

Draft  
SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

April 19, 2011

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday April 19, 2011. President Robinson called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Charles Robinson
Secretary:	Darlene DeBaldo
Director	Bob Kenyon

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Acting Site Manager:	Ralph McGeorge
Clerk/Treasurer:	Phyllis Richards

**Public:** Castle & Cooke Dave Haley

**APPROVAL OF MINUTES:**

M/ by Director Kenyon and S/ by Director DeBaldo to approve the minutes of the March 15, 2011. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

Mr. Haley advised the Board that CCWD (Calaveras County Water District) came to him about a month ago and wanted a meeting to discuss the reclaimed irrigation water currently being used on the golf course and the wet lands. They have since had two (2) meetings. The issue is that there are

two (2) departments at the State of California that are at odds with each other over use of reclaimed water on wetlands. As a result of this situation the delivery system will be changed to eliminate the use of reclaimed water on wetlands. This change should result in improvement to the appearance to ponds.

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of expenditures incurred by the district during the month of March.  
M/ passed unanimously.

**CORRESPONDENCE:** (Board will briefly address/respond/refer)

None

#### OLD BUSINESS

None

#### NEW BUSINESS

- a. **ACTION/RESOLUTION:** A resolution of consolidation and request for consolidation with the August 30, 2011 election. Two (2) directors positions (currently held by Director Robinson and Director Kenyon) are up for election August 30, 2011. Passage of this Resolution requests and authorizes the Calaveras County Elections Department to handle the election process. Documentation from the Calaveras County Elections Department is included with the Agenda. Director Kenyon stated that he will not be running for this election. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of request and authorizes the Calaveras County Elections Department to handle the election process. M/ passed unanimously.
- b. **ACTION/SIMPLE MOTION:** GM recommended that the Board authorize a temporary stipend of \$100 per pay period (\$200 per month) for

Maintenance Supervisor Ralph McGeorge while he serves in the capacity of Acting Maintenance Manager during the time Maintenance Manager Hebard is off work on a non-job injury. If approved, payment to be retroactive from April 16, 2011 through the bi-weekly pay period in which Maintenance Manager Hebard returns to full time duty. Director Kenyon was concerned about Ralph being an hourly employee and his working overtime. GM advised that McGeorge had been advised that he was to adjust his hours in order to eliminate the need to work overtime. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of the temporary stipend of \$100 per pay period. M/ passed unanimously.

- b. ACTION/SIMPLE MOTION: Board review and approved the letters to be sent to the residents/property owners with regard to 2011 fire prevention (lot mowing) activities. Proposed letters were included with the Agenda. M/ by Director Kenyon and S/ by Director DeBaldo to move approval of the 2011 fire prevention (lot mowing) letters. M/ passed unanimously.

## STAFF REPORTS

Site Manager: Maintenance Supervisor McGeorge advised that the MPD Permits for the Mosquito Abatement forms have been filled out and everything is going along as scheduled. CSD did the first mosquito fogging last Thursday night and everything went well. They will continue to do the fogging every Thursday night as warranted. Offsite training with the California Department of Public Health also went very well.

General Manager: GM advised that due to some confusion by the state over the issuance of Adultside permits the matter is on hold for the present and we will be operating under past guidelines. Fee's we have already submitted for the new permit will be returned and we will resubmit when the situation is resolved by the state.

GM Martin requested that the Board members go to the Umpqua Bank and sign the forms for the CD's. When three (3) of the Board members have signed they will make the transfer for the CD's.

## DIRECTORS REPORTS:

President Robinson – None

V/President Marsden – Absent

Secretary DeBaldo – None

Director Kenyon – None

Director Russ - Absent

ADJOURNMENT – Having no further business, President Robinson adjourned the meeting at 2:18 PM. CSD’s next board meeting date is May 17, 2011.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Charlie Robinson, Board President

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Darlene DeBaldo, Board Secretary

SEAL