



## **BOARD MEETING AGENDA SUBMITTAL**

TO: CVCS District Board of Directors

FROM: Peter Kampa, General Manager

DATE: October 17, 2023

SUBJECT: 7c) Review of the District's Miscellaneous Fee Schedule as it Relates to Encroachment Permits

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### **RECOMMENDED ACTION:**

No action is recommended at this time. The discussion of Encroachment Permit fees was recommended by the Board.

### **BACKGROUND:**

Attached is the existing complete fee schedule, including the encroachment permit fees.

**COPPER VALLEY CSD MISCELLANEOUS FEE SCHEDULE 2023/24**

Weed Abatement fee	\$ 75.00
Late payment Fee for Weed Abatement	\$ 25.00
Gate Key Card (each)	\$ 10.00
Gate Clicker (each)	\$ 50.00
Infrastructure damage administrative fee (Gate, signs, posts, irrigation,	\$ 250.00
Actual infrastructure repair cost is billed to damaging party at invoice amount	
Encroachment permit fee, Park Parcel	\$ 250.00
Easement encroachment Administrative Fee, Technical Violation	\$ 50.00
Easement encroachment Administrative Fee, Material Violation	\$ 200.00
Easement encroachment Administrative Fine, Non Compliance	\$ 500.00
Actual legal, abatement, construction and other attributable costs billed to violating party at invoice amount	
Surveyor fee for encroachment issues	\$ 250.00
Actual survey cost is billed to encroaching party at invoice amount	
<b>RFID Tags</b>	
Two RFID tags issued on initial conversion	\$0
Third and all additional/replacement RFID Tags	At District cost + \$5 processing fee
<b>ENGINEERING FEES</b>	
District Engineer Fee (Applicant/Customer requests requiring engineering review; contract hourly rate +15%)	At District Engineer Hourly Rate + 15%
<b>Easement Abandonment Requests (site inspection, records research, documentation)</b>	
Non-Refundable Application Fee	\$240
Actual District Engineer Fees	At District Engineer Hourly Rate (Deducted from \$575 Refundable Deposit)
<b>Encroachment Permit</b>	
Non-Refundable Application Fee	\$240
Non-Refundable Administration Fee	\$100
County Recording Fees	Actual Recording Cost
Actual District Engineer Fees if needed	At District Engineer Hourly Rate (Deducted from \$575 Refundable)
<b>Service Application for New Development Projects</b>	
Non-Refundable Application Fee	\$200
Non-Refundable Administration Fee	\$500
Actual District Engineer Fees	At District Engineer Hourly Rate (Deducted from \$2500 Refundable Deposit)