

RESOLUTION NO. 10-00 2
SADDLE CREEK COMMUNITY SERVICES DISTRICT
A RESOLUTION OF THE BOARD OF DIRECTORS OF
SADDLE CREEK COMMUNITY SERVICES DISTRICT
APPROVING THE DISTRICTS FY 2010 BUDGET AND
EMPLOYEE SALARY AND BENEFIT SCHEDULE

RECITALS

WHEREAS, a draft FY 2010 Saddle Creek Community Services District Operational and Capitol Outlay Budget prepared by staff was presented at the regular meeting of the Saddle Creek Community Services District Board of Directors held on December 15, 2009; and

WHEREAS, after presentation of the draft FY 2010 Budget a Public Hearing was held for the purpose of receiving comments and recommendations on the draft FY 2010 Operational and Capitol Outlay Budget; and

WHEREAS, during the regular meeting of January 19, 2010 a second Public Hearing was held on the draft FY 2010 Saddle Creek Community Services District Budget; and

WHEREAS, after closing the Public Hearing the Board of Directors discussed and made proposals for finalizing the FY 2010 Budget; and

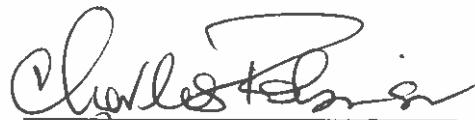
WHEREAS, after concluding discussion on the matter the Board of Directors moved to adopt the FY 2010 Saddle Creek Community Services District Budget and Salary & Benefit scale to be effective January 1, 2010; now

THEREFORE BE IT RESOLVED, that the Saddle Creek Community Services District Board of Directors does hereby adopt and establish the FY 2010 Budget, which is more particularly described and delineated for Income, Operational Expense & Capitol Outlay in Exhibit "A" and for Employee Salary & Benefits in Exhibit "B".

THE FOREGOING RESOLUTION was introduced at a regular meeting of the Saddle Creek Community Services District held on January 19, by Board Member Marsden who moved its adoption, which was duly seconded by Board Member Russ and the Resolution was adopted by the following vote:

AYES: 5
NOES: 0
ABSTAIN: 0
ABSENT: 0

-SEAL


Board President Charlie Robinson


CSD Clerk, Phyllis Richards



*Saddle Creek Community Services District, 1000 Saddle Creek Drive, Copperopolis, CA 95228
"Committed to Serving our Community"*

*Board of Directors: President Charlie Robinson, V/P Steve Marsden, Secretary Darlene DeBaldo,
Director Sue Russ, Director Robert Kenyon*

CSD Staff

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Phyllis Richards
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*Site/MVCD Manager
Greg Hebard
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February 17, 2010

Linda S. Churches, Auditor/Controller
Government Center
891 Mountain Ranch Road
San Andreas, CA 95249

Dear Ms. Churches,

As required under provisions of SB 135, the enclosed copy of Saddle Creek Community Services District's FY 2010 Budget is being provided to your office.

Please do not hesitate to contact me if you have questions regarding this matter.

Charlie Martin, GM
Saddle Creek CSD

SADDLE CREEK COMMUNITY SERVICES DISTRICT
 FY 2010 FINAL BUDGET Page 1 of 2

FY 2009 Actual	FY 2009 Projected	FY 2010 Projected	FY 2010 Projected
Assessment Revenue: \$505,973	Ending Balance: \$165,000	Assessment Revenue: \$520,161	Funds Available: \$685,161
FY 2010 Proposed	FY 2010 Anticipated	FY 2010 Proposed	
Budget Expenditures: \$511,160	Ending Balance: \$174,001	Designated Reserves: \$174,001	

* Designated Reserve Funds are for infrastructure (streets, public structures, etc.) maintenance/replacement/repair and other expenditures de necessary by the CSD Board of Directors to insure other District operational needs are met.

	(Approved) FY 2009	(Projected) FY 2009	(Proposed) FY 2010
<u>OPERATIONAL EXPENSES</u>			
Audit Expenses	\$7,150	\$7,150	\$7,350
Accounting & Bookkeeping	\$3,600	\$3,600	\$3,800
Misc. Fees (Notary/Bonds/etc.)	\$700	\$556	\$700
Legal Expenses	\$2,000	\$400	\$1,500
Insurance (Property Loss/Liability)	\$7,392	\$7,329	\$8,000
Miscellaneous/Contingency	\$5,000	\$5,000	\$5,000
Professional Development (Travel/Training)	\$5,000	\$4,000	\$5,000
Dues, Certificates & Subscriptions	\$1,000	\$1,600	\$2,500
Uniform Expenses	\$1,600	\$1,000	\$1,600
Electric Power/Water/Sewer	\$5,500	\$4,500	\$5,000
Telephone Service	\$4,600	\$4,560	\$5,000
Internet Service	\$1,000	\$888	\$1,000
Office Supplies/Postage	\$2,600	\$2,760	\$3,300
Office Equipment Repair/Replacement	\$2,200	\$1,839	\$2,300
Gate Maintenance & Opener Purchase	\$3,500	\$2,500	\$3,000
Street Light & Main Gate Lights Maintenance	\$4,000	\$3,500	\$3,500
Landscape Supplies & Repairs	\$17,000	\$17,000	\$17,000
Landscape Equipment Repair/Replacement	\$12,000	\$12,000	\$12,000
Lease/Purchase Tractor	\$15,822	\$15,822	\$9,384
Landscape Equipment Gas & Oil	\$7,000	\$4,000	\$6,000
Mosquito Control Products	\$5,000	\$3,000	\$11,000
Mosquito Abatement Monitoring & Testing	\$2,300	\$2,300	\$2,300
Mosquito Abatement Vehicle Gas & Oil	\$12,000	\$11,568	\$12,000
Mosquito Abatement Vehicle Maintenance	\$4,000	\$3,600	\$4,000
<u>Total Operational Expenses:</u>	<u>\$131,964</u>	<u>\$120,472</u>	<u>\$132,234</u>

<u>Personnel Expenses</u>	(Approved) FY 2009	(Projected) FY 2009	(Proposed) FY 2010
Workers' Compensation Insurance (13)	\$21,887	\$21,887	\$21,887
Health Insurance (6)	\$35,709	\$35,709	\$35,709
Payroll Taxes (13)	\$24,000	\$24,000	\$25,320
Processing Fees (13)	\$1,200	\$1,200	\$1,400
Directors' Stipend (5)	\$6,000	\$6,000	\$6,000
Employee Wages (8)	\$264,969	\$277,036	\$288,610
<u>Total Personnel Expenses:</u>	\$353,765	\$365,832	\$378,926

- * Annual employee merit increases (step raises) are reflected.
- * No cost of living increases are reflected.
- * Maintenance Manager's \$2,500 (plus payroll tax costs) annual retirement (IRA) contribution is reflected.
- * Directors, General Manager & CSD Clerk/Treasurer do-not receive Health Insurance Benefits.

<u>Capital Outlay</u>	(Approved) FY 2009	Projected FY 2009	Projected FY 2010
Vismio Mower (Attaches to Tractor)	\$6,600	\$6,080	\$0
*_John Deer Tractor & Equipment	*	*	*
(Purchase of Tractor & Equipment from San Joaquin Equipment Company 2413 Crows Landing Rd., Modesto, Ca. Total cost \$43,949 to be paid as follows; 1) Down Payment: \$6,450 and 2) Monthly Payment of \$781 for 48 months. Down payment and Monthly payment to be funded in Operational Catagory No.20.			
<u>Total Capital Outlay:</u>	\$6,600	\$6,080	\$0