



COPPER VALLEY COMMUNITY SERVICES DISTRICT
 1000 Saddle Creek Drive
 Copperopolis, CA 95228
 (209) 785-0100 – coppervalleycsd.org

DIRECTORS
 Roger Golden, President
 Larry Hoffman, Vice President
 Ken Albertson
 Darlene DeBaldo
 Don Kurtz

COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TELE-CONFERENCE AGENDA
 July 21, 2020
 2:00 PM

LOCATION: TELECONFERENCE - SEE BELOW
IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor’s Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using gotomeeting.com. (See authorization in the Governor’s Executive Order 29-20)
- All members of the public seeking to observe and/or to address the CVCS D Board may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

CVCS D Regular Board Meeting
 Tue, Jul 21, 2020 2:00 PM - 4:00 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/503004237>

You can also dial in using your phone.
 (For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 866 899 4679
 - One-touch: <tel:+18668994679,,503004237#>

United States: +1 (786) 535-3119
 - One-touch: <tel:+17865353119,,503004237#>

Access Code: 503-004-237

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/503004237>

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to mccutchenconsulting@gmail.com write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice. Comments can be emailed in advance of the Board meeting. Send email to mccutchenconsulting@gmail.com and write "Public Comment" in the subject line, include the agenda item number and its title, as well as your comments.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Nicole McCutchen, Board Clerk, at least 48 hours before a regular meeting at (209) 272-0957 or mccutchenconsulting@gmail.com. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.coppervalleycsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

**COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TELE-CONFERENCE AGENDA**

July 21, 2020
2:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CHANGES TO ORDER OF AGENDA**

- 5. PUBLIC COMMENT** (Each speaker is limited to two (2) minutes) Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Any member of the public may address the Board relating to any matter within the Board's jurisdiction. This need not be related to any item on the agenda; however, the Board cannot act on an item unless it was noticed on the agenda

- 6. CONSENT CALENDAR**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- a) Review of monthly financial report, approval of bills and claims for the month of June 2020.
- b) Approval of the minutes from the Regular Board Meeting held June 16, 2020.

- 7. DISCUSSION AND ACTION ITEMS**

The Board of Directors intends to consider each of the following items and may act at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- a) Update report on the Drainage Inlet Repairs and Phase II Road Improvement Project

- 8. STAFF AND DIRECTOR REPORTS**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda.

- a) General Managers Report
- b) Site Managers Report

- 9. ADJOURNMENT**

Agenda Materials: May be viewed on the bulletin boards outside the Copper Valley Pro Shop, on the Sports Club Bulletin Board, in the viewing box outside the CSD main office and at the CSD Website typically three days preceding each meeting date. Materials will also be available at the meeting.

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the CVCS D Board Clerk at (209) 272-0957. Advance notification will enable the District to make reasonable arrangements to insure accessibility.



Copper Valley Community Services District

Treasurer's Report

June 30, 2020

**Copper Valley Community Services District
Treasurer's Report
June 2020**

Statement of Cash Flows

For the 12 Months Ending June 30, 2020

	Umpqua Bank Checking	Calaveras Co Fund 2188	LAIF	YTD Total
Net Income	82,223	(52,006)	2,404	32,621
OPERATING ACTIVITIES				
Adjustments to reconcile Net Income to Net Cash used in Operations:				
1200 Accounts Receivable	(2,624)			(2,624)
2000 Accounts Payable	30,904			30,904
2050 Umpqua CSDA Visa	12,948			12,948
2100 Payroll Taxes Payable	1,288			1,288
2110 Garnishments Payable	-			-
2150 Accrued Payroll	16,136			16,136
2200 Sales Tax Payable	-			-
Net cash used in operating activities	140,875	(52,006)	2,404	91,273
FINANCING ACTIVITIES				
2600 Series Installment Sale	1,382,648			1,382,648
Net cash decrease for period	1,523,523	(52,006)	2,404	1,473,921
Cash at beginning of period (7/1/2019)	635,836	52,006	102,149	789,992
Cash at end of period	2,159,360	-	104,553	2,263,913

**Copper Valley Community Services District
Treasurer's Report
June 2020**

Cash Flow Projection

FY 2019-20	FY 2020-21							
Jun-2020	Jul-2020	Aug-2020	Sep-2020	Oct-2020	Nov-2020	Dec-2020	Jan-2021	Feb-2021

REGULAR CHECKING

Beginning Checking Account Balance	\$ 2,292,123	\$ 2,159,360	\$ 2,049,040	\$ 2,047,911	\$ 1,984,559	\$ 1,921,208	\$ 1,759,416	\$ 1,696,064	\$ 1,632,713
Deposits									
Assessments	\$ -	\$ -	\$ 62,222						\$ 708,950
Other Income	\$ 5,925								
Road Improvement Loan	\$ -								
Disbursements									
Paychecks	\$ 25,936	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Payroll Taxes	\$ 9,584	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 8,200
Checks Written									
Other Operating & Admin Costs	\$ 7,083	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Bonuses - IRA payments									
Property Liability Insurance	\$ -								
Worker's Comp Insurance	\$ -								
Lease payments	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051	\$ 1,051
Capital Outlay	\$ -	<i>(Budget for this period is unknown at this time)</i>							
Projects Costs									
Series A (2018 project refinance)	\$ -					\$ 40,861			
Series B (Phase 2 Road Imprpv.)	\$ -					\$ 57,580			
Tom Mayo Drainage	\$ -								
Tom Mayo Road Improve.	\$ -								
Michael Johnson Painting	\$ -	\$ 10,437	<i>(Budget for this period is unknown at this time)</i>						
Willdan	\$ 2,947	\$ 36,532	<i>(Budget for this period is unknown at this time)</i>						
Tom Mayo Construction	\$ 74,575	\$ -	<i>(Budget for this period is unknown at this time)</i>						
SDFa (Road Construction Loan)	\$ -								
Human Resource Practioners	\$ -	\$ -	<i>(Budget for this period is unknown at this time)</i>						
Credit Card Payments	\$ 15,613	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
ACS Debits - (Utilities, Lease Pymts,P/R processing)	\$ 1,897	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100
Total Disbursements	\$ 138,687	\$ 110,320	\$ 63,351	\$ 63,351	\$ 63,351	\$ 161,792	\$ 63,351	\$ 63,351	\$ 63,351
Ending Checking Account Balance	\$ 2,159,360	\$ 2,049,040	\$ 2,047,911	\$ 1,984,559	\$ 1,921,208	\$ 1,759,416	\$ 1,696,064	\$ 1,632,713	\$ 2,278,312
check	\$ -								
Check	\$ -								

NOTE: This cash flow projection uses estimates of outlays using information available at the time of preparation
Page 2 of 2

Copper Valley Community Services District

BALANCE SHEET

As of June 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Umpqua Bank Checking	2,159,360
1040 Local Agency Investment Fund (LAIF)	104,553
Total Bank Accounts	\$2,263,913
Accounts Receivable	
1200 Accounts Receivable	2,625
Total Accounts Receivable	\$2,625
Total Current Assets	\$2,266,538
Fixed Assets	
1500 Capital Assets	
1501 Equipment	397,708
1503 Roads	2,360,462
1504 Easements	10,344,000
1505 Buildings	79,000
Total 1500 Capital Assets	13,181,170
1550 Construction in Progress	39,718
1600 Accumulated Depreciation	
1601 Equipment	-265,516
1603 Roads	-782,098
1605 Buildings	-22,120
Total 1600 Accumulated Depreciation	-1,069,734
Total Fixed Assets	\$12,151,155
TOTAL ASSETS	\$14,417,693

Copper Valley Community Services District

BALANCE SHEET

As of June 30, 2020

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	30,904
Total Accounts Payable	\$30,904
Credit Cards	
2050 Umpqua CSDA Visa	12,948
Total Credit Cards	\$12,948
Other Current Liabilities	
2100 Payroll Taxes Payable	1,288
2150 Accrued Payroll	16,136
2200 Sales Tax Payable	0
Total Other Current Liabilities	\$17,425
Total Current Liabilities	\$61,277
Long-Term Liabilities	
2500 Lease Payable - John Deere	42,417
2600 Series 2018 Installment Sale	2,082,648
Total Long-Term Liabilities	\$2,125,065
Total Liabilities	\$2,186,342
Equity	
3800 Developer Capital Contributions	12,198,796
3900 Fund Balance	-65
Net Income	32,621
Total Equity	\$12,231,351
TOTAL LIABILITIES AND EQUITY	\$14,417,693

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2019-20 MONTHLY BUDGET REPORT ANALYSIS

June 2020

		ACTUALS			BUDGET		
		Last Year July-June	This Year July-June	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES							
SERVICES AND SUPPLIES							
<u>ADMINISTRATION</u>							
OE01	Audit Expense	\$ 11,500	\$ 8,050	\$ (3,450)	\$ 8,000	\$ (50)	-1%
OE02	Finance Expenses	\$ 422	\$ 547	\$ 125	\$ 500	\$ (47)	-9%
OE02-1	Parcel Tax Implementation	\$ 4,354	\$ 7,311	\$ 2,958	\$ 5,500	\$ (1,811)	-33%
OE03	Advertising	\$ 378	\$ 885	\$ 507	\$ 500	\$ (385)	-77%
OE04	Legal Expenses	\$ 1,575	\$ 4,575	\$ 3,000	\$ 1,900	\$ (2,675)	-141%
OE05	Management Fees	\$ 69,559	\$ 53,660	\$ (15,899)	\$ 77,000	\$ 23,340	30%
OE06	Insurance (Property Loss/Liability)	\$ 10,767	\$ 13,837	\$ 3,070	\$ 10,700	\$ (3,137)	-29%
OE07	Miscellaneous/Contingency	\$ 3,089	\$ 3,717	\$ 628	\$ 4,000	\$ 283	7%
OE08	Professional Development (Travel/Training)	\$ 10,061	\$ 8,757	\$ (1,304)	\$ 12,300	\$ 3,543	29%
OE09	Dues, Certifications & Subscriptions	\$ 7,617	\$ 5,313	\$ (2,304)	\$ 5,400	\$ 87	2%
OE10	Uniform Expenses	\$ 3,055	\$ 3,853	\$ 798	\$ 3,800	\$ (53)	-1%
OE11	Electric Power/Water/Sewer	\$ 9,819	\$ 38,123	\$ 28,303	\$ 13,100	\$ (25,023)	-191%
OE12	Telephone/Internet Service	\$ 6,072	\$ 5,562	\$ (509)	\$ 7,100	\$ 1,538	22%
OE14	Office Supplies/Postage	\$ 4,739	\$ 7,102	\$ 2,363	\$ 5,800	\$ (1,302)	-22%
OE15	Office Equipment Repair/Replacement	\$ 6,796	\$ 5,122	\$ (1,674)	\$ 7,900	\$ 2,778	35%
OE15-1	Office Equipment Lease	\$ 2,253	\$ 3,107	\$ 854	\$ 2,700	\$ (407)	-15%
OE26	County Fees/LAFCO	\$ 5,602	\$ 1,629	\$ (3,973)	\$ 7,100	\$ 5,471	77%
OE29	Accounting Services	\$ 3,600	\$ 26,852	\$	\$ 21,600	\$ (5,252)	-24%
OE30	Reimbursable Maint/Repair Expense	\$ 690	\$ -	\$ (690)	\$ 900	\$ 900	100%
OE41	HR Consultant	\$ 7,400	\$ 6,625	\$ (775)	\$ 6,000	\$ (625)	-10%
PE03-1	Payroll Taxes - Administration	\$ 10,349	\$ 8,771	\$ (1,577)	\$ -	\$ -	
PE06-1	Employee Wages - Administration	\$ 127,940	\$ 103,316	\$ (24,624)	\$ -	\$ -	
	Total Administration	\$ 307,637	\$ 316,714	\$ 9,077	\$ 201,800	\$ (2,826)	-1%
<u>COMMON AREAS</u>				\$ -		\$ -	
OE16	Gate Maintenance & Opener Purchase	\$ 18,435	\$ 16,980	\$ (1,455)	\$ 23,000	\$ 6,020	26%
OE17	Streets/Sidewalks/Lighting Maint & Repair	\$ 17,463	\$ 23,597	\$ 6,133	\$ 24,800	\$ 1,203	5%
OE17-2	Storm Drains	\$ 2,182	\$ -	\$ (2,182)			
PE03-5	Payroll Taxes - Streets	\$ 740	\$ 11	\$ (729)	\$ -	\$ -	
PE06 -5	Employee Wages - Streets	\$ 9,426	\$ 147	\$ (9,278)	\$ -	\$ -	
OE18-1	Landscape Supplies & Repairs	\$ 29,677	\$ 36,119	\$ 6,442	\$ 37,400	\$ 1,281	3%
OE18-3	Landscape Equipment Gas & Oil	\$ 6,432	\$ 12,084	\$ 5,652	\$ 12,500	\$ 416	3%
OE18-4	Landscape Equipment Repair/Replacement	\$ 27,702	\$ 25,713	\$ (1,989)	\$ 28,400	\$ 2,687	9%
PE03-2	Payroll Taxes - Common Areas	\$ 15,686	\$ 18,210	\$ 2,524	\$ -	\$ -	
PE06 -2	Employee Wages - Common Areas	\$ 186,510	\$ 228,935	\$ 42,426	\$ -	\$ -	
	Total Common Areas	\$ 314,253	\$ 361,796	\$ 47,543	\$ 126,100	\$ 11,608	9%
<u>MOSQUITO ABATEMENT</u>				\$ -			
OE22-1	Mosquito Control Products	\$ 15,553	\$ 18,237	\$ 2,684	\$ 19,000	\$ 763	4%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
 FY 2019-20 MONTHLY BUDGET REPORT ANALYSIS

June 2020

	ACTUALS			BUDGET		
	Last Year July-June	This Year July-June	Variance Incl/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
EXPENDITURES						
OE22-2 Mosquito Abatement Monitoring & Testing	\$ 3,462	\$ 6,864	\$ 3,402	\$ 4,000	\$ (2,864)	-72%
OE22-3 Mosquito Abatement Vehicles Gas & Oil	\$ 10,103	\$ 14,910	\$ 4,806	\$ 18,600	\$ 3,690	20%
OE22-4 Mosquito Abatement Equipment Maintenance	\$ 6,559	\$ 10,388	\$ 3,828	\$ 8,000	\$ (2,388)	-30%
PE03-4 Payroll Taxes - Mosquito Abatement	\$ 1,484	\$ 1,267	\$ (217)			
PE06-4 Employee Wages - Mosquito Abatement	\$ 18,968	\$ 16,656	\$ (2,311)			
PE03-6 Payroll Taxes - Wetlands	\$ -	\$ 365	\$ 365			
PE06-6 Employee Wages - Wetlands	\$ -	\$ 4,451	\$ 4,451			
Total Mosquito Abatement	\$ 56,129	\$ 73,137	\$ 17,008	\$ 49,600	\$ (798)	-2%
<i>Less: Distributed Payroll to Service Areas</i>	<i>\$ (371,102)</i>	<i>\$ (382,132)</i>	<i>\$ (11,030)</i>			
TOTAL SERVICES & SUPPLIES	\$ 306,917	\$ 369,516	\$ 62,599	\$ 377,500	\$ 7,984	2%
PERSONNEL COSTS						
PE01 Worker Compensation Insurance	\$ 13,536	\$ 248	\$ (13,288)	\$ 17,600	\$ 17,352	99%
PE02 Health Insurance	\$ 48,581	\$ 63,339	\$ 14,758	\$ 75,900	\$ 12,561	17%
PE03 Payroll Taxes	\$ 29,972	\$ 29,763	\$ (209)	\$ 27,600	\$ (2,163)	-8%
PE04 Processing Fees	\$ 1,728	\$ 1,742	\$ 14	\$ 1,800	\$ 58	3%
PE05 Directors Stipend	\$ 6,500	\$ 5,400	\$ (1,100)	\$ 6,000	\$ 600	10%
PE06 Employee Wages	\$ 328,392	\$ 366,533	\$ 38,141	\$ 344,800	\$ (21,733)	-6%
TOTAL PERSONNEL COSTS	\$ 428,708	\$ 467,024	\$ 38,316	\$ 473,700	\$ 6,676	1%
EQUIPMENT OUTLAY						
(1) Cart & (1) Fogger	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO04 Trailer/Spray Rig/Tractor	\$ 65,667	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO09 Carport	\$ 11,605	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO10 Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
CO04 Radar Unit	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EQUIPMENT OUTLAY	\$ 77,273	\$ -	\$ (77,273)	\$ -	\$ -	#DIV/0!
CAPITAL OUTLAY/STUDIES/ASSESEMENTS						
OE53-2 Landscape Design	\$ 9,904	\$ 2,560	\$ (7,344)	\$ -	\$ (2,560)	#DIV/0!
OE53-1 Landscape Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
OE51-4 Road Improvement (1)	\$ 718,875	\$ -	\$ (718,875)	\$ 198,531	\$ 198,531	100%
OE51-1 Road Project Assessment & Design (Willdan)	\$ 57,307	\$ 6,658	\$ (50,649)	\$ 35,035	\$ 28,377	81%
OE51-2 Road Project Management	\$ -	\$ 86,560	\$ 86,560	\$ -	\$ (86,560)	#DIV/0!
OE51-5 Road Improvements PHASE II	\$ -	\$ 1,369	\$ 1,369	\$ -	\$ (1,369)	#DIV/0!
OE51-6 CM Services (Willdan)	\$ -	\$ 948	\$ 948	\$ -	\$ (948)	#DIV/0!
OE51-7 Drainage Basin Repairs	\$ -	\$ 89,060	\$ 89,060	\$ -	\$ (89,060)	#DIV/0!
OE54-1 Office Building Paint	\$ -	\$ 10,437	\$ 10,437	\$ 10,437	\$ -	0%
OE54-2 Office Building Siding and Trim	\$ -	\$ 13,425	\$ 13,425	\$ 12,000	\$ (1,425)	-12%
OE54-3 Office Building Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL STUDIES & ASSESSMENTS	\$ 786,086	\$ 211,017	\$ (575,069)	\$ 256,003	\$ 224,348	88%

COPPER VALLEY COMMUNITY SERVICES DISTRICT
FY 2019-20 MONTHLY BUDGET REPORT ANALYSIS

June 2020

EXPENDITURES	ACTUALS			BUDGET		
	Last Year July-June	This Year July-June	Variance Inc/ (Decr)	This year's BUDGET	\$ Budget Remaining	% Budget Remaining
DEBT SERVICE			\$ -			
OE20 John Deere Financing	\$ 21,285	\$ 16,029	\$ (5,257)	\$ 16,029	\$ -	0%
OE21 John Deere Financing		\$ 12,616		\$ 12,616		
OE20-01 Interest Expense	\$ 23,800					
OE20-3 Series 2018 Installment Sale	\$ 4,975	\$ 83,745		\$ 83,745		
TOTAL DEBT SERVICE	\$ 50,060	\$ 112,389	\$ 62,329	\$ 112,389	\$ -	0%
TOTAL EXPENSES	\$ 1,649,044	\$ 1,159,946	\$ (489,098)	\$ 1,219,592	\$ 239,008	20%

PAYMENTS AND ASSESSMENTS RECEIVED						
<u>Assessment Income</u>						
Pymt No. 3: (5%) Aug 2019 (FY19)	\$ 50,818	\$ -	\$ (50,818)	\$ 62,222	\$ 62,222	
Pymt No. 1: (55%) Feb 2020 (FY20)	\$ 567,157	\$ 678,265	\$ 111,108	\$ 684,443	\$ 6,178	
Pymt No. 2: (40%) May 2020 (FY20)	\$ 407,427	\$ 497,777	\$ 90,350	\$ 497,777	\$ (0)	
Total Assessment Income	<u>\$ 1,025,402</u>	<u>\$ 1,176,042</u>	<u>\$ 60,290</u>	<u>\$ 1,244,442</u>	<u>\$ 68,400</u>	
<u>Reimbursement Income</u>						
Total Reimbursement Income			\$ -	\$ 1,000	\$ 1,000	
<u>Other Income</u>						
IN03 Weed Abatement	\$ 19,539	\$ 9,411				
IN05 Investment Interest	\$ 3,467	\$ 4,047		\$ 2,900		
IN30 Exp Reimbursement Income	\$ 774	\$ 468				
IN41 Gate Opener Income	\$ 670	\$ 1,180		\$ 700		
IN59 Rebates	\$ 2,057	\$ 1,420		\$ 1,300		
Total Other Income	<u>\$ 26,507</u>	<u>\$ 16,525</u>	<u>\$ (9,982)</u>	<u>\$ 15,800</u>	<u>\$ (725)</u>	
TOTAL PAYMENTS & ASSESSMENTS	\$ 1,051,909	\$ 1,192,567	\$ 140,658	\$ 1,266,142	\$ 68,675	
Net Income	\$ (597,135)	\$ 32,620	\$ 629,755	\$ 46,550	\$ 13,929	
<u>Other Financing Sources & Uses</u>						
Budget Balance		<u>\$ 32,620</u>		<u>\$ -</u>	<u>\$ -</u>	

Copper Valley Community Services District

TRANSACTION REPORT

June 2020

DATE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Umpqua Bank Checking				
Beginning Balance				
06/01/2020		CV Development Partners, LLC		5,925.00
06/01/2020		John Deere Financial	Tractor Payment	-1,335.71
06/01/2020		John Deere Financial	Tractor Payment	-1,051.30
06/03/2020		Intuit Full Service Payroll	Payroll Processing Fee	-147.00
06/05/2020	DD	Ralph M. McGeorge	Pay Period: 05/16/2020-05/31/2020	-2,119.59
06/05/2020	DD	PETER J KAMPA	Pay Period: 05/16/2020-05/31/2020	-2,154.50
06/05/2020	DD	Gregory Hebard	Pay Period: 05/16/2020-05/31/2020	-2,462.98
06/05/2020	DD	NICOLE D MC CUTCHEN	Pay Period: 05/16/2020-05/31/2020	-1,527.64
06/05/2020	DD	Gregory Hebard	Direct Deposit 2	-100.00
06/05/2020	DD	KYLE W CEARLEY	Pay Period: 05/16/2020-05/31/2020	-1,239.44
06/05/2020	DD	DAMON H WAITE	Pay Period: 05/16/2020-05/31/2020	-1,186.08
06/05/2020	DD	CHRIS JACOBS	Pay Period: 05/16/2020-05/31/2020	-1,160.96
06/05/2020	DD	BRADLEY S KURTZER	Pay Period: 05/16/2020-05/31/2020	-601.44
06/05/2020	DD	NICOLE D MC CUTCHEN	Direct Deposit 2	-100.00
06/10/2020		IRS	Tax Payment for Period: 06/03/2020-06/05/2020	-3,980.81
06/10/2020		CA EDD	Tax Payment for Period: 06/03/2020-06/05/2020	-690.46
06/16/2020	2655	SDRMA-Health Ins.	Invoice #32731	-5,186.70
06/16/2020	2657	Tom Mayo Construction, Inc.	Invoice #2020044-01	-69,540.00
06/16/2020	2660	Tom Mayo Construction, Inc.	Invoice #2020027-02	-5,035.00
06/16/2020	2656	The Union Democrat	Acct #00003576	-501.50
06/16/2020	2654	Aaronson, Dickerson etal	Invoice #520156	-525.00
06/16/2020	2658	VALLEY ENTRY SYSTEMS, INC.	Invoice #34672	-870.00
06/16/2020	2659	Willdan	Invoice #'s 00332407 & 00332406	-2,947.00
06/19/2020	DD	Gregory Hebard	Pay Period: 06/01/2020-06/15/2020	-2,462.99
06/19/2020	DD	PETER J KAMPA	Pay Period: 06/01/2020-06/15/2020	-2,154.50
06/19/2020	DD	Ralph M. McGeorge	Pay Period: 06/01/2020-06/15/2020	-2,119.59
06/19/2020	DD	NICOLE D MC CUTCHEN	Pay Period: 06/01/2020-06/15/2020	-1,721.59
06/19/2020	DD	KYLE W CEARLEY	Pay Period: 06/01/2020-06/15/2020	-1,351.93
06/19/2020	DD	DAMON H WAITE	Pay Period: 06/01/2020-06/15/2020	-1,294.96
06/19/2020	DD	CHRIS JACOBS	Pay Period: 06/01/2020-06/15/2020	-1,274.86
06/19/2020	DD	NICOLE D MC CUTCHEN	Direct Deposit 2	-100.00
06/19/2020	DD	Gregory Hebard	Direct Deposit 2	-100.00
06/19/2020	DD	BRADLEY S KURTZER	Pay Period: 06/01/2020-06/15/2020	-703.04
06/24/2020		IRS	Tax Payment for Period: 06/17/2020-06/19/2020	-4,173.44
06/24/2020		CA EDD	Tax Payment for Period: 06/17/2020-06/19/2020	-739.63
06/26/2020		Umpqua Bank Commerical CC	Umpqua CSDA Visa	-15,613.16
06/29/2020		PG&E - 7193	Utilities	-414.69
Total for Umpqua Bank Checking				\$ -132,762.49
TOTAL				\$ -132,762.49

Copper Valley Community Services District
1000 Umpqua Bank Checking, Period Ending 06/30/2020

RECONCILIATION REPORT

Reconciled on: 07/16/2020

Reconciled by: Ever Ventura

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	2,295,008.22
Checks and payments cleared (38).....	-138,862.49
Deposits and other credits cleared (2).....	5,925.00
Statement ending balance.....	<u>2,162,070.73</u>

Uncleared transactions as of 06/30/2020.....	-2,710.47
Register balance as of 06/30/2020.....	2,159,360.26
Cleared transactions after 06/30/2020.....	0.00
Uncleared transactions after 06/30/2020.....	-17,498.88
Register balance as of 07/16/2020.....	<u>2,141,861.38</u>

Details

Checks and payments cleared (38)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/19/2020	Bill Payment	2631	Aaronson, Dickerson etal	-75.00
05/19/2020	Bill Payment	2633	Christopher Jacobs	-100.00
06/01/2020	Expense		John Deere Financial	-1,335.71
06/01/2020	Expense		John Deere Financial	-1,051.30
06/03/2020	Expense		Intuit Full Service Payroll	-147.00
06/05/2020	Check	DD	Gregory Hebard	-2,462.98
06/05/2020	Check	DD	DAMON H WAITE	-1,186.08
06/05/2020	Check	DD	Ralph M. McGeorge	-2,119.59
06/05/2020	Check	DD	NICOLE D MC CUTCHEN	-100.00
06/05/2020	Check	DD	NICOLE D MC CUTCHEN	-1,527.64
06/05/2020	Check	DD	BRADLEY S KURTZER	-601.44
06/05/2020	Check	DD	PETER J KAMPA	-2,154.50
06/05/2020	Check	DD	CHRIS JACOBS	-1,160.96
06/05/2020	Check	DD	Gregory Hebard	-100.00
06/05/2020	Check	DD	KYLE W CEARLEY	-1,239.44
06/10/2020	Check		IRS	-3,980.81
06/10/2020	Check		CA EDD	-690.46
06/16/2020	Bill Payment	2660	Tom Mayo Construction, Inc.	-5,035.00
06/16/2020	Bill Payment	2657	Tom Mayo Construction, Inc.	-69,540.00
06/16/2020	Bill Payment	2658	VALLEY ENTRY SYSTEMS, I...	-870.00
06/16/2020	Bill Payment	2659	Willdan	-2,947.00
06/16/2020	Bill Payment	2656	The Union Democrat	-501.50
06/16/2020	Bill Payment	2654	Aaronson, Dickerson etal	-525.00
06/16/2020	Bill Payment	2655	SDRMA-Health Ins.	-5,186.70
06/19/2020	Check	DD	PETER J KAMPA	-2,154.50
06/19/2020	Check	DD	CHRIS JACOBS	-1,274.86
06/19/2020	Check	DD	Gregory Hebard	-100.00
06/19/2020	Check	DD	Gregory Hebard	-2,462.99
06/19/2020	Check	DD	KYLE W CEARLEY	-1,351.93
06/19/2020	Check	DD	NICOLE D MC CUTCHEN	-100.00
06/19/2020	Check	DD	NICOLE D MC CUTCHEN	-1,721.59
06/19/2020	Check	DD	BRADLEY S KURTZER	-703.04
06/19/2020	Check	DD	DAMON H WAITE	-1,294.96
06/19/2020	Check	DD	Ralph M. McGeorge	-2,119.59
06/24/2020	Check		IRS	-4,173.44
06/24/2020	Check		CA EDD	-739.63
06/26/2020	Expense		Umpqua Bank Commerical CC	-15,613.16
06/29/2020	Expense		PG&E - 7193	-414.69

Total

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/21/2020	Bill Payment	2620	Human Resources Practitioners	0.00
06/01/2020	Deposit		CV Development Partners, LLC	5,925.00
Total				5,925.00

Additional Information

Uncleared checks and payments as of 06/30/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/01/2018	Check	2374	BRADLEY D NICKELL	-257.97
03/17/2020	Bill Payment	2611	Custom Equipment Co., Inc	-2,452.50
Total				-2,710.47

Uncleared checks and payments after 06/30/2020

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/03/2020	Check	DD	KYLE W CEARLEY	-1,351.94
07/03/2020	Check	DD	Gregory Hebard	-2,462.99
07/03/2020	Check	DD	Gregory Hebard	-100.00
07/03/2020	Check	DD	CHRIS JACOBS	-1,274.87
07/03/2020	Check	DD	PETER J KAMPA	-2,154.48
07/03/2020	Check	DD	BRADLEY S KURTZER	-562.42
07/03/2020	Check	DD	NICOLE D MC CUTCHEN	-1,277.63
07/03/2020	Check	DD	DAMON H WAITE	-1,294.94
07/03/2020	Check	DD	Ralph M. McGeorge	-2,119.60
07/03/2020	Check	DD	NICOLE D MC CUTCHEN	-100.00
07/08/2020	Check		CA EDD	-688.37
07/08/2020	Check		IRS	-3,983.49
07/21/2020	Check		CA EDD	-128.15
Total				-17,498.88

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

June 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
2050 Umpqua CSDA Visa					
06/02/2020	Expense		Verizon Wireless	Verizon telephone	111.88
06/03/2020	Expense		LogMein, Inc.		5.00
06/03/2020	Expense		Hunt & Sons, Inc.		1,161.41
06/03/2020	Expense		Lewis Port USA Racing		50.41
06/03/2020	Expense		Sonsray Machinery		116.21
06/03/2020	Expense		Napa Auto Parts		260.53
06/03/2020	Expense		Chevron		90.42
06/03/2020	Expense		Calaveras First Company, Inc.		173.25
06/04/2020	Credit Card Credit		O'Reilly Auto Parts		-43.10
06/04/2020	Expense		Sonora Airco Gas & Gear		63.94
06/04/2020	Expense		Belkorp Ag, LLC		1,301.67
06/04/2020	Expense		Staples		521.41
06/08/2020	Expense		Copperopolis Cruisers 25		68.81
06/08/2020	Expense		Far East Chinese Restaurant	Lunch	53.02
06/09/2020	Expense		Copper Auto & Marine		36.44
06/09/2020	Expense		McDillard's Feed & Supply		28.00
06/10/2020	Expense		Intuit - QBO Online		49.00
06/10/2020	Expense		Microsoft Office	Microsoft 360 Subscription	12.50
06/11/2020	Expense		Family Dollar		106.30
06/11/2020	Expense		Griff's BBQ & Grill		86.87
06/11/2020	Expense		Stockton Honda Yamaha		73.68
06/11/2020	Expense		Stockton Honda Yamaha		380.00
06/12/2020	Expense		Aramark Uniform Service		243.28
06/12/2020	Expense		Copperopolis Cruisers 25		71.09
06/15/2020	Expense		Cal Waste Recovery Systems		75.58
06/16/2020	Expense		Calaveras Telephone Co.	Calaveras utilities	343.74
06/17/2020	Expense		Copper Auto & Marine		61.12
06/18/2020	Expense		Hunt & Sons, Inc.		731.69
06/18/2020	Expense		Baldi's Copper Valley Cafe		63.78
06/18/2020	Expense		USPS		88.00
06/21/2020	Expense		Copperopolis Cruisers 25		66.20
06/22/2020	Expense		Family Dollar		106.24
06/22/2020	Expense		London Fog, Inc.		760.69
06/22/2020	Expense		Family Dollar		0.06
06/24/2020	Expense		Larson Marine		127.53
06/24/2020	Expense		Ewing		3,049.20
06/24/2020	Expense		ZOOM Car Wash		75.16
06/28/2020	Expense		Belkorp Ag, LLC		127.33
06/28/2020	Expense		Country Marketplace		74.00
06/29/2020	Expense		Middletons		2,175.47
Total for 2050 Umpqua CSDA Visa					\$12,947.81
TE TOTAL EXPENSES					
1SS SERVICES & SUPPLIES					
AE Administrative Expenses					
OE02 Finance Expenses					
06/10/2020	Expense		Intuit - QBO Online	Monthly QuickBooks Online Fee	49.00

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

June 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Total for OE02 Finance Expenses					\$49.00
OE07 Miscellaneous/Contingency					
06/12/2020	Expense		Aramark Uniform Service		243.28
Total for OE07 Miscellaneous/Contingency					\$243.28
OE08 Professional Development					
06/03/2020	Expense		Chevron		90.42
06/08/2020	Expense		Copperopolis Cruisers 25	Fuel	68.81
06/08/2020	Expense		Far East Chinese Restaurant		53.02
06/11/2020	Expense		Family Dollar		106.30
06/11/2020	Expense		Griff's BBQ & Grill		86.87
06/12/2020	Expense		Copperopolis Cruisers 25	Fuel	71.09
06/18/2020	Expense		Baldi's Copper Valley Cafe		63.78
06/21/2020	Expense		Copperopolis Cruisers 25	Fuel	66.20
06/22/2020	Expense		Family Dollar		0.06
06/22/2020	Expense		Family Dollar		106.24
06/24/2020	Expense		Larson Marine		127.53
06/24/2020	Expense		ZOOM Car Wash		75.16
06/28/2020	Expense		Country Marketplace		74.00
Total for OE08 Professional Development					\$989.48
OE09 Dues, Certs, Bonds & Subscriptions					
06/03/2020	Expense		Calaveras First Company, Inc.	Public Hearing Notice	173.25
Total for OE09 Dues, Certs, Bonds & Subscriptions					\$173.25
OE12 Telephone					
06/02/2020	Expense		Verizon Wireless		111.88
06/16/2020	Expense		Calaveras Telephone Co.		343.74
Total for OE12 Telephone					\$455.62
OE14 Office Supplies/Postage					
06/03/2020	Expense		LogMein, Inc.		5.00
06/10/2020	Expense		Microsoft Office		12.50
06/18/2020	Expense		USPS		88.00
Total for OE14 Office Supplies/Postage					\$105.50
OE15 Office Equipment Repair/Replace					
06/04/2020	Expense		Staples	Office Supplies	521.41
06/29/2020	Expense		Middletons		2,175.47
Total for OE15 Office Equipment Repair/Replace					\$2,696.88
Total for AE Administrative Expenses					\$4,713.01
OE Operational Expenses					
OE18 Common Areas					
OE16 Gate Maint/Repair/Staff/Openers					
06/03/2020	Expense		Sonsray Machinery		116.21
06/22/2020	Expense		London Fog, Inc.		760.69
Total for OE16 Gate Maint/Repair/Staff/Openers					\$876.90
OE17 Streets/Sidewalks/Lighting Maint & Repair					
06/03/2020	Expense		Lewis Port USA Racing		50.41
Total for OE17 Streets/Sidewalks/Lighting Maint & Repair					\$50.41

Copper Valley Comm Srvs District

CREDIT CARD - TRANSACTION DETAIL BY ACCOUNT

June 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
OE18-1 Landscape Supplies					
06/09/2020	Expense		McDillard's Feed & Supply		28.00
06/15/2020	Expense		Cal Waste Recovery Systems		75.58
06/24/2020	Expense		Ewing		3,049.20
Total for OE18-1 Landscape Supplies					\$3,152.78
OE18-3 Landscape Equipment Gas & Oil					
06/09/2020	Expense		Copper Auto & Marine		36.44
06/18/2020	Expense		Hunt & Sons, Inc.		731.69
Total for OE18-3 Landscape Equipment Gas & Oil					\$768.13
OE18-4 Landscape Equip Repair/Replace					
06/03/2020	Expense		Napa Auto Parts		260.53
06/04/2020	Expense		Sonora Airco Gas & Gear		63.94
06/04/2020	Expense		Belkorp Ag, LLC		1,301.67
06/04/2020	Credit Card Credit		O'Reilly Auto Parts		-43.10
06/11/2020	Expense		Stockton Honda Yamaha		73.68
06/11/2020	Expense		Stockton Honda Yamaha		380.00
06/28/2020	Expense		Belkorp Ag, LLC		127.33
Total for OE18-4 Landscape Equip Repair/Replace					\$2,164.05
Total for OE18 Common Areas					\$7,012.27
OE22 Mosquito Abatement Expense					
OE22-3 Mosquito Abate Vehicles Gas/Oil					
06/03/2020	Expense		Hunt & Sons, Inc.		1,161.41
06/17/2020	Expense		Copper Auto & Marine		61.12
Total for OE22-3 Mosquito Abate Vehicles Gas/Oil					\$1,222.53
Total for OE22 Mosquito Abatement Expense					\$1,222.53
Total for OE Operational Expenses					\$8,234.80
Total for 1SS SERVICES & SUPPLIES					\$12,947.81
Total for TE TOTAL EXPENSES					\$12,947.81



COPPER VALLEY COMMUNITY SERVICES DISTRICT

1000 Saddle Creek Drive
Copperopolis, CA 95228
(209) 785-0100 – coppervalleycsd.org

DIRECTORS

Roger Golden, President
Larry Hoffman, Vice President
Ken Albertson
Darlene DeBaldo
Don Kurtz

**COPPER VALLEY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
TELE-CONFERENCE MINUTES**

June 16, 2020
2:00 PM

1. **CALL TO ORDER Meeting called to order at 2:01pm**
2. **ROLL CALL President Golden, Vice President Hoffman, Director DeBaldo, Director Albertson, Director Kurtz, General Manager Kampa, Office Manager McCutchen, Site Manager Hebard**
3. **PLEDGE OF ALLEGIANCE**
4. **CHANGES TO ORDER OF AGENDA None**
5. **PUBLIC COMMENT**
6. **CONSENT CALENDAR**
 - a) Review of monthly financial report, approval of bills and claims for the month of May 2020.
 - b) Approval of the minutes from the Regular Board Meeting held May 19, 2020.
Vice President Hoffman makes a motion to approve the Consent Calendar, Director DeBaldo seconds. Motion passes unanimously.
7. **DISCUSSION AND ACTION ITEMS**

PUBLIC HEARING –

 - i. Adoption of Resolution approving the Final Budget and appropriations limit for the 2020/21 fiscal year effective July 1, 2020
 - ii. Adoption of a Resolution approving the employee salary schedule for the 2020/21 fiscal year
 - iii. Adoption of a Resolution establishing the Measure “A” Special Tax Rates for the 2020/21 fiscal year and authorizing the general manager to certify and submit the special tax rolls to Calaveras County **Director Albertson makes a motion to approve the resolution approving the Final Budget and appropriations limit for the 20/21 fiscal year effective July 1, 2020, Adoption of Resolution approving the employee salary schedule for the 2020/21 fiscal year, Adoption of a Resolution establishing the Measure “A” Special Tax Rates for the 2020/21 fiscal year and authorizing the general manager to certify and submit the special tax rolls to Calaveras County, Vice President Hoffman seconds. Motion passes unanimously.**
8. Update report on the Drainage Inlet Repairs and Phase II Road Improvement Project - **Update report provided**
9. Consideration of changing the Regular Board Meeting day from every third Tuesday to avoid conflict with the County Board of Supervisors’ meetings – **No action taken**
10. Consideration of reclassifying of the District Clerk position to Office Manager **Director DeBaldo makes a motion to reclassify the District Clerk position to Office Manager, Director Albertson seconds. Motion passes 4 in favor, Director Hoffman votes No.**
11. Adoption of a resolution consolidating the district and statewide elections. **Motion to adopt the resolution by Director Hoffman, second by Director Debaldo and the motion passed unanimously.**
12. Consideration of amendment to the Miscellaneous Fee Schedule to modify the Encroachment Permit fee – **No action taken**

13. Consideration of alignment of the timing of the General Manager performance evaluation and accomplishment of management objectives - Board consensus was to move the performance evaluation process out to fall to align with the timing of management objectives.

14. STAFF AND DIRECTOR REPORTS

- a) General Managers Report
- b) Site Managers Report

15. ADJOURNMENT Meeting adjourned 4:57pm