

RESOLUTION 15-004, 2015

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SADDLE CREEK
COMMUNITY SERVICES DISTRICT AMENDING THE DISTRICT'S CONFLICT OF
INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

WHEREAS, the Legislature of the State of California has enacted the Political Reform act of 1974, Government Code Section 81000 et. Seq. (Act), which requires all public agencies, including but not limited to the Saddle Creek Community Services District (District) to adopt and keep updated a conflict of interest code; and

WHEREAS, the District has a Conflict of Interest Code which has been reviewed on a biennial basis and was last amended December 16, 1996 and which now requires updating; and

WHEREAS, the regulations implementing the Act provide that the District may adopt the terms of 2 Cal. Code of Regulations Section 18730 in order to adopt a conflict of interest code which will be self-updating as the regulations are updated; and

WHEREAS, at the same time as the District adopts Section 18730, the District must also update and adopt a designation of employees covered by the conflict of interest code and the disclosure categories for each employee as set out in Appendix A to this Policy adopting Section 18730 by reference; and

WHEREAS, such designation and disclosures for each designated employee and Consultant are set out in the Appendix A to this Policy; and

WHEREAS, the designated employees shall file forms with the District's Board Secretary, who shall maintain the files for public viewing; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District does hereby amend and adopt the Conflict of Interest Code as presented.

BE IT FURTHER RESOLVED that the said amended Conflict of Interest Code shall become effective immediately and that the Board Secretary shall provide a copy of such Code to the Calaveras County Clerk of the Board of Supervisors, the code reviewing body.

PASSED AND ADOPTED by the Board of Directors of the Saddle Creek Community Services District on February 17, 2015 by the following vote:

AYES: (3) Director Russ, Director Albertson, Director Hoffman

NOES: (0)

ABSTAIN: (0)

ABSENT: (2) Director Robinson, Director Lazarus



Sue Russ, Vice-President Board of Directors

ATTEST:



Michele Menzies, Board Secretary



AYES: 3
NOES: 0
ABSTAIN: 0
ABSENT: 2

ATTEST:



Sue Russ, Vice-President

Board of Directors



Michele Menzies, Board Secretary



SADDLE CREEK COMMUNITY SERVICES DISTRICT

CONFLICT-OF-INTEREST CODE

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of the Saddle Creek Community Services District.

Individuals holding designated positions shall file their statements of economic interests with the Saddle Creek Community Services District Board Secretary, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the District.

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CONFLICT-OF-INTEREST CODE

APPENDIX A-DESIGNATED POSITIONS

Designated Positions Disclosure Category

Members of the Board of Directors 1, 2

General Manager 1, 2

Consultants*

*Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code Section 81008).

CONFLICT-OF-INTEREST CODE

APPENDIX B-DISCLOSURE CATEGORIES

Disclosure Category 1

Designated positions assigned to this category shall report:

Interests in real property located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the District.

Disclosure Category 2

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment to the District. Such sources include but are not limited to architects, engineering and construction firms.

SADDLE CREEK COMMUNITY SERVICES DISTRICT

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DISTRICT MANAGER

GREG HEBARD
SITE MANAGER

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DISTRICT CLERK

DIRECTORS

SUE RUSS
PRESIDENT

DARLENE DEBALDO
DIRECTOR

OWEN BRAMLETT
DIRECTOR

LAWRENCE HOFFMAN
DIRECTOR

KENNETH ALBERTSON
DIRECTOR

9-12-16

Dear Diane,

Per your request please
I've attached a copy of
our Resolution # 15-004, 2015
and a copy of our Conflict-
of-Interest Code.

Please let me know if you need
any additional information
from me.

Sincerely

Michele Menzies