



BOARD MEETING AGENDA SUBMITTAL

TO: CVCSB Board of Directors
FROM: Peter Kampa, General Manager
DATE: November 21, 2023

7a) Adoption of a Resolution Approving an Encroachment Ordinance that prohibits encroachment onto District easements, property and rights-of-way without a permit

RECOMMENDED ACTION:

Staff recommends the following action:

I move to adopt the Resolution Approving an Encroachment Ordinance that prohibits encroachment onto District easements, property and rights-of-way without a permit

BACKGROUND:

The Board conducted a first reading of an encroachment ordinance on October 17, 2023 and provided minor language changes. A notice of public hearing was published as required in the Calaveras Enterprise on November 2, 2023; attached. During this meeting, the Board will conduct the second reading of the ordinance and hold a public hearing to receive comments on the ordinance. Following the public hearing, the Board will consider adopting the ordinance by resolution. The draft ordinance is attached hereto.

ORDINANCE NO. 2023 - 01

ORDINANCE OF THE BOARD OF DIRECTORS OF THE COPPER VALLEY COMMUNITY SERVICES DISTRICT PROHIBITING UNPERMITTED ENCROACHMENTS ON DISTRICT MAINTAINED ROADS, PROPERTY, AND INFRASTRUCTURE AND ESTABLISHING ENCROACHMENT PERMIT REQUIREMENTS FOR TEMPORARY ENCROACHMENTS

WHEREAS, the Copper Valley Community Services District (District) maintains the roads, storm drains, wetland easements, certain landscaped areas, and other infrastructure within the service area of the District (collectively, "District Infrastructure"); and

WHEREAS, the District Infrastructure exists and is maintained for the benefit of all residents of the District and should not be altered, damaged, incomed, or otherwise encroached upon without proper reason; and

WHEREAS, to allow for construction on and repair of private property adjacent to and served by the District Infrastructure, the District wishes to establish an encroachment permitting system to allow for temporary encroachments onto the District Infrastructure; and

WHEREAS, the District's purpose in issuing encroachment permits will be to ensure that work performed within and utilizing District Infrastructure shall be conducted safely and with as little disruption as possible, as well as to ensure that the District Infrastructure remains in good repair and to District's standards upon the conclusion of the permitted encroachments; and

WHEREAS, notice of this proposed Ordinance and Public Hearing was provided and was published in the Calaveras Enterprise on November 2, 2023; and

WHEREAS, this Ordinance was introduced by the Board of Directors at its meeting held on October 17, 2023; and

WHEREAS, the Board of Directors took second reading of this Ordinance at its regular meeting held on November 21, 2023.

NOW THEREFORE, THE BOARD OF DIRECTORS OF THE COPPER VALLEY COMMUNITY SERVICES ORDAINS AS FOLLOWS:

SECTION ONE: The recitals set forth above are true and correct and are hereby incorporated herein by this reference as if fully set forth in their entirety.

SECTION TWO: General Prohibition. It shall be unlawful to block, obstruct the use of, alter, construct, or perform work upon or within roads, storm drains, wetland easements, landscaped areas, and other infrastructure within the service area of the

District and maintained by the District (collectively, "District Infrastructure") without first obtaining an Encroachment Permit.

SECTION THREE: Construction Vehicles and Equipment. Prior to beginning construction on private property within the service area of the District that shall require construction vehicles or equipment to travel on District-maintained roads to access the private site for the purpose of performing new home construction work, installation of an in-ground pool, construction on new roads or public infrastructure, the owner of the property must obtain an Encroachment Permit from the District.

SECTION FOUR: Encroachment Permits. The General Manager of the District shall maintain and provide upon request an Encroachment Permit Application form. Applicants shall supply all information required by the Application form and all other documentation reasonably necessary for the District to issue permits and ensure safety and the protection of the District Infrastructure. Encroachment Permits shall be issued upon the approval of the District's General Manager and shall allow encroachment onto or within District Infrastructure for a temporary duration to be specified in the Encroachment Permit.

SECTION FIVE: Fees. Applicants for Encroachment Permits shall pay the then-applicable permitting and inspection fees, as established by the District through its Master Fee Schedule.

SECTION SIX: Standard Permit Conditions. As a standard condition of all Encroachment Permits issued by the District, whether or not explicitly stated on a permit, the permittee shall ensure that any District Infrastructure damaged or disturbed is returned to its prior or better condition to the satisfaction of the District. Any public utilities located within the public roadway would have to meet the District's standards for reconstruction of a public roadway. As a further standard condition of all Encroachment Permits, the permittee shall indemnify, defend, and hold harmless the District and its officers and agents against any and all claims of damage brought against the District and alleged to have been caused by work performed pursuant to or authorized by the Encroachment Permit.

SECTION SEVEN: Any violation of this Ordinance shall be an infraction. The District may also redress violations of this Ordinance by civil action. District shall be entitled to recover from violators of this Ordinance all fees and costs, including reasonable attorney's fees, upon prevailing in a civil action.

SECTION EIGHT: If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid, or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of the Ordinance or any part thereof. The Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions,

paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective.

SECTION NINE: This Ordinance shall take effect and be in full force and effect thirty (30) days after its final passage.

SECTION TEN: The Clerk of the Board of Directors shall cause this Ordinance to be published within 15 days in accordance with California Government Code Section 25124.

* * * * *

Passed and adopted by the Copper Valley Community Services District Board of Directors at a regular meeting thereof held on the 21st day of November, 2023, by the following vote of the members thereof:

- AYES, and in favor thereof, Board members:
- NOES, Board members:
- ABSENT, Board members:
- ABSTAIN, Board members:

President of the Board

ATTEST:

Clerk of the Board

Proof of Publication of

(2015-5 C.C.P.)

Copper Valley CSD
Public Notice

NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF ORDINANCE NO. 2023-01 ORDINANCE OF THE BOARD OF DIRECTORS OF THE COPPER VALLEY COMMUNITY SERVICES DISTRICT PROHIBITING UNPERMITTED ENCROACHMENTS ON DISTRICT MAINTAINED ROADS, PROPERTY, AND INFRASTRUCTURE AND ESTABLISHING ENCROACHMENT PERMIT REQUIREMENTS FOR TEMPORARY ENCROACHMENTS NOTICE IS HEREBY GIVEN that on November 21st, 2023, the Board of Directors of the Copper Valley Community Services District (CVCS D) will hold a Public Hearing for any person to appear and be heard regarding the adoption of Ordinance NO. 2023-01. The public hearing will be held at Sports Fitness Center located at 1001 Saddle Creek Drive, located inside Copper Valley, as part of the regular meeting of the CVCS D Board at 2:00pm. Upon conclusion of the hearing the Board will consider approving Ordinance No. 2023-01. A copy of the ordinance will be available 5 days in advance of the meeting on the CVCS D website at www.coppervalleycsd.org or by calling 209.272.0957.

This space is for the County Clerk’s Filing Stamp

STATE OF CALIFORNIA,

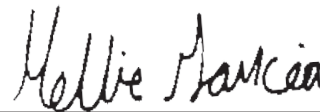
County of Calaveras.

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years and not a party to or interested in the above matter. I am the principal clerk of the printer of the Calaveras Enterprise, a newspaper of general circulation, printed weekly, in the City of San Andreas, California, County of Calaveras, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court, of the County of Calaveras, State of California; that the notice of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates; to-wit:

November 2, 2023CE

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated the 2nd of November, 2023CE



Signature – Hollie Garcia

**CALAVERAS
ENTERPRISE**

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PROOF OF PUBLICATION