



COPPER VALLEY COMMUNITY SERVICES DISTRICT

Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Darlene DeBaldo, President
Roger Golden, Vice President
Kenneth Albertson
Rebecca Coleman
Bob Vezina

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

MAY 18, 2023, 2:00 PM

LOCATION: COPPER VALLEY SPORTS FITNESS CENTER

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA**

5. **PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda

6. **CONSENT CALENDAR**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Review of monthly financial report, approval of bills and claims for the month of April 2023.
- b) Approval of the minutes from the Regular Board Meeting held April 25, 2023.

7. **DISCUSSION AND ACTION ITEMS**

The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Update on Community Security (DeBaldo)
- b) Discussion and direction regarding the preparation of the 2023/24 fiscal year budget
- c) Review and direction regarding the FY 23/24 Tax Roll Levy memo from NBS which details the maximum Measure A Special Tax rate and amount of tax to be generated

8. **STAFF AND DIRECTOR REPORTS**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

- a) General Managers Report
- b) Site Managers Report

9. **ADJOURNMENT**

Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS District Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District
Treasurer's Report

April 30, 2023

**Copper Valley Community Services District
Treasurer's Report
April 2023**

Statement of Cash Flows

For the 10 Months Ending April 30, 2023

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	CA Class Savings	YTD Total
Net Income	(330,943)	(68,002)	1,834	8,781	(388,330)
OPERATING ACTIVITIES					
Adjustments to reconcile Net Income to Net Cash used in Operations:					
1200 Accounts Receivable	261				261
2000 Accounts Payable	30,145				30,145
2050 Umpqua CSDA Visa	5,785				5,785
2100 Payroll Taxes Payable	2,272				2,272
2150 Accrued Payroll	18,913				18,913
2200 Sales Tax Payable	-				-
Net cash used in operating activities	(273,567)	(68,002)	1,834	8,781	(330,954)
Bank Transfers In/Out	(950,000)			950,000	
Net cash decrease for period	(1,223,567)	(68,002)	1,834	958,781	(330,954)
Cash at beginning of period (7/1/2022)	1,407,971	68,239	105,733	-	1,581,943
Cash at end of period	184,407	237	107,567	958,780	1,250,991

**Copper Valley Community Services District
Treasurer's Report
April 2023**

Cash Flow Projection

	FY 22-23			FY 23-24					
Apr-2023	May-2023	Jun-2023	Jul-2023	Aug-2023	Sep-2023	Oct-2023	Nov-2023	Dec-2023	

REGULAR CHECKING

Beginning Checking Account Balance	\$ 330,432	\$ 184,407	\$ 680,920	\$ 609,769	\$ 538,618	\$ 538,424	\$ 467,273	\$ 297,194	\$ 226,042
Deposits									
Assessments	\$ -	\$ 567,665	\$ -	\$ -	\$ 70,958	\$ -	\$ -	\$ -	\$ -
Other Income	\$ 1,420								
Road Improvement Loan	\$ -								
Transfers	\$ 50,000								
Disbursements									
Paychecks	\$ 35,615	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Payroll Taxes	\$ 12,729	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Checks Written									
Other Operating & Admin Costs	\$ 21,982	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Bonuses - IRA payments	\$ -	\$ -							
Property Liability Insurance	\$ -								
Transfers	\$ -								
Lease payments	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051
Capital Outlay	\$ -								
Projects Costs									
Series A (2018 project refinance)	\$ 40,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,071	\$ -	\$ -
Series B (Phase 2 Road Imprpv.)	\$ 57,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,857	\$ -	\$ -
Credit Card Payments	\$ 27,215	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$ 907	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
<i>(Budget for this period is unknown at this time)</i>									
Total Disbursements	\$ 197,446	\$ 71,151	\$ 71,151	\$ 71,151	\$ 71,151	\$ 71,151	\$ 170,079	\$ 71,151	\$ 71,151
Ending Checking Account Balance	\$ 184,407	\$ 680,920	\$ 609,769	\$ 538,618	\$ 538,424	\$ 467,273	\$ 297,194	\$ 226,042	\$ 154,891
check	\$ -								
Check	\$ -								

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation

Copper Valley Community Services District

Balance Sheet

As of April 30, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	184,407
1020 Cash - Fund 2188	237
1040 Local Agency Investment Fund (LAIF)	107,567
1090 CA Class Savings	958,780
Total Bank Accounts	\$1,250,991
Total Current Assets	\$1,250,991
Fixed Assets	
1500 Capital Assets	
1501 Equipment	397,708
1503 Roads	2,360,462
1504 Easements	10,344,000
1505 Buildings	79,000
Total 1500 Capital Assets	13,181,170
1550 Construction in Progress	39,718
1600 Accumulated Depreciation	
1601 Equipment	-265,516
1603 Roads	-782,098
1605 Buildings	-22,120
Total 1600 Accumulated Depreciation	-1,069,734
Total Fixed Assets	\$12,151,155
Other Assets	
Receivable Other	139
Total Other Assets	\$139
TOTAL ASSETS	\$13,402,285
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	30,145
Total Accounts Payable	\$30,145
Credit Cards	
2050 Umpqua CSDA Visa	5,785

Copper Valley Community Services District

Balance Sheet

As of April 30, 2023

	TOTAL
Total Credit Cards	\$5,785
Other Current Liabilities	
2100 Payroll Taxes Payable	2,272
2110 Wage Garnishments Payable	47
2150 Accrued Payroll	18,866
2200 Sales Tax Payable	0
Total Other Current Liabilities	\$21,185
Total Current Liabilities	\$57,115
Long-Term Liabilities	
2500 Lease Payable - John Deere	42,417
2600 Series 2018 Installment Sale	700,000
Total Long-Term Liabilities	\$742,417
Total Liabilities	\$799,532
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	792,287
Net Income	-388,330
Total Equity	\$12,602,753
TOTAL LIABILITIES AND EQUITY	\$13,402,285

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS

April 2023

	ACTUALS			BUDGET		
	Last Year July - April	This Year July - April	Variance Incl (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES						
SERVICES AND SUPPLIES						
ADMINISTRATION						
OE01	Audit Expense	\$ 8,750	\$ 8,800	\$ 50	\$ 9,200	\$ 400 4%
OE02	Finance Expenses	\$ 596	\$ 522	\$ (75)	\$ 800	\$ 279 35%
OE02-1	Parcel Tax Implementation	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000 100%
OE03	Advertising	\$ 2,035	\$ 437	\$ (1,598)	\$ 2,800	\$ 2,364 84%
OE04	Legal Expenses	\$ 6,836	\$ 5,034	\$ (1,802)	\$ 8,900	\$ 3,866 43%
OE06	Insurance (Property Loss/Liability)	\$ 45	\$ 9	\$ (36)	\$ 17,000	\$ 16,991 100%
OE07	Miscellaneous/Contingency	\$ 1,989	\$ 1,089	\$ (901)	\$ 8,000	\$ 6,911 86%
OE08	Professional Development (Travel/Training)	\$ 4,971	\$ 7,352	\$ 2,382	\$ 6,900	\$ (452) -7%
OE09	Dues, Certifications & Subscriptions	\$ 4,470	\$ 6,290	\$ 1,819	\$ 6,300	\$ 10 0%
OE10	Uniform Expenses	\$ 7,404	\$ 8,284	\$ 880	\$ 9,600	\$ 1,316 14%
OE11	Electric Power/Water/Sewer	\$ 70,269	\$ 76,178	\$ 5,909	\$ 97,800	\$ 21,622 22%
OE12	Telephone/Internet Service	\$ 6,353	\$ 6,135	\$ (218)	\$ 8,100	\$ 1,965 24%
OE14	Office Supplies/Postage	\$ 5,826	\$ 7,646	\$ 1,820	\$ 7,400	\$ (246) -3%
OE15	Office Equipment Repair/Replacement	\$ 7,942	\$ 2,527	\$ (5,415)	\$ 11,100	\$ 8,573 77%
OE15-1	Office Equipment Lease	\$ 2,035	\$ 2,043	\$ 8	\$ 2,600	\$ 557 21%
OE26	County Fees/LAFCO	\$ 5,084	\$ 5,216	\$ 132	\$ 7,200	\$ 1,984 28%
OE27	Bank Charges	\$ 131	\$ 737			
OE29	Accounting Services	\$ 26,446	\$ 20,900		\$ 31,700	\$ 10,800 34%
OE30	Reimbursable Maint/Repair Expense	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!
OE31	Office Lease	\$ -	\$ 1,624			
OE41	HR Consultant	\$ 1,950	\$ 1,950	\$ -	\$ 2,600	\$ 650 25%
OE42	Quail Creek Engineering	\$ 3,690	\$ 2,675			
PE03-1	Payroll Taxes - Administration	\$ 16,038	\$ 17,015	\$ 976	\$ -	
PE06-1	Employee Wages - Administration	\$ 195,029	\$ 210,672	\$ 15,643	\$ -	
PE03-7	Payroll Taxes - Quail Creek	\$ 43	\$ 14		\$ -	
PE06-7	Employee Wages - Quail Creek	\$ 563	\$ 177		\$ -	
	Total Administration	\$ 378,497	\$ 393,325	\$ 14,828	\$ 244,000	\$ 83,589 34%
COMMON AREAS						
OE16	Gate Maintenance & Opener Purchase	\$ 14,521	\$ 18,659	\$ 4,138	\$ 13,700	\$ (4,959) -36%
OE16-1	Gate System Improvements (RFID,etc)	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$ 11,500	\$ 12,620	\$ 1,119	\$ 12,800	\$ 180 1%
OE17-2	Storm Drains	\$ -	\$ -	\$ -		
PE03-5	Payroll Taxes - Streets	\$ -	\$ -	\$ -		
PE06 -5	Employee Wages - Streets	\$ -	\$ -	\$ -		
OE18-1	Landscape Supplies & Repairs	\$ 33,381	\$ 29,380	\$ (4,001)	\$ 41,800	\$ 12,420 30%
OE18-2	CCWD Water	\$ 883	\$ -		\$ 1,200	
OE18-3	Landscape Equipment Gas & Oil	\$ 4,932	\$ 7,464	\$ 2,531	\$ 6,900	\$ (564) -8%
OE18-4	Landscape Equipment Repair/Replacement	\$ 31,263	\$ 35,187	\$ 3,924	\$ 42,400	\$ 7,213 17%
PE03-2	Payroll Taxes - Common Areas	\$ 13,133	\$ 15,740	\$ 2,607		
PE06 -2	Employee Wages - Common Areas	\$ 164,396	\$ 199,185	\$ 34,789	\$ -	
	Total Common Areas	\$ 274,010	\$ 318,235	\$ 44,225	\$ 118,800	\$ 14,290 12%
MOSQUITO ABATEMENT						
		\$ -	\$ -	\$ -		

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS

April 2023

		ACTUALS			BUDGET		
		Last Year July - April	This Year July - April	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES							
OE22-1	Mosquito Control Products	\$ 19,955	\$ 15,630	\$ (4,325)	\$ 20,000	\$ 4,370	22%
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 3,698	\$ 3,593	\$ (105)	\$ 5,100	\$ 1,507	30%
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 8,700	\$ 10,917	\$ 2,217	\$ 15,000	\$ 4,083	27%
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 14,681	\$ 12,281	\$ (2,400)	\$ 16,000	\$ 3,719	23%
PE03-4	Payroll Taxes - Mosquito Abatement	\$ 486	\$ 948	\$ 462			
PE06-4	Employee Wages - Mosquito Abatement	\$ 6,359	\$ 12,395	\$ 6,036			
PE03-6	Payroll Taxes - Wetlands	\$ 16	\$ 205	\$ 189			
PE06-6	Employee Wages - Wetlands	\$ 169	\$ 2,674	\$ 2,505			
	Total Mosquito Abatement	\$ 54,064	\$ 58,643	\$ 4,578	\$ 56,100	\$ 13,678	24%
	<i>Less: Distributed Payroll to Service Areas</i>	\$ (396,233)	\$ (459,023)	\$ (62,790)			
	TOTAL SERVICES & SUPPLIES	\$ 310,338	\$ 311,179	\$ 841	\$ 418,900	\$ 111,558	27%
PERSONNEL COSTS				\$ -		\$ -	
PE01	Worker Compensation Insurance	\$ -	\$ -	\$ -	\$ 11,400	\$ 11,400	100%
PE02	Health Insurance	\$ 52,472	\$ 76,871	\$ 24,399	\$ 89,600	\$ 12,729	14%
PE03	Payroll Taxes	\$ 31,165	\$ 35,298	\$ 4,134	\$ 39,800	\$ 4,502	11%
PE04	Processing Fees	\$ 1,482	\$ 1,398	\$ (84)	\$ 1,900	\$ 502	26%
PE05	Directors Stipend	\$ 6,800	\$ 5,400	\$ (1,400)	\$ 6,000	\$ 600	10%
PE06	Employee Wages	\$ 385,694	\$ 442,912	\$ 57,218	\$ 497,800	\$ 54,888	11%
	TOTAL PERSONNEL COSTS	\$ 477,613	\$ 561,879	\$ 84,266	\$ 646,500	\$ 84,621	13%
EQUIPMENT OUTLAY							
CO04	Trailer/Spray Rig/Tractor	\$ 5,621					
CO04	Concrete Grinder	\$ -	\$ -	\$ -	\$ 7,200	\$ 7,200	100%
CO04	Turfco Torrent Blower	\$ -	\$ 11,537	\$ 11,537	\$ 12,000	\$ 463	4%
CO04	Cart Replace - Honda Pioneer	\$ -	\$ 19,614	\$ 19,614	\$ 23,000	\$ 3,386	15%
CO10	Cart Replace - Honda Pioneer W/ Cab	\$ 21,614	\$ 25,587	\$ 3,974	\$ 30,000	\$ 4,413	15%
	TOTAL EQUIPMENT OUTLAY	\$ 27,234	\$ 56,738	\$ 29,503	\$ 72,200	\$ 7,799	11%
CAPITAL OUTLAY/STUDIES/ASSESEMENTS				\$ -			
OE53-2	Landscape Design	\$ -	\$ 37,745	\$ 37,745	\$ 16,000	\$ (21,745)	-136%
OE53-1	Landscape Improvements	\$ -	\$ 1,869	\$ 1,869	\$ -	\$ (1,869)	#DIV/0!
OE51-4	Road Improvement (1)	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	100%
OE51-1	Road Project Assessment & Design (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-2	Road Project Management	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-5	Road Improvements PHASE II	\$ 1,670	\$ -	\$ (1,670)	\$ -	\$ -	#DIV/0!
OE51-6	CM Services (Willdan)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-7	Drainage Basin Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-8	Road Development Standards	\$ 686	\$ -	\$ (686)	\$ -	\$ -	#DIV/0!
OE54-1	Office Building Paint	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE54-2	Office Building Siding and Trim	\$ 9,142	\$ -	\$ (9,142)	\$ -	\$ -	#DIV/0!
OE54-3	Office Building Renovation	\$ -	\$ 854	\$ 854	\$ -	\$ (854)	#DIV/0!
OE54-4	Security	\$ -	\$ 10,200	\$ 10,200	\$ -	\$ (10,200)	#DIV/0!
TBD	Sidewalk Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TBD	Mosquito Abatement Cargo Container	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	TOTAL STUDIES & ASSESSMENTS	\$ 11,499	\$ 50,669	\$ 39,171	\$ 91,000	\$ 40,331	44%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2022-23 MONTHLY BUDGET REPORT ANALYSIS

April 2023

	ACTUALS			BUDGET		
	Last Year July - April	This Year July - April	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES						
DEBT SERVICE			\$ -			
OE20 John Deere Financing	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE21 John Deere Financing	\$ 10,513	\$ 10,513		\$ 12,616		
OE20-01 Interest Expense	\$ -					
OE20-3 Series 2018 Installment Sale	\$ -	\$ -				
OE20-4 Phase 1 Road Improvements	\$ 81,719	\$ 81,719		\$ 81,722	\$ 3	0%
OE20-5 Phase 2 Road Improvements	\$ 115,156	\$ 115,156		\$ 115,160	\$ 4	0%
TOTAL DEBT SERVICE	\$ 207,388	\$ 207,388	\$ (0)	\$ 209,498	\$ 7	0%
TOTAL EXPENSES	\$ 1,034,072	\$ 1,187,853	\$ 153,781	\$ 1,438,098	\$ 244,315	17%

PAYMENTS AND ASSESSMENTS RECEIVED

Assessment Income

Pymt No. 3: (5%) Aug 2021 (FY20)	\$ -	\$ -	\$ -	\$ 70,958	\$ 70,958
Pymt No. 1: (55%) Feb 2022 (FY21)	\$ 741,959	\$ 773,443	\$ 31,484	\$ 780,539	\$ 7,096
Pymt No. 2: (40%) May 2022 (FY21)	\$ 537,750	\$ -	\$ (537,750)	\$ 567,665	\$ 567,665
Total Assessment Income	\$ 1,279,709	\$ 773,443	\$ 31,484	\$ 1,419,162	\$ 645,719

Reimbursement Income

Total Reimbursement Income			\$ -	\$ -	\$ -
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Other Income

IN03 Weed Abatement	\$ 12,225	\$ 1,425		\$ 12,000	
IN05 Investment Interest	\$ 716	\$ 10,939		\$ 600	
IN30 Exp Reimbursement Income	\$ 680	\$ -		\$ 5,000	
IN41 Gate Opener Income	\$ 1,715	\$ 700		\$ 1,200	
IN59 Rebates	\$ 2,101	\$ 13,016		\$ 2,600	
IN70 Quail Creek Deposits	\$ 8,000	\$ -		\$ -	
Total Other Income	\$ 25,438	\$ 26,080	\$ 642	\$ 4,000	\$ (22,080)

TOTAL PAYMENTS & ASSESSMENTS

Net Income	\$ 271,075	\$ (388,330)	\$ (659,404)	\$ 6,464	\$ 394,794
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Other Financing Sources & Uses

Budget Balance			\$ -	\$ -	\$ -
			\$ (388,330)	\$ -	\$ -

Copper Valley Community Services District

1000 Umpqua Bank Checking, Period Ending 04/30/2023

RECONCILIATION REPORT

Reconciled on: 05/11/2023

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	335,767.59
Checks and payments cleared (33)	-76,939.80
Deposits and other credits cleared (6)	51,420.00
Statement ending balance	<u>310,247.79</u>
Uncleared transactions as of 04/30/2023	-125,841.09
Register balance as of 04/30/2023	184,406.70
Cleared transactions after 04/30/2023	0.00
Uncleared transactions after 04/30/2023	-39,174.49
Register balance as of 05/11/2023	<u>145,232.21</u>

Details

Checks and payments cleared (33)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/21/2023	Bill Payment	3068	Young's Copper Ace Hardware	-1,387.44
04/03/2023	Check	dm	John Deere Financial	-1,051.30
04/05/2023	Check	dm	CHRIS JACOBS	-1,865.05
04/05/2023	Check	dm	ExpertPay	-111.50
04/05/2023	Check	dm	KYLE W CEARLEY	-1,975.97
04/05/2023	Check	dm	Gregory Hebard	-2,646.53
04/05/2023	Check	dm	Gregory Hebard	-300.00
04/05/2023	Check	dm	PETER J KAMPA	-2,429.41
04/05/2023	Check	dm	DAMON H WAITE	-1,651.27
04/05/2023	Check	dm	NICHOLAS B PATRICK	-1,602.14
04/05/2023	Check	dm	Ralph M. McGeorge	-2,428.74
04/06/2023	Check	dm	NICOLE D MC CUTCHEN	-1,835.54
04/06/2023	Check	dm	NICOLE D MC CUTCHEN	-300.00
04/11/2023	Check	dm	CA EDD	-921.01
04/12/2023	Check	dm	IRS	-5,121.53
04/18/2023	Check	dm	CA EDD	-848.36
04/18/2023	Check	dm	Intuit Full Service Payroll	-139.00
04/20/2023	Check	dm	DAMON H WAITE	-1,609.43
04/20/2023	Check	dm	NICOLE D MC CUTCHEN	-300.00
04/20/2023	Check	dm	Maintenance Fee	-74.83
04/20/2023	Check	dm	ExpertPay	-111.50
04/20/2023	Check	dm	Gregory Hebard	-300.00
04/20/2023	Check	dm	KYLE W CEARLEY	-1,412.16
04/20/2023	Check	dm	Gregory Hebard	-2,646.54
04/20/2023	Check	dm	CHRIS JACOBS	-1,482.03
04/20/2023	Check	dm	PETER J KAMPA	-2,429.42
04/20/2023	Check	dm	NICOLE D MC CUTCHEN	-2,616.23
04/20/2023	Check	dm	Ralph M. McGeorge	-2,428.74
04/20/2023	Check	dm	NICHOLAS B PATRICK	-1,390.43
04/25/2023	Check	dm	CA EDD	-930.57
04/25/2023	Check	dm	Umpqua Bank Commerical CC	-27,214.68
04/25/2023	Check	dm	PG&E - 7193	-470.64
04/26/2023	Check	dm	IRS	-4,907.81

Total -76,939.80

Deposits and other credits cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/13/2023	Deposit			145.00

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/21/2023	Deposit			150.00
04/24/2023	Check	dm	Transfer	50,000.00
04/25/2023	Deposit			525.00
04/25/2023	Deposit			525.00
04/28/2023	Deposit		Brennan Family Trust	75.00
Total				51,420.00

Additional Information

Uncleared checks and payments as of 04/30/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2023	Check	3057	Central Bank & Trust	-3,500.00
03/21/2023	Bill Payment	3069	CAMS	-447.69
04/20/2023	Check	2569	KYLE W CEARLEY	-1,964.87
04/25/2023	Bill Payment	3070	Aaronson, Dickerson etal	-375.00
04/25/2023	Bill Payment	3071	Aramark Uniform Service	-380.44
04/25/2023	Bill Payment	3072	Cal Waste Recovery Systems	-85.92
04/25/2023	Bill Payment	3073	DMV Renewal	-54.00
04/25/2023	Bill Payment	3084	FIRST FOUNDATION BANK	-57,298.36
04/25/2023	Bill Payment	3074	Greg Hebard	-725.72
04/25/2023	Bill Payment	3075	Heluna Health	-980.00
04/25/2023	Bill Payment	3076	Jim Wilson Excavation	-8,941.00
04/25/2023	Bill Payment	3077	MVCAC	-105.00
04/25/2023	Bill Payment	3078	NBS	-1,079.50
04/25/2023	Bill Payment	3079	SDRMA-Health Ins.	-7,786.80
04/25/2023	Bill Payment	3080	USBank Equipment Finance	-170.53
04/25/2023	Bill Payment	3081	VALLEY ENTRY SYSTEMS, I...	-644.51
04/25/2023	Bill Payment	3083	Young's Copper Ace Hardware	-653.67
04/25/2023	Bill Payment	3085	FIRST FOUNDATION BANK	-40,648.08
Total				-125,841.09

Uncleared checks and payments after 04/30/2023

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/18/2023	Bill Payment	3086	Aaronson, Dickerson etal	-300.00
05/18/2023	Bill Payment	3101	The Golf Club at Copper Valley	-4,271.50
05/18/2023	Bill Payment	3088	Aramark Uniform Service	-190.22
05/18/2023	Bill Payment	3089	Benchmark Engineering	-875.00
05/18/2023	Bill Payment	3090	Cal Waste Recovery Systems	-87.21
05/18/2023	Bill Payment	3091	Franchise Tax Board	-414.81
05/18/2023	Bill Payment	3092	Hunt & Sons, Inc.	-934.13
05/18/2023	Bill Payment	3093	SDRMA-Health Ins.	-7,786.80
05/18/2023	Bill Payment	3094	USBank Equipment Finance	-170.53
05/18/2023	Bill Payment	3095	VALLEY ENTRY SYSTEMS, I...	-570.00
05/18/2023	Bill Payment	3096	Valley Farm Supply Stores, Inc.	-2,849.30
05/18/2023	Bill Payment	3097	VESERIS	-4,777.99
05/18/2023	Bill Payment	3098	Warmerdam CPA Group	-3,800.00
05/18/2023	Bill Payment	3099	Young's Copper Ace Hardware	-793.87
05/18/2023	Bill Payment	3100	The Golf Club at Copper Valley	-1,049.08
05/18/2023	Bill Payment	3087	ADAPCO, Inc.	-10,304.05
Total				-39,174.49

Copper Valley Community Services District

Transaction Report

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking					
Beginning Balance					
04/03/2023	Check	dm	John Deere Financial		-1,051
04/05/2023	Check	dm	Ralph M. McGeorge	Pay Period: 3/16/23 - 3/31/23	-2,429
04/05/2023	Check	dm	PETER J KAMPA	Pay Period: 3/16/23 - 3/31/23	-2,429
04/05/2023	Check	dm	CHRIS JACOBS	Pay Period: 3/16/23 - 3/31/23	-1,865
04/05/2023	Check	dm	Gregory Hebard	Pay Period: 3/16/23 - 3/31/23	-300
04/05/2023	Check	dm	Gregory Hebard	Pay Period: 3/16/23 - 3/31/23	-2,647
04/05/2023	Check	dm	KYLE W CEARLEY	Pay Period: 3/16/23 - 3/31/23	-1,976
04/05/2023	Check	dm	ExpertPay		-112
04/05/2023	Check	dm	DAMON H WAITE	Pay Period: 3/16/23 - 3/31/23	-1,651
04/05/2023	Check	dm	NICHOLAS B PATRICK	Pay Period: 3/16/23 - 3/31/23	-1,602
04/06/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 3/16/23 - 3/31/23	-1,836
04/06/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 3/16/23 - 3/31/23	-300
04/11/2023	Check	dm	CA EDD		-921
04/12/2023	Check	dm	IRS		-5,122
04/13/2023	Deposit				145
04/18/2023	Check	dm	Intuit Full Service Payroll		-139
04/18/2023	Check	dm	CA EDD		-848
04/20/2023	Check	dm	Maintenance Fee		-75
04/20/2023	Check	dm	DAMON H WAITE	Pay Period: 4/1/23 - 4/15/23	-1,609
04/20/2023	Check	dm	NICHOLAS B PATRICK	Pay Period: 4/1/23 - 4/15/23	-1,390
04/20/2023	Check	dm	Ralph M. McGeorge	Pay Period: 4/1/23 - 4/15/23	-2,429
04/20/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 4/1/23 - 4/15/23	-2,616
04/20/2023	Check	dm	PETER J KAMPA	Pay Period: 4/1/23 - 4/15/23	-2,429
04/20/2023	Check	dm	CHRIS JACOBS	Pay Period: 4/1/23 - 4/15/23	-1,482
04/20/2023	Check	dm	Gregory Hebard	Pay Period: 4/1/23 - 4/15/23	-2,647
04/20/2023	Check	dm	KYLE W CEARLEY	Pay Period: 4/1/23 - 4/15/23	-1,412
04/20/2023	Check	dm	Gregory Hebard	Pay Period: 4/1/23 - 4/15/23	-300
04/20/2023	Check	dm	ExpertPay		-112
04/20/2023	Check	dm	NICOLE D MC CUTCHEN	Pay Period: 4/1/23 - 4/15/23	-300
04/20/2023	Check	2569	KYLE W CEARLEY	Pay Period: 4/1/23 - 4/15/23	-1,965
04/21/2023	Deposit				150
04/24/2023	Check	dm	Transfer		50,000
04/25/2023	Bill Payment (Check)	3083	Young's Copper Ace Hardware	Acct #200067	-654
04/25/2023	Bill Payment (Check)	3084	FIRST FOUNDATION BANK	#60159700	-57,298
04/25/2023	Bill Payment (Check)	3085	FIRST FOUNDATION BANK	#60162700	-40,648
04/25/2023	Bill Payment (Check)	3071	Aramark Uniform Service	Acct #860084368	-380
04/25/2023	Bill Payment (Check)	3072	Cal Waste Recovery Systems	05-0007117-0	-86
04/25/2023	Bill Payment (Check)	3073	DMV Renewal	License #BJ0L63	-54
04/25/2023	Bill Payment (Check)	3074	Greg Hebard	Greg mileage reimbursement	-726
04/25/2023	Bill Payment (Check)	3079	SDRMA-Health Ins.	Member #7174	-7,787
04/25/2023	Bill Payment (Check)	3078	NBS	Invoice #202303-1560	-1,080
04/25/2023	Bill Payment (Check)	3077	MVCAC	Invoice #7363999	-105
04/25/2023	Bill Payment (Check)	3070	Aaronson, Dickerson etal	Invoice #1825	-375
04/25/2023	Bill Payment (Check)	3076	Jim Wilson Excavation	Statement No 3895	-8,941
04/25/2023	Bill Payment (Check)	3075	Heluna Health	Acct #1108	-980
04/25/2023	Check	dm	CA EDD		-931
04/25/2023	Bill Payment (Check)	3080	USBank Equipment Finance	Invoice #498302686	-171
04/25/2023	Bill Payment (Check)	3081	VALLEY ENTRY SYSTEMS, INC.	Invoice #'s 42001, 42118, 42158	-645
04/25/2023	Check	dm	PG&E - 7193		-471
04/25/2023	Deposit				525
04/25/2023	Deposit				525
04/25/2023	Check	dm	Umpqua Bank Commerical CC		-27,215
04/26/2023	Check	dm	IRS		-4,908

Copper Valley Community Services District

Transaction Report

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
04/28/2023	Deposit		Brennan Family Trust		75
Total for Umpqua Bank Checking					\$ -146,026
TOTAL					\$ -146,026

Copper Valley Comm Srvs District

Credit Card - Transaction Detail by Account

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
2050 Umpqua CSDA Visa				
04/01/2023	Expense		Intuit - QBO Online	59.50
04/02/2023	Expense		Verizon Wireless	183.90
04/03/2023	Expense		Chamberlain Group Inc	12.00
04/04/2023	Expense		O'Reilly Auto Parts	90.43
04/05/2023	Expense		Shell	150.85
04/05/2023	Expense		Auto Zone	47.59
04/06/2023	Expense		J.Milano Co., Inc.	542.28
04/06/2023	Expense		Payless IGA	127.27
04/06/2023	Expense		Holt of CA	174.36
04/06/2023	Expense		Turf Star, Inc.	251.15
04/07/2023	Expense		Calaveras Telephone Co.	384.43
04/09/2023	Expense		Shell	151.89
04/11/2023	Expense		Les Schwab Tires	190.29
04/11/2023	Expense		Norman's Nursery Inc	227.50
04/13/2023	Expense		CVS Pharmacy	37.80
04/19/2023	Expense		Copperopolis Cruisers 25	151.00
04/20/2023	Expense		Tractor Supply Co.	104.95
04/23/2023	Expense		USPS	37.80
04/25/2023	Expense		Lowe's	426.26
04/27/2023	Expense		Family Dollar	111.44
04/28/2023	Expense		Gold Dust Pizza Copperopolis	105.55
04/30/2023	Expense		CPS Human Resource Consulting	1,950.00
04/30/2023	Expense		Pro Clean Supply	108.45
04/30/2023	Expense		Shell	158.60
Total for 2050 Umpqua CSDA Visa				\$5,785.29
TE TOTAL EXPENSES				
1SS SERVICES & SUPPLIES				
AE Administrative Expenses				
OE02 Finance Expenses				
04/01/2023	Expense		Intuit - QBO Online	59.50
Total for OE02 Finance Expenses				\$59.50
OE07 Miscellaneous/Contingency				
04/27/2023	Expense		Family Dollar	111.44
Total for OE07 Miscellaneous/Contingency				\$111.44
OE08 Professional Development				
04/28/2023	Expense		Gold Dust Pizza Copperopolis	105.55
Total for OE08 Professional Development				\$105.55
OE12 Telephone				
04/02/2023	Expense		Verizon Wireless	183.90
04/07/2023	Expense		Calaveras Telephone Co.	384.43
Total for OE12 Telephone				\$568.33
OE14 Office Supplies/Postage				

Copper Valley Comm Srvs District

Credit Card - Transaction Detail by Account

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
04/06/2023	Expense		Payless IGA	127.27
04/13/2023	Expense		CVS Pharmacy	37.80
04/23/2023	Expense		USPS	37.80
04/30/2023	Expense		Pro Clean Supply	108.45
Total for OE14 Office Supplies/Postage				\$311.32
OE41 HR Consultant				
04/30/2023	Expense		CPS Human Resource Consulting	1,950.00
Total for OE41 HR Consultant				\$1,950.00
Total for AE Administrative Expenses				\$3,106.14
OE Operational Expenses				
OE18 Common Areas				
OE16 Gate Maint/Repair/Staff/Openers				
04/03/2023	Expense		Chamberlain Group Inc	12.00
Total for OE16 Gate Maint/Repair/Staff/Openers				\$12.00
OE18-4 Landscape Equip Repair/Replace				
04/04/2023	Expense		O'Reilly Auto Parts	90.43
04/05/2023	Expense		Auto Zone	47.59
04/06/2023	Expense		J.Milano Co., Inc.	542.28
04/06/2023	Expense		Turf Star, Inc.	251.15
04/06/2023	Expense		Holt of CA	174.36
04/11/2023	Expense		Les Schwab Tires	190.29
Total for OE18-4 Landscape Equip Repair/Replace				\$1,296.10
Total for OE18 Common Areas				\$1,308.10
OE22 Mosquito Abatement Expense				
OE22-2 Mosquito Abatement Monitor/Test				
04/20/2023	Expense		Tractor Supply Co.	104.95
04/25/2023	Expense		Lowe's	426.26
Total for OE22-2 Mosquito Abatement Monitor/Test				\$531.21
OE22-3 Mosquito Abate Vehicles Gas/Oil				
04/05/2023	Expense		Shell	150.85
04/09/2023	Expense		Shell	151.89
04/19/2023	Expense		Copperopolis Cruisers 25	151.00
04/30/2023	Expense		Shell	158.60
Total for OE22-3 Mosquito Abate Vehicles Gas/Oil				\$612.34
Total for OE22 Mosquito Abatement Expense				\$1,143.55
Total for OE Operational Expenses				\$2,451.65
Total for 1SS SERVICES & SUPPLIES				\$5,557.79
4CIP CAPITAL IMPROVEMENT PROJECTS				
OE53 Landscape Improvements				
OE53-2 Landscape Design-Orr				
04/11/2023	Expense		Norman's Nursery Inc	227.50

Copper Valley Comm Srvs District

Credit Card - Transaction Detail by Account

April 2023

DATE	TRANSACTION TYPE	NUM	NAME	AMOUNT
Total for OE53-2 Landscape Design-Orr				\$227.50
Total for OE53 Landscape Improvements				\$227.50
Total for 4CIP CAPITAL IMPROVEMENT PROJECTS				\$227.50
Total for TE TOTAL EXPENSES				\$5,785.29

Copper Valley CSD
Quail Creek Summary

9/20/2021	CV Saddle Creek deposit	\$ 5,000.00
9/30/2021	Pete September Payroll Wages (6 hrs)	(202.92)
9/30/2021	Pete September Payroll Taxes	(15.54)
9/30/2021	Nicole September Wages (4 hrs)	(150.80)
9/30/2021	Nicole September Taxes	(11.54)
9/30/2021	Greg September Wages (1hr)	(44.88)
9/30/2021	Greg September Taxes	(3.44)
9/30/2021	Ralph September Wages (1 hr)	(32.06)
9/30/2021	Ralph September Taxes	(2.46)
10/12/2021	GL Gritz Engineering	(1,890.00)
10/31/2021	Nicole October Wages (2 hrs)	(75.40)
10/31/2021	Nicole October Taxes	(5.78)
10/31/2021	Nicole October Wages (1 hrs)	(37.70)
10/31/2021	Nicole October Taxes	(2.89)
11/10/2021	GL Gritz Engineering	(900.00)
11/30/2021	Nicole November Wages (.5 hrs)	(18.85)
11/30/2021	Nicole November Taxes	(1.45)
12/3/2021	CV Development deposit	3,000.00
12/15/2021	GL Gritz Engineering	(900.00)
8/9/2022	GL Gritz Engineering	(1,800.00)
9/20/2022	Niole 9/20/22 4 hrs	(177.04)
9/20/2022	Niole 9/20/22 4 hrs taxes	(13.55)
4/10/2023	Benchmark Engineering	(875.00)
		<hr/>
		\$ 838.70

COPPER VALLEY COMMUNITY SERVICES DISTRICT		Quarterly Investment/Treasurer's Report						
		Government Funds						
4th Quarter Balances @ April 30, 2023								
Cash Accounts	Acct #	Statement Interest Rate	YTD Interest July - April	General Investment	Road Reserve	Infrastructure Reserve	Equipment Reserves	Total by Investment
Umquoia Bank Operating Account	5048		-					184,406.70
LAIF	5-001		1,833.78					107,566.78
Calaveras Fund 2188	2188		324.63					237.31
CA Class	0035	5.04%	8,780.41	673,028.45	77,746.77	130,726.01	77,279.18	958,780.41
			10,938.82	673,028.45	77,746.77	130,726.01	77,279.18	1,250,991.20
YE June 30, 2023 YTD Interest Earned		<u>July- April</u>	<u>\$ 10,938.82</u>					
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."								
Name		Title						



COPPER VALLEY COMMUNITY SERVICES DISTRICT
Physical-1000 Saddle Creek Drive
Copperopolis, CA 95228
Mailing-PO Box 5158, Sonora CA 95370
(209) 785-0100 – coppervalleycsd.org

DIRECTORS
Darlene DeBaldo, President
Roger Golden, Vice President
Kenneth Albertson
Rebecca Coleman
Bob Vezina

BOARD OF DIRECTORS REGULAR MEETING MINUTES

APRIL 25, 2023, 2:00 PM

LOCATION: COPPER VALLY SPORTS CENTER

1. **CALL TO ORDER** Meeting called to order at 2:00pm
2. **ROLL CALL** President DeBaldo, Vice President Golden, Director Albertson, Director Vezina, Director Coleman, General Manager Kampa, Office Manager McCutchen, Site Manager Hebard
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA** None
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of March 2023.
 - b) Approval of the minutes from the Regular Board Meeting held March 21, 2023.
Motion made by Director Albertson to approve consent calendar, second made by Director Vezina. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**
 - a.) Review and discussion of community security as directed from the March 2023 Board meeting
8. **STAFF AND DIRECTOR REPORTS**
 - a) General Managers Report
 - b) Site Managers Report
 - c) Office Managers Report
9. **ADJOURNMENT** meeting adjournment 3:36pm



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors
FROM: Peter Kampa, General Manager
DATE: MAY 18, 2023
SUBJECT: 7a) Discussion item: Update on community Security

RECOMMENDED ACTION:

This is a discussion item only and no action is requested at this time

BACKGROUND:

The Board heard public input and comment on concerns with security in the community. District staff outlined the steps being taken including researching and identifying entrance gate security improvements, installing a gate at the maintenance yard providing support in the creation of a Neighborhood Watch program.

The purpose of this agenda item is to continue the security discussion and discuss any progress made.



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS Board of Directors
FROM: Peter Kampa, General Manager
DATE: MAY 18, 2023
SUBJECT: 7b) Discussion and direction regarding the preparation of the 2023/24 fiscal year budget

RECOMMENDED ACTION:

This is a discussion item and to provide direction to staff; no specific action is requested at this time

BACKGROUND:

The District develops its budget in the spring of each year for adoption by the end of June. In development of the 2023/24 budget it is anticipated that the general expenses will remain consistent with the projected year end expenses, increased by 3-5% for inflation and contingency. It is also recommended that the district continue to levy the special tax at the maximum amount as detailed in the NBS memorandum. Further, it is staff's recommendation that the Board consider the following projects and purchases as they make up a portion of the budget and affect our staffing proposal and other operating expenses.

Water truck transmission. \$6,542.94 Plus \$1000 for shipping it there and back. Total \$7,542.94. We are in the process of researching a low annual mileage exemption to the Class B driver's license requirements.

Concrete slabs around the shop. 8 truck loads \$12,800

Increased reserve funding for replacement of the large mower – The current mower is very close to 20 years old and should be replaced in the 2024/25 fiscal year if it doesn't die sooner. We have not yet received a quote for the new mower, but expect it to be around the \$25,000 - \$35,000. We will budget an increase in the equipment replacement fund this year to ensure we have funds available for next fiscal year.

Privacy Gate Security Improvements – The Board has recently discussed the desire to maximize community security within our area of responsibility. Gate system improvements were identified including a new QR code reader and potentially replacement of aged gate control components - \$50,000

Add one additional full time maintenance employee. The district regularly has employment vacancies and issues such as the pandemic caused a significant employee shortage and difficulty keeping up with important maintenance, inspections and maintaining our high service level.



BOARD MEETING AGENDA SUBMITTAL

TO: CVCS District Board of Directors

FROM: Peter Kampa, General Manager

DATE: MAY 18, 2023

SUBJECT: 7c) Review and direction regarding the FY 23/24 Tax Roll Levy memo from NBS which details the maximum Measure A Special Tax rate amount of tax to be generated

RECOMMENDED ACTION:

Staff recommends that the Board review the attached memo from NBS and direct staff to include the maximum levy revenue in the 2023/24 budget.

BACKGROUND:

Attached is the memo calculating the maximum annual levy and revenue generation from the Measure A special tax, which is the District's only source of revenue. This memo is prepared annually by our professional consultant, NBS

To: Copper Valley Community Services District Board of Directors
From: Christine Drazil, NBS
Date: May 18, 2023
Re: Copper Valley CSD – Measure A Fiscal Year 2023-24 Special Taxes

As the Measure A special tax was approved following votes being tallied from the May 2, 2017 special all-mail ballot election, special taxes will be levied at the following rates in Fiscal Year 2023-24:

Land Use Category	Fiscal Year 2023-24 Special Tax Rate
Residential Lot	\$2,093.16 per Residential Lot
Large Lot Undeveloped Property	\$884.95 per Acre or Portion Thereof
Sports Club Property	\$786.63 per Acre or Portion Thereof
Golf Course Property	\$78,490.43 per Parcel

The special taxes will be levied at the maximum Fiscal Year 2023-24 special tax rates. The maximum special tax rates listed above are adjusted annually by the greater of the annual change in the Consumer Price Index published by the U.S. Bureau of Labor Statistics for All Urban Consumers in the San Francisco-Oakland-Hayward Area, as measured as of the month of December in the calendar year which ends in the previous fiscal year, or two percent (2%). In Fiscal Year 2023-24, maximum special tax rates were increased by 4.88%, based upon the change in the Consumer Price Index.

Applying the Fiscal Year 2023-24 special tax rates to the parcels that currently exist in the District, the estimated Fiscal Year 2023-24 special tax revenues are detailed below for each land use category.

Land Use Category	Fiscal Year 2023/24 Special Tax Revenue
Residential Lot	\$1,172,169.60
Large Lot Undeveloped Property	235,335.53
Sports Club Property	2,477.86
Golf Course Property	78,490.43
Common Area / Roads	0.00
Total:	\$1,488,473.42

The Fiscal Year 2023-24 Measure A special tax levy information is expected to be submitted to the Calaveras County Auditor Controller’s Office prior to the levy submittal deadline of August 10, 2023. Once the County has confirmed that the special taxes have been placed on the Fiscal Year 2023-24 roll, NBS will provide an update to the Copper Valley CSD accordingly.



CIVIL ENGINEERING & LAND SURVEYING

915 17th Street • Modesto, CA 95354 • 209.548.9300

May 11, 2023

Peter Kampa
Copper Valley Community Services District
3840 Little John Road
Copperopolis CA 95228

Re: May Task Order Status

Dear Mr. Kampa,

Here is a summary of the status of each of the current Task Orders.

- Task Order 23-001 – Quail Creek Acceptance
 - I have reached out to Kaylynn McDaniel at CV Development Partners, LLC to obtain a list of outstanding items. There have been issues with receiving emails from the team at CV that my IT consultant has identified. I informed Kaylynn of this and have not received any follow-up emails.
 - Currently, we are waiting for the list of all Assessor's Parcel Numbers, Service Addresses, and maps indicating easements to be dedicated to the CSD.
 - A letter reviewing the dedication document as prepared by CV Development was sent out with comments to be addressed.
 - An email was sent to Galen Gritz on April 11th to request copies of the materials submittals, inspection reports, and record drawings related to the site. To date, no response has been received.
- Task Order 23-002 – Encroachment Document Review
 - A review is underway of the Encroachment Permit Application and associated documents. Completion of review comments will be by the end of next week (May 19th).
- Task Order 23-003 – Sidewalk Improvements
 - A site visit was completed on May 9th to review the repairs. I met with Greg Hebard and Ralph McGeorge on the site.
 - An estimate for the Task Order 23-003 will be completed early next week and submitted to the CSD for review and approval.

If there is any additional information needed, please let me know.

Sincerely,

Michael Halterman, PLS 8040
Vice President – Land Surveying
Benchmark Engineering, Inc.