



COPPER VALLEY COMMUNITY SERVICES DISTRICT
1000 Saddle Creek Drive
Copperopolis, CA 95228
(209) 785-0100 – coppervalleycsd.org

DIRECTORS
Larry Hoffman, President
Ken Albertson, Vice President
Roger Golden
Darlene DeBaldo

COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TELE-CONFERENCE AGENDA
February 16, 2021
2:00 PM

LOCATION: TELECONFERENCE - SEE BELOW
IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor's Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using gotomeeting.com. (See authorization in the Governor's Executive Order 29-20)
- All members of the public seeking to observe and/or to address the CVCS D Board may participate in the meeting telephonically or otherwise electronically in the manner described below.

Regular Board Meeting
Tue, Feb 16, 2021 2:00 PM - 4:00 PM (PST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/376212733>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679
- One-touch: tel:+18668994679,,376212733#

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Access Code: 376-212-733

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HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to mccutchenconsulting@gmail.com write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice. Comments can be emailed in advance of the Board meeting. Send email to mccutchenconsulting@gmail.com and write "Public Comment" in the subject line, include the agenda item number and its title, as well as your comments.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Nicole McCutchen, Board Clerk, at least 48 hours before a regular meeting at (209) 272-0957 or mccutchenconsulting@gmail.com. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.coppervalleycsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

**COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TELE/VIDEO CONFERENCE AGENDA**

February 16, 2021
2:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO ORDER OF AGENDA**

- 5. PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda

- 6. CONSENT CALENDAR**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Review of monthly financial report, approval of bills and claims for the month of January 2021.
- b) Approval of the minutes from the Regular Board Meeting held January 19, 2021

- 7. DISCUSSION AND ACTION ITEMS**

The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Status update on the implementation of the RFID gate operating system (DeBaldo)
- b) Consideration of appointment of and issuance of Oath of Office to a Board member to replace Don Kurtz who resigned in January 2021
- c) Continuation of discussion for staffing of the office part time (Hoffman)
- d) Preliminary review of draft 2019/20 fiscal year audited financial statements

- 8. STAFF AND DIRECTOR REPORTS**

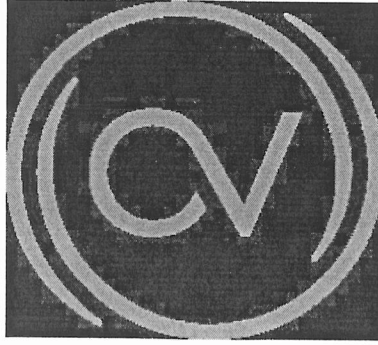
Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

- a) General Managers Report
- b) Site Managers Report

- 9. ADJOURNMENT**

Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCSB Board Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District
Treasurer's Report

January 31, 2021

**Copper Valley Community Services District
Treasurer's Report
January 2021**

Statement of Cash Flows

For the 7 Months Ending January 31, 2021

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	YTD Total
Net Income	(1,016,641)	(62,339)	771	(1,078,209)
OPERATING ACTIVITIES				
Adjustments to reconcile Net Income to Net Cash used in Operations:				
1200 Accounts Receivable	-			-
2000 Accounts Payable	52,567			52,567
2050 Umpqua CSDA Visa	23,957			23,957
2100 Payroll Taxes Payable	2,141			2,141
2110 Garnishments Payable	-			-
2150 Accrued Payroll	18,160			18,160
2200 Sales Tax Payable	-			-
Net cash used in operating activities	(919,816)	(62,339)	771	(981,384)
Net cash decrease for period	(919,816)	(62,339)	771	(981,384)
Cash at beginning of period (7/1/2020)	2,159,360	62,363	104,553	2,326,276
Cash at end of period	1,239,544	24	105,324	1,344,892

**Copper Valley Community Services District
Treasurer's Report
January 2021**

Cash Flow Projection

FY 2020-21						FY 21-22		
Jan-2021	Feb-2021	Mar-2021	Apr-2021	May-2021	Jun-2021	Jul-2021	Aug-2021	Sep-2021

REGULAR CHECKING

Beginning Checking Account Balance	\$	593,039	\$ 1,239,544	\$ 1,116,172	\$ 1,045,021	\$ 973,869	\$ 1,338,158	\$ 1,267,007	\$ 1,195,855	\$ 1,191,439
Deposits										
Assessments	\$	726,928				\$ 533,881			\$ 66,735	
Other Income	\$	1,813								
Road Improvement Loan	\$	-								
Disbursements										
Paychecks	\$	29,472	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Payroll Taxes	\$	11,127	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Checks Written										
Other Operating & Admin Costs	\$	23,541	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Bonuses - IRA payments										
Property Liability Insurance	\$	-								
Worker's Comp Insurance	\$	-								
Lease payments	\$	1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051
Capital Outlay	\$	-	<i>(Budget for this period is unknown at this time)</i>							
Projects Costs										
Series A (2018 project refinance)	\$	-			\$ 40,861					
Series B (Phase 2 Road Imprpv.)	\$	-			\$ 57,580					
Valley Entry System	\$	-	\$ 2,315							
Jim Wilson	\$	2,844	\$ 948							
A Plus Cleaning	\$	2,175	\$ -	<i>(Budget for this period is unknown at this time)</i>						
Willdan	\$	1,042	\$ -	<i>(Budget for this period is unknown at this time)</i>						
Tom Mayo Construction	\$	-	\$ 48,957	<i>(Budget for this period is unknown at this time)</i>						
SDFA (Road Construction Loan)	\$	-								
Human Resource Practioners	\$	-	\$ -	<i>(Budget for this period is unknown at this time)</i>						
Credit Card Payments	\$	9,045	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$	1,940	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Total Disbursements	\$	82,237	\$ 123,372	\$ 71,151	\$ 71,151	\$ 169,592	\$ 71,151	\$ 71,151	\$ 71,151	\$ 71,151
Ending Checking Account Balance	\$	1,239,544	\$ 1,116,172	\$ 1,045,021	\$ 973,869	\$ 1,338,158	\$ 1,267,007	\$ 1,195,855	\$ 1,191,439	\$ 1,120,288
check	\$	(0)								
Check	\$	-								

Copper Valley Community Services District

BALANCE SHEET

As of January 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	1,239,544
1020 Cash - Fund 2188	24
1040 Local Agency Investment Fund (LAIF)	105,324
Total Bank Accounts	\$1,344,891
Total Current Assets	\$1,344,891
Fixed Assets	
1500 Capital Assets	
1501 Equipment	397,708
1503 Roads	2,360,462
1504 Easements	10,344,000
1505 Buildings	79,000
Total 1500 Capital Assets	13,181,170
1550 Construction in Progress	39,718
1600 Accumulated Depreciation	
1601 Equipment	-265,516
1603 Roads	-782,098
1605 Buildings	-22,120
Total 1600 Accumulated Depreciation	-1,069,734
Total Fixed Assets	\$12,151,155
TOTAL ASSETS	\$13,496,046

Copper Valley Community Services District

BALANCE SHEET

As of January 31, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	52,567
Total Accounts Payable	\$52,567
Credit Cards	
2050 Umpqua CSDA Visa	23,957
Total Credit Cards	\$23,957
Other Current Liabilities	
2100 Payroll Taxes Payable	2,141
2150 Accrued Payroll	18,160
2200 Sales Tax Payable	0
Total Other Current Liabilities	\$20,302
Total Current Liabilities	\$96,825
Long-Term Liabilities	
2500 Lease Payable - John Deere	42,417
2600 Series 2018 Installment Sale	2,082,648
Total Long-Term Liabilities	\$2,125,065
Total Liabilities	\$2,221,890
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	153,570
Net Income	-1,078,209
Total Equity	\$11,274,156
TOTAL LIABILITIES AND EQUITY	\$13,496,046

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2020-21 MONTHLY BUDGET REPORT ANALYSIS
 January 2021

		ACTUALS			BUDGET		
		Last Year July-Jan	This Year July-Jan	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES							
SERVICES AND SUPPLIES							
ADMINISTRATION							
OE01	Audit Expense	\$ -	\$ -	\$ -	\$ 8,500	\$ 8,500	100%
OE02	Finance Expenses	\$ 302	\$ 392	\$ 90	\$ 600	\$ 208	35%
OE02-1	Parcel Tax Implementation	\$ -	\$ -	\$ -	\$ 6,000	\$ 6,000	100%
OE03	Advertising	\$ 365	\$ 1,389	\$ 1,024	\$ 500	\$ (889)	-178%
OE04	Legal Expenses	\$ 3,000	\$ 900	\$ (2,100)	\$ 5,600	\$ 4,700	84%
OE05	Management Fees	\$ 47,697	\$ -	\$ (47,697)	\$ -	\$ -	#DIV/0!
OE06	Insurance (Property Loss/Liability)	\$ -	\$ 48	\$ 48	\$ 15,400	\$ 15,353	100%
OE07	Miscellaneous/Contingency	\$ 3,160	\$ 343	\$ (2,817)	\$ 4,700	\$ 4,357	93%
OE08	Professional Development (Travel/Training)	\$ 6,767	\$ 4,804	\$ (1,964)	\$ 9,400	\$ 4,596	49%
OE09	Dues, Certifications & Subscriptions	\$ 5,140	\$ 3,177	\$ (1,962)	\$ 7,200	\$ 4,023	56%
OE10	Uniform Expenses	\$ 3,613	\$ 6,489	\$ 2,876	\$ 5,400	\$ (1,089)	-20%
OE11	Electric Power/Water/Sewer	\$ 2,202	\$ 43,531	\$ 41,329	\$ 22,100	\$ (21,431)	-97%
OE11.5	Electric for Office				\$ 11,000		
OE12	Telephone/Internet Service	\$ 3,292	\$ 3,875	\$ 584	\$ 5,900	\$ 2,025	34%
OE14	Office Supplies/Postage	\$ 3,905	\$ 6,086	\$ 2,181	\$ 8,500	\$ 2,414	28%
OE14-1	Office Cleaning		\$ 2,175				
OE15	Office Equipment Repair/Replacement	\$ 2,425	\$ 7,629	\$ 5,204	\$ 3,400	\$ (4,229)	-124%
OE15-1	Office Equipment Lease	\$ 2,476	\$ 1,273	\$ (1,203)	\$ 4,000	\$ 2,727	68%
OE26	County Fees/LAFCO	\$ -	\$ 4,017	\$ 4,017	\$ 7,400	\$ 3,383	46%
OE29	Accounting Services	\$ 16,578	\$ 17,474		\$ 23,200	\$ 5,726	25%
OE30	Reimbursable Maint/Repair Expense	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE31	Office Lease				\$ 1,635		
OE41	HR Consultant	\$ 5,625	\$ 2,450	\$ (3,175)	\$ 8,600	\$ 6,150	72%
PE03-1	Payroll Taxes - Administration	\$ 3,813	\$ 7,296	\$ 3,484	\$ -		
PE06-1	Employee Wages - Administration	\$ 40,803	\$ 115,203	\$ 74,400	\$ -		
	Total Administration	\$ 151,163	\$ 228,553	\$ 77,390	\$ 159,035	\$ 42,521	27%
COMMON AREAS							
OE16	Gate Maintenance & Opener Purchase	\$ 7,076	\$ 12,763	\$ 5,686	\$ 21,000	\$ 8,237	39%
OE16-1	Gate System Improvements (RFID,etc)		\$ 11,218	\$ 11,218	\$ 10,000	\$ (1,218)	-12%
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$ 11,283	\$ 14,402	\$ 3,119	\$ 41,800	\$ 27,398	66%
OE17-2	Storm Drains	\$ -	\$ -	\$ -			
PE03-5	Payroll Taxes - Streets	\$ -	\$ 242	\$ 242	\$ -		
PE06 -5	Employee Wages - Streets	\$ -	\$ 3,130	\$ 3,130	\$ -		
OE18-1	Landscape Supplies & Repairs	\$ 26,841	\$ 23,883	\$ (2,958)	\$ 43,800	\$ 19,917	45%
OE18-2	CCWD Water				\$ 31,500		
OE18-3	Landscape Equipment Gas & Oil	\$ 7,490	\$ 4,755	\$ (2,734)	\$ 12,400	\$ 7,645	62%
OE18-4	Landscape Equipment Repair/Replacement	\$ 13,679	\$ 14,403	\$ 724	\$ 29,800	\$ 15,397	52%
PE03-2	Payroll Taxes - Common Areas	\$ 10,640	\$ 9,872	\$ (768)	\$ -		
PE06 -2	Employee Wages - Common Areas	\$ 132,630	\$ 123,270	\$ (9,361)	\$ -		
	Total Common Areas	\$ 209,639	\$ 217,937	\$ 8,298	\$ 190,300	\$ 77,377	41%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2020-21 MONTHLY BUDGET REPORT ANALYSIS
 January 2021

		ACTUALS			BUDGET		
		Last Year July-Jan	This Year July-Jan	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES							
MOSQUITO ABATEMENT				\$ -			
OE22-1	Mosquito Control Products	\$ 14,896	\$ 9,275	\$ (5,621)	\$ 24,800	\$ 15,525	63%
OE22-2	Mosquito Abatement Monitoring & Testing	\$ 1,920	\$ 2,302	\$ 382	\$ 3,400	\$ 1,098	32%
OE22-3	Mosquito Abatement Vehicles Gas & Oil	\$ 6,212	\$ 8,079	\$ 1,867	\$ 22,500	\$ 14,421	64%
OE22-4	Mosquito Abatement Equipment Maintenance	\$ 8,478	\$ 7,842	\$ (636)	\$ 13,800	\$ 5,958	43%
PE03-4	Payroll Taxes - Mosquito Abatement	\$ 760	\$ 377	\$ (383)			
PE06-4	Employee Wages - Mosquito Abatement	\$ 10,084	\$ 4,933	\$ (5,152)			
PE03-6	Payroll Taxes - Wetlands	\$ 218	\$ 70	\$ (148)			
PE06-6	Employee Wages - Wetlands	\$ 2,854	\$ 918	\$ (1,936)			
	Total Mosquito Abatement	\$ 45,423	\$ 33,797	\$ (11,626)	\$ 64,500	\$ 37,001	57%
	<i>Less: Distributed Payroll to Service Areas</i>	\$ (201,803)	\$ (265,311)	\$ (63,508)			
	TOTAL SERVICES & SUPPLIES	\$ 204,422	\$ 214,976	\$ 10,554	\$ 413,835	\$ 156,899	38%
PERSONNEL COSTS				\$ -		\$ -	
PE01	Worker Compensation Insurance	\$ 248	\$ 13,658	\$ 13,410	\$ 17,745	\$ 4,087	23%
PE02	Health Insurance	\$ 39,480	\$ 37,408	\$ (2,072)	\$ 78,400	\$ 40,992	52%
PE03	Payroll Taxes	\$ 16,569	\$ 19,146	\$ 2,577	\$ 33,900	\$ 14,754	44%
PE04	Processing Fees	\$ 1,007	\$ 1,236	\$ 229	\$ 1,800	\$ 564	31%
PE05	Directors Stipend	\$ 5,400	\$ 5,900	\$ 500	\$ 6,000	\$ 100	2%
PE06	Employee Wages	\$ 199,398	\$ 263,589	\$ 64,192	\$ 423,900	\$ 160,311	38%
	TOTAL PERSONNEL COSTS	\$ 262,102	\$ 340,937	\$ 78,835	\$ 561,745	\$ 220,808	39%
EQUIPMENT OUTLAY							
CO04	Cart Replacement	\$ -		\$ -	\$ 30,000		
CO04	Heavy Duty Truck	\$ -	\$ 40,698	\$ 40,698	\$ 57,000		
CO04	Trailer/Spray Rig/Tractor	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO10	Depreciation	\$ -		\$ -			
	TOTAL EQUIPMENT OUTLAY	\$ -	\$ 40,698	\$ 40,698	\$ 87,000	\$ -	0%
CAPITAL OUTLAY/STUDIES/ASSESEMENTS				\$ -			
OE53-2	Landscape Design	\$ 2,560	\$ -	\$ (2,560)	\$ -	\$ -	#DIV/0!
OE53-1	Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	
OE51-4	Road Improvement (1)	\$ -	\$ 98,904	\$ 98,904	\$ 1,381,722	\$ 1,282,818	93%
OE51-1	Road Project Assessment & Design (Willdan)	\$ 6,658	\$ -	\$ (6,658)	\$ -	\$ -	#DIV/0!
OE51-2	Road Project Management	\$ 41,850	\$ -	\$ (41,850)			#DIV/0!
OE51-5	Road Improvements PHASE II		\$ 1,029,618		\$ 115,160	\$ (914,458)	-794%
OE51-6	CM Services (Willdan)		\$ 32,928			\$ (32,928)	#DIV/0!
OE51-7	Drainage Basin Repairs		\$ 15,780			\$ (15,780)	#DIV/0!
OE51-8	Road Development Standards		\$ 9,819			\$ (9,819)	#DIV/0!
OE54-1	Office Building Paint		\$ 10,437		\$ -	\$ (10,437)	#DIV/0!
OE54-2	Office Building Siding and Trim		\$ 171		\$ -	\$ (171)	#DIV/0!
OE54-3	Office Building Renovation		\$ -			\$ -	

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2020-21 MONTHLY BUDGET REPORT ANALYSIS
 January 2021

	ACTUALS			BUDGET		
	Last Year July-Jan	This Year July-Jan	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES						
OE54-4 Security		\$ 4,325			\$ (4,325)	
TOTAL STUDIES & ASSESSMENTS	\$ 51,068	\$ 1,201,982	\$ 1,150,914	\$ 1,496,882	\$ 1,282,818	86%
DEBT SERVICE						
			\$ -			
OE20 John Deere Financing	\$ 9,350	\$ 9,350	\$ -	\$ 27,308	\$ 17,958	66%
OE21 John Deere Financing	\$ 7,359	\$ 7,359		\$ -		
OE20-01 Interest Expense	\$ -					
OE20-3 Series 2018 Installment Sale	\$ -	\$ -				
TOTAL DEBT SERVICE	\$ 16,709	\$ 16,709	\$ -	\$ 27,308	\$ 17,958	66%
TOTAL EXPENSES	\$ 534,301	\$ 1,815,302	\$ 1,281,001	\$ 2,586,770	\$ 1,678,484	65%

PAYMENTS AND ASSESSMENTS RECEIVED						
<u>Assessment Income</u>						
Pymt No. 3: (5%) Aug 2020 (FY19)	\$ 51,560	\$ -	\$ (51,560)	\$ 66,735	\$ 66,735	
Pymt No. 1: (55%) Feb 2021 (FY20)	\$ -	\$ 727,410	\$ 727,410	\$ 734,087	\$ 6,677	
Pymt No. 2: (40%) May 2021 (FY20)	\$ -	\$ -	\$ -	\$ 533,881	\$ 533,881	
Total Assessment Income	\$ 51,560	\$ 727,410	\$ 675,850	\$ 1,334,703	\$ 607,293	
<u>Reimbursement Income</u>						
Total Reimbursement Income			\$ -	\$ -	\$ -	
<u>Other Income</u>						
IN03 Weed Abatement	\$ 3,361	\$ 3,050				
IN05 Investment Interest	\$ 1,880	\$ 911		\$ 2,600		
IN30 Exp Reimbursement Income	\$ 120	\$ 3,501		\$ 700		
IN41 Gate Opener Income	\$ 930	\$ 535		\$ 1,500		
IN59 Rebates	\$ 1,420	\$ 1,688		\$ 2,000		
Total Other Income	\$ 7,711	\$ 9,685	\$ 1,974	\$ 4,800	\$ (4,885)	
TOTAL PAYMENTS & ASSESSMENTS	\$ 59,271	\$ 737,095	\$ 677,824	\$ 1,346,303	\$ 602,408	
Net Income	\$ (475,030)	\$ (1,078,207)	\$ (603,177)	\$ (1,240,467)	\$ (162,260)	
<u>Other Financing Sources & Uses</u>		\$ -		\$ -		
Budget Balance		\$ (1,078,207)		\$ -		

Copper Valley Community Services District
2050 Umpqua CSDA Visa, Period Ending 01/31/2021

RECONCILIATION REPORT

Reconciled on: 02/10/2021

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	9,044.99
Charges and cash advances cleared (44).....	23,956.54
Payments and credits cleared (1).....	-9,044.99
Statement ending balance.....	<u>23,956.54</u>
Register balance as of 01/31/2021.....	23,956.54
Cleared transactions after 01/31/2021.....	0.00
Uncleared transactions after 01/31/2021.....	61.50
Register balance as of 02/10/2021.....	<u>24,018.04</u>

Details

Charges and cash advances cleared (44)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/01/2021	Expense		Diamondback Automotive	2,304.80
01/01/2021	Expense		Amazon	380.74
01/01/2021	Expense		Diamondback Automotive	213.43
01/02/2021	Expense		Verizon Wireless	110.98
01/02/2021	Expense		LogMein, Inc.	5.00
01/03/2021	Expense		Young's Copper Ace Hardware	497.80
01/04/2021	Expense		WordPress.com	18.00
01/04/2021	Expense		Shell	107.01
01/05/2021	Expense		West Marine - Stockton	365.13
01/05/2021	Expense		O'Reilly Auto Parts	1,474.86
01/05/2021	Expense		Mosquito Vector Control	150.00
01/05/2021	Expense		Cal Waste Recovery Systems	78.16
01/06/2021	Expense		CPS Human Resource Consu...	1,950.00
01/06/2021	Expense		Microsoft Office	99.00
01/07/2021	Expense		Staples	63.71
01/07/2021	Expense		Clutch & Brake Xchange, Inc.	99.88
01/07/2021	Expense		Stockton Honda Yamaha	312.41
01/08/2021	Expense		Office Max	262.18
01/10/2021	Expense		Costco	614.88
01/10/2021	Expense		Microsoft Office	12.50
01/10/2021	Expense		Intuit - QBO Online	49.00
01/12/2021	Expense		Calaveras Lumber	1,011.69
01/12/2021	Expense		Aramark Uniform Service	273.44
01/13/2021	Expense		McAfee	119.99
01/14/2021	Expense		Hunt & Sons, Inc.	763.16
01/16/2021	Expense		Amazon	14.73
01/16/2021	Expense		Calaveras Telephone Co.	363.91
01/17/2021	Expense		Stockton Honda Yamaha	879.95
01/17/2021	Expense		Stockton Honda Yamaha	651.91
01/18/2021	Expense		Calaveras Lumber	668.44
01/20/2021	Expense		Staples	16.15
01/20/2021	Expense		Calaveras Lumber	749.31
01/22/2021	Expense		Harbor Freight Tools	560.73
01/22/2021	Expense		J.Milano Co., Inc.	996.83
01/22/2021	Expense		Fusion Coatings Inc	3,500.00
01/22/2021	Expense		Evergreen Research	630.63
01/22/2021	Expense		Green Gas 76	50.00
01/22/2021	Expense		Fusion Coatings Inc	323.75
01/25/2021	Expense		Verizon - Victra	1,744.70
01/25/2021	Expense		Calaveras Lumber	435.47

2/11/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/25/2021	Expense		Exxon	100.00
01/26/2021	Expense		Calaveras Lumber	34.80
01/28/2021	Expense		Belkorp Ag, LLC	817.62
01/30/2021	Expense		Young's Copper Ace Hardware	79.86
Total				23,956.54

Payments and credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/26/2021	Expense	dm	Umpqua Bank Commerical CC	-9,044.99
Total				-9,044.99

Additional Information

Uncleared charges and cash advances after 01/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2021	Expense		Intuit - QBO Online	49.00
02/10/2021	Expense		Microsoft Office	12.50
Total				61.50

Copper Valley Community Services District

TRANSACTION REPORT

January 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking				
Beginning Balance				
01/04/2021	dm	John Deere Financial	Tractor Payment	-1,051
01/04/2021	dm	John Deere Financial	Tractor Payment	-1,336
01/05/2021	DD	PETER J KAMPA	Pay Period: 12/16/2020-12/31/2020	-2,151
01/05/2021	dm	Intuit Full Service Payroll	Payroll Processing Fee	-171
01/05/2021	DD	Gregory Hebard	Pay Period: 12/16/2020-12/31/2020	-2,415
01/05/2021	DD	Ralph M. McGeorge	Pay Period: 12/16/2020-12/31/2020	-2,164
01/05/2021	DD	NICOLE D MC CUTCHEN	Pay Period: 12/16/2020-12/31/2020	-1,568
01/05/2021	DD	CHRIS JACOBS	Pay Period: 12/16/2020-12/31/2020	-1,535
01/05/2021	DD	KYLE W CEARLEY	Pay Period: 12/16/2020-12/31/2020	-1,495
01/05/2021	DD	DAMON H WAITE	Pay Period: 12/16/2020-12/31/2020	-1,432
01/05/2021	DD	WILLIAM KELSEY	Pay Period: 12/16/2020-12/31/2020	-1,278
01/05/2021	DD	BRADLEY S KURTZER	Pay Period: 12/16/2020-12/31/2020	-719
01/05/2021	DD	Gregory Hebard	Direct Deposit 2	-200
01/05/2021	DD	NICOLE D MC CUTCHEN	Direct Deposit 2	-100
01/06/2021		CA EDD	Tax Payment for Period: 12/30/2020-12/31/2020	-59
01/06/2021		IRS	Tax Payment for Period: 12/30/2020-12/31/2020	-944
01/08/2021		Bridget Ann Mckay		75
01/08/2021		CA EDD	Tax Payment for Period: 01/02/2021-01/05/2021	-861
01/08/2021		IRS	Tax Payment for Period: 01/02/2021-01/05/2021	-4,692
01/08/2021	dm	Board of Equalization		-171
01/11/2021		Espinoza, Raul		50
01/11/2021		Calaveras County		726,928
01/19/2021	2737	The Golf Club at Copper Valley	CCWD billing period 9/16/20 - 11/15/20	-11,877
01/19/2021	2733	SDRMA-Health Ins.	Invoice #34424	-5,737
01/19/2021	2738	The Golf Club at Copper Valley	PG&E 10/8/20 - 11/5/20	-341
01/19/2021	2729	Jim Wilson Excavation	Invoice #0871	-2,844
01/19/2021	2725	A Plus Cleaning Services	Invoice #2941	-2,175
01/19/2021	2735	Warmerdam CPA Group	Invoice #17645	-1,800
01/19/2021	2732	NBS	Invoice #1120000310	-1,095
01/19/2021	2736	Willdan	Invoice #'s 00333691 & 00333690	-1,042
01/19/2021	2728	Bryco Supply	Invoice #'s 10428, 10430, 10432, 10445	-1,009
01/19/2021	2726	Aaronson, Dickerson etal	Invoice #1120159	-900
01/19/2021	2727	Adventist Health - Sonora	Invoice #327	-183
01/19/2021	2734	USBank Equipment Finance	Invoice #430512467	-171
01/19/2021	2730	Kyle Cearley	Kyle boot reimbursement	-100
01/19/2021	2731	Mo-Cal Office Solutions, Inc	Invoice #AR343083	-83
01/20/2021	DD	DAMON H WAITE	Pay Period: 01/01/2021-01/15/2021	-1,323
01/20/2021	DD	WILLIAM KELSEY	Pay Period: 01/01/2021-01/15/2021	-1,180
01/20/2021	DD	Gregory Hebard	Pay Period: 01/01/2021-01/15/2021	-2,415
01/20/2021	DD	Ralph M. McGeorge	Pay Period: 01/01/2021-01/15/2021	-2,164
01/20/2021	DD	PETER J KAMPA	Pay Period: 01/01/2021-01/15/2021	-2,151
01/20/2021	DD	NICOLE D MC CUTCHEN	Pay Period: 01/01/2021-01/15/2021	-1,501
01/20/2021	DD	BRADLEY S KURTZER	Pay Period: 01/01/2021-01/15/2021	-575

Copper Valley Community Services District

TRANSACTION REPORT

January 2021

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
01/20/2021	DD	Gregory Hebard	Direct Deposit 2	-200
01/20/2021		CA EDD	Tax Payment for Period: 10/01/2020-12/31/2020	-116
01/20/2021	DD	KYLE W CEARLEY	Pay Period: 01/01/2021-01/15/2021	-1,381
01/20/2021	DD	CHRIS JACOBS	Pay Period: 01/01/2021-01/15/2021	-1,424
01/20/2021	DD	NICOLE D MC CUTCHEN	Direct Deposit 2	-100
01/26/2021	dm	Umpqua Bank Commerical CC	Umpqua CSDA Visa	-9,045
01/26/2021	dm	PG&E - 7193	Utilities	-507
01/27/2021		CA EDD	Tax Payment for Period: 01/20/2021-01/22/2021	-816
01/27/2021		IRS	Tax Payment for Period: 01/20/2021-01/22/2021	-3,638
01/29/2021		Umpqua Bank		1,688
Total for Umpqua Bank Checking				\$646,504
TOTAL				\$646,504

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

January 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
2050 Umpqua CSDA Visa					
01/01/2021	Expense		Diamondback Automotive		213.43
01/01/2021	Expense		Diamondback Automotive		2,304.80
01/01/2021	Expense		Amazon		380.74
01/02/2021	Expense		Verizon Wireless	Verizon telephone	110.98
01/02/2021	Expense		LogMein, Inc.		5.00
01/03/2021	Expense		Young's Copper Ace Hardware		497.80
01/04/2021	Expense		Shell		107.01
01/04/2021	Expense		WordPress.com		18.00
01/05/2021	Expense		Cal Waste Recovery Systems		78.16
01/05/2021	Expense		West Marine - Stockton		365.13
01/05/2021	Expense		O'Reilly Auto Parts		1,474.86
01/05/2021	Expense		Mosquito Vector Control		150.00
01/06/2021	Expense		CPS Human Resource Consulting		1,950.00
01/06/2021	Expense		Microsoft Office	Microsoft 360 Subscription	99.00
01/07/2021	Expense		Clutch & Brake Xchange, Inc.		99.88
01/07/2021	Expense		Stockton Honda Yamaha		312.41
01/07/2021	Expense		Staples		63.71
01/08/2021	Expense		Office Max		262.18
01/10/2021	Expense		Microsoft Office	Microsoft 360 Subscription	12.50
01/10/2021	Expense		Costco		614.88
01/10/2021	Expense		Intuit - QBO Online		49.00
01/12/2021	Expense		Calaveras Lumber		1,011.69
01/12/2021	Expense		Aramark Uniform Service		273.44
01/13/2021	Expense		McAfee		119.99
01/14/2021	Expense		Hunt & Sons, Inc.		763.16
01/16/2021	Expense		Amazon		14.73
01/16/2021	Expense		Calaveras Telephone Co.	Calaveras utilities	363.91
01/17/2021	Expense		Stockton Honda Yamaha		651.91
01/17/2021	Expense		Stockton Honda Yamaha		879.95
01/18/2021	Expense		Calaveras Lumber		668.44
01/20/2021	Expense		Calaveras Lumber		749.31
01/20/2021	Expense		Staples		16.15
01/22/2021	Expense		Evergreen Research		630.63
01/22/2021	Expense		Fusion Coatings Inc		323.75
01/22/2021	Expense		Fusion Coatings Inc		3,500.00
01/22/2021	Expense		Green Gas 76		50.00
01/22/2021	Expense		Harbor Freight Tools		560.73
01/22/2021	Expense		J.Milano Co., Inc.		996.83
01/25/2021	Expense		Verizon - Victra		1,744.70
01/25/2021	Expense		Calaveras Lumber		435.47
01/25/2021	Expense		Exxon		100.00
01/26/2021	Expense		Calaveras Lumber		34.80
01/28/2021	Expense		Belkorp Ag, LLC		817.62
01/30/2021	Expense		Young's Copper Ace Hardware		79.86
Total for 2050 Umpqua CSDA Visa					\$23,956.54
TE TOTAL EXPENSES					
1SS SERVICES & SUPPLIES					
AE Administrative Expenses					
OE02 Finance Expenses					
01/10/2021	Expense		Intuit - QBO Online	Monthly QuickBooks Online Fee	49.00
Total for OE02 Finance Expenses					\$49.00
OE08 Professional Development					

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

January 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
01/04/2021	Expense		Shell		107.01
01/05/2021	Expense		Mosquito Vector Control		150.00
01/22/2021	Expense		Green Gas 76		50.00
01/25/2021	Expense		Exxon		100.00
Total for OE08 Professional Development					\$407.01
OE10 Uniform Expense					
01/12/2021	Expense		Aramark Uniform Service		273.44
Total for OE10 Uniform Expense					\$273.44
OE12 Telephone					
01/02/2021	Expense		Verizon Wireless		110.98
01/05/2021	Expense		Cal Waste Recovery Systems		78.16
01/16/2021	Expense		Calaveras Telephone Co.		363.91
Total for OE12 Telephone					\$553.05
OE14 Office Supplies/Postage					
01/02/2021	Expense		LogMein, Inc.		5.00
01/07/2021	Expense		Staples		63.71
01/08/2021	Expense		Office Max		262.18
01/10/2021	Expense		Microsoft Office		12.50
01/20/2021	Expense		Staples		16.15
Total for OE14 Office Supplies/Postage					\$359.54
OE15 Office Equipment Repair/Replace					
01/04/2021	Expense		WordPress.com		18.00
01/10/2021	Expense		Costco		614.88
01/13/2021	Expense		McAfee	Dolores	119.99
Total for OE15 Office Equipment Repair/Replace					\$752.87
OE41 HR Consultant					
01/06/2021	Expense		CPS Human Resource Consulting		1,950.00
Total for OE41 HR Consultant					\$1,950.00
Total for AE Administrative Expenses					\$4,344.91
OE Operational Expenses					
OE18 Common Areas					
OE16 Gate Maint/Repair/Staff/Openers					
01/06/2021	Expense		Microsoft Office		99.00
01/16/2021	Expense		Amazon		14.73
01/18/2021	Expense		Calaveras Lumber		668.44
01/22/2021	Expense		Fusion Coatings Inc		3,500.00
01/22/2021	Expense		Fusion Coatings Inc		323.75
01/25/2021	Expense		Calaveras Lumber		435.47
01/25/2021	Expense		Verizon - Victra		1,744.70
01/26/2021	Expense		Calaveras Lumber		34.80
Total for OE16 Gate Maint/Repair/Staff/Openers					\$6,820.89
OE17 Streets/Sidewalks/Lighting Maint & Repair					
01/12/2021	Expense		Calaveras Lumber		1,011.69
01/20/2021	Expense		Calaveras Lumber		749.31
Total for OE17 Streets/Sidewalks/Lighting Maint & Repair					\$1,761.00
OE18-1 Landscape Supplies					
01/03/2021	Expense		Young's Copper Ace Hardware		497.80
01/30/2021	Expense		Young's Copper Ace Hardware		79.86
Total for OE18-1 Landscape Supplies					\$577.66
OE18-3 Landscape Equipment Gas & Oil					
01/14/2021	Expense		Hunt & Sons, Inc.	Greg	763.16

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

January 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for OE18-3 Landscape Equipment Gas & Oil					\$763.16
OE18-4 Landscape Equip Repair/Replace					
01/01/2021	Expense		Amazon	Ralph	380.74
01/22/2021	Expense		Harbor Freight Tools		560.73
01/28/2021	Expense		Belkorp Ag, LLC		817.62
Total for OE18-4 Landscape Equip Repair/Replace					\$1,759.09
Total for OE18 Common Areas					\$11,681.80
OE22 Mosquito Abatement Expense					
OE22-1 Mosquito Control Products					
01/22/2021	Expense		Evergreen Research		630.63
Total for OE22-1 Mosquito Control Products					\$630.63
OE22-2 Mosquito Abatement Monitor/Test					
01/05/2021	Expense		West Marine - Stockton		365.13
Total for OE22-2 Mosquito Abatement Monitor/Test					\$365.13
OE22-3 Mosquito Abate Vehicles Gas/Oil					
01/01/2021	Expense		Diamondback Automotive		2,304.80
01/01/2021	Expense		Diamondback Automotive	Ralph	213.43
01/22/2021	Expense		J.Milano Co., Inc.		996.83
Total for OE22-3 Mosquito Abate Vehicles Gas/Oil					\$3,515.06
OE22-4 Mosquito Abatement Equip Maint					
01/05/2021	Expense		O'Reilly Auto Parts		1,474.86
01/07/2021	Expense		Clutch & Brake Xchange, Inc.		99.88
01/07/2021	Expense		Stockton Honda Yamaha		312.41
01/17/2021	Expense		Stockton Honda Yamaha		879.95
01/17/2021	Expense		Stockton Honda Yamaha		651.91
Total for OE22-4 Mosquito Abatement Equip Maint					\$3,419.01
Total for OE22 Mosquito Abatement Expense					\$7,929.83
Total for OE Operational Expenses					\$19,611.63
Total for 1SS SERVICES & SUPPLIES					\$23,956.54
Total for TE TOTAL EXPENSES					\$23,956.54

**COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING MINUTES
TELE-CONFERENCE AGENDA**

January 19, 2021
2:00 PM

- 1. CALL TO ORDER 2:00pm**
- 2. ROLL CALL** President Hoffman, Vice President Albertson, Director DeBaldo, Director Golden, General Manager Kampa, Office Manager McCutchen, Site Manager Hebard.
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO ORDER OF AGENDA** None
- 5. PUBLIC COMMENT**

- 6. CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of December 2020.
 - b) Approval of the minutes from the Regular Board Meeting held December 15, 2020.
 - c) Approval of amendment to the General Manager's employment agreement to increase salary by 5% effective January 1, 2021
Motion made by Director Golden to approve the consent calendar, second made by Director DeBaldo. Motion passes unanimously.

- 7. DISCUSSION AND ACTION ITEMS**
 - a) Status report on the Implementation of the terms of the Interim Operating Agreement with CV Properties
 - b) Status update on the implementation of the RFID gate operating system
 - c) Consideration of approval of the Management Objectives for the General Manager for the 2021 calendar year Motion made to approve the Management Objectives for the General Manager for the 2021 calendar year, Director Albertson seconds. Motion passes unanimously.
 - d) Consideration of the process for filling a vacancy on the Board of Directors due to the resignation of Director Don Kurtz by appointment or election Following Board discussion, President Hoffman recommends the GM proceed with posting the notice of vacancy and place the appointment process on the next agenda.

- 8. STAFF AND DIRECTOR REPORTS**
 - a) General Managers Report
 - b) Site Managers Report

- 9. ADJOURNMENT 2:42pm**