger Golden, Vice President
Ken Albertson
Larry Hoffman
Don Kurtz

BOARD OF DIRECTORS REGULAR MEETING MINUTES

June 18, 2019

Saddle Creek Lodge

1001 Saddle Creek Drive, Copperopolis, CA

1. **CALL TO ORDER 2:01pm**
2. **ROLL CALL** President DeBaldo, Director Kurtz, Director Hoffman, Vice President Golden, Board Clerk McCutchen, General Manager Kampa, Site Manager Hebard. Director Albertson-ABSENT.
3. **PLEDGE OF ALLEGIANCE** President Lead Pledge of Allegiance
4. **CHANGES TO ORDER OF AGENDA** None
5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda
6. **CONSENT CALENDAR**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

 - a) Review of monthly financial report, approval of bills and claims for the month of May 2019.
 - b) Approval of the minutes from the Regular Board Meeting held May 26, 2019.

Motion made by Vice President Golden to accept the consent calendar, second made by Hoffman. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

 - a) Consideration of solutions and actions related to the storm drain odor occurring on Rockridge a discussion took place, outcome-please call Site Manager Hebard, he will respond in a 4-hour window.
 - b) Adoption of a Resolution approving a revised fee schedule including Engineering fees with 10% administrative markup Director Hoffman makes a motion to approve the adoption of a resolution approving a revised fee schedule with an amendment for removing the Surveyor fee for encroachment issues off the fee schedule, Director Golden seconds. Motion passes unanimously.
 - c) Adoption of the 5-Year Road Maintenance Program and related annual improvements for final budget development Director Hoffman approves the adoption of the 5-Year Road Maintenance Program related to annual improvements for the budget development, Director Golden seconds. Motion passes unanimously.
 - d) Adoption of a Resolution approving the Preliminary Budget for the 2019/2020 fiscal year effective July 1, 2019 and set the date for a budget public hearing and final budget adoption. Director Golden moves adoption of a Resolution approving the preliminary budget for 2019/2020 fiscal year and establishing the July 16, 2019 Public Hearing date, second made by Director Hoffman. Motion passes unanimously.
 - e) Consideration of draft terms and conditions of an Memorandum of Agreement/Understanding with CV Partners, Inc. regarding equipment and property donations, joint operating expenses, community common area maintenance responsibilities, utility costs and related expenses discussion took place and the General Manager was directed to place the item on the July agenda for discussion in closed session. President DeBaldo also appointed an ad-hoc committee consisting of herself and Director Golden to work with the GM in negotiations.
8. **STAFF AND DIRECTOR REPORTS**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

 - a) General Managers Report GM spoke of upcoming annual CSDA workshop
 - b) Site Managers Report Site Manager gave update to the weed abatement mowing schedule
9. **ADJOURNMENT 4:11pm**

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